

LETTER REQUEST FORM

Complete this form if you need: a letter confirming your student status, a letter for a Social Security Number or an invitation letter for your family to visit

Please allow 2 weeks or 10 working days for processing. You will be notified by email that your letter is ready.

New students need to be registered for classes before letters can be issued.

Personal information:			
Family Name	First Name		Middle Name
BSU Student ID Number			
Your Visa Type I-20 or DS 2019 Program Completion Date			
What type of letter do	you need? Pleas	e choose	one of the following options below.
☐ A CONFIRMATION	LETTER THAT I AM A Ba	all State S	itudent
Why do you need this letter?	?		
☐ A LETTER TO OBTA	IN A SOCIAL SECURITY	NUMBER	FOR GA OR ON-CAMPUS
EMPLOYMENT NOTE: TH	IIS LETTER IS ONLY ISSUED AF	TER YOUR G	REEN WORK PERMISSION FORM HAS BEEN
	R YOU HAVE A GA CONTRACT I		_
Have you ever worked on ca	mpus before this?	es	No L
If YES, please specify the dat	es (Example: From Jan. 1, 200	9 to June 15	5, 2010)
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			use I have found on-campus employment
DI EASE ATTACH DDOOE VOLL	HAVE A IOR - VOLID GA CON	TDACTOD EN	MPLOYMENT PERMISSION LETTER OR YOUR GREEN
WORK PERMISSION FORM F		INACION EN	WIFEOTWEINT FERMISSION LETTER OR TOOK GREEN
	1115 001.		
oxdot an invitation Let	TTER FOR A FAMILY ME	MBER TO) VISIT (B-2 VISA)
PLEASE PRINT THEIR NAMES	EXACTLY AS THEY ARE PRINTE	ED ON THEIF	R PASSPORTS.
Person 1: Relationship to yo	u (father, mother, brother, sis	ter, etc.)	
Family Member's: Surname		First N	lame
	Date of Bir		
Dates of visit: from:	to:		(Example: May 1, 2012 to July 1, 2012)
Purpose of Visit			
Person 2 : Relationship to yo	u (father, mother, brother, sis	ter, etc.)	
			lame
		Date of Birth (as on their passport)	
			(Example: May 1, 2012 to July 1, 2012)
Purpose of Visit			

If you want to invite more family members please list them on an additional letter request form.