

To: Academic Advisor or Major Professor

Request for a Program Extension For the _____ Semester

Student's Information		
Name:	Student ID:	Degree Level:
Major:	E-Mail:	Phone:
An international student who is unable to finish their academic program within the time period under the terms of their non-immigrant student status may be granted an extension if the delays are caused by compelling academic or medical reasons, such as changes of major or research topics, unexpected research problems, or documented illnesses. Input from international students' academic advisors is an essential component in assisting the Rinker Center for International Programs to determine the eligibility for an extension. Please note: delays caused by academic probation or suspension are not acceptable reasons for program extensions. Thank you very much for your assistance and please contact a Foreign Student Advisor at the Rinker Center if you have any questions.		
Please provide the following information: Do you support this request? If Yes: (1) please describe the compelling and valid academic or medical reasons why the student's program could not be completed within his/her allotted time and (2) please specify an expected date of completion of the student's program. If No: please state why you believe this student is ineligible for an extension.		
Academic Advisor or Major Professor		
Name:	Title:	
Signature:		
Phone:E-ma	ail:	Date:
Please return in a sealed BSU department envelope to: Rinker Center for International Programs Student Center, Room 102 Muncie, IN 47306		

RCIP use only Request: approved_____ Denied____ Date____

Phone: 765-285-5422 Fax: 765-285-3710