Drug Worksheet Form

Office of Scholarships and Financial Aid Telephone # (765) 285-5600 Lucina Hall 245 (800) 227-4017 Toll free # FAX **Ball State University** (765) 285-4247 Muncie, IN 47306-0880 TDD# (765) 285-2202 www.bsu.edu/finaid WWW We have received the data from your Free Application for Federal Student Aid (FAFSA). You must respond to all item(s) listed and supply the Office of Scholarships and Financial Aid with any requested documentation. Your FAFSA data indicates that you are not currently eligible to receive federal student aid due to a drug conviction, but that you will become eligible at some point during the 2012-13 school year. Please submit to our office a copy of the "Worksheet for Question 23" you used to determine your eligibility date. If you do not have a copy of the worksheet you used to determine your eligibility date, complete the worksheet below and return it to our office. Please return this form and any other requested documentation to: BALL STATE UNIVERSITY, OFFICE OF SCHOLARSHIPS AND FINANCIAL AID, MUNCIE, IN 47306. FAX #: (765) 285-4247 CERTIFICATION STATEMENT: You must read and sign this statement. I certify that all of the information provided on this letter and on any attached documentation is accurate and complete. If I purposely give false or misleading information, I may be fined \$20,000, sent to prison, or both. Student Signature _____ Date____

Ball State Student ID #



2012-2013 Student Aid Eligibility Worksheet for Question 23

You are receiving this worksheet with your **Student Aid Report** (SAR) because you reported on your **Free Application for Federal Student Aid** (FAFSA[®]) that you had a conviction for possessing or selling illegal drugs or because you left question 23 blank.



Complete this worksheet to determine if you are eligible for federal student aid. These are the possible eligibility results:

- "1" means your eligibility for federal student aid is not affected by question 23.
- "2" means your drug conviction(s) affect eligibility for federal student aid for part of this school year. To receive federal student aid, you need to tell the financial aid office at your college your "eligibility date" from question 11 on this worksheet. You can become eligible earlier in the school year if you complete an acceptable drug rehabilitation program or pass two unannounced drug tests administered by an acceptable drug rehabilitation program. Even if you are not eligible for federal student aid, you may still be eligible for aid from your state or college.
- means you are not eligible for federal student aid for this school year unless you complete an acceptable drug rehabilitation program or pass two unannounced drug tests administered by an acceptable drug rehabilitation program. Even if you are not eligible for federal student aid, you may still be eligible for aid from your state or college.



If you need help with this worksheet, or have questions, call us at 1-800-4-FED-AID (1-800-433-3243).

If No, change your answer to question 23 on your

SAR to "1," and sign and send us your SAR.

If Yes, go to question 4 on this worksheet.

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Answer the questions below and follow the instructions after each answer.										
1		ents, fe	ederal stude	ent loans or federal work-study. You should also If No, change your answer to question 23 on your SAR to "1," and sign and send us your SAR. If Yes, go to question 2 on this worksheet.						
2	2 Have you been convicted for the <u>possession</u> or <u>sale</u> of illegal drugs for an offense that occurred while you were receiving federal student aid (grants, loans and/or work-study)? Only include federal and state convictions. Do not count any convictions that have been removed from your record or to occurred before you turned age 18, unless you were tried as an adult. NO If No, change your answer to question 23 or SAR to "1," and sign and send us your SAR.									
	YE	ES		If Yes, go to question 3 on this worksheet.						
3	Did the offense for possessing or selling illegal you were receiving federal student aid (grants,									

NO

YES

4	 Have you completed an acceptable drug rehabilitation program since your conviction? An acceptable drug rehabilitation program must include at least two unannounced drug tests, and: be qualified to receive funds from a federal, state or local government or from a federally or state-licensed insurance company; or be administered or recognized by a federal, state or local government agency or court, or a federally or state-licensed 											
	hospital, health clinic or medical doctor.	YES		If Yes, chan	nge your answer to question 23 on your " and sign and send us your SAR.							
		NO	NO If No, go to			o question 5 on this worksheet.						
5	Do you have more than two convictions for <u>possessing</u> illegal drugs? Only count convictions for offenses that occurred during a period of enrollment for which you were receiving federal student and (grants loans and (grants lo											
	aid (grants, loans and/or work-study).	YES				ange your answer to question 23 on your 3," and sign and send us your SAR.						
		NO		If No, go to question 6 on this worksheet.								
6	Do you have more than one conviction for <u>selling</u> illegal drugs? Only count convictions for offenses that occurred during a period of enrollment for which you were receiving federal student											
	aid (grants, loans and/or work-study).	YES		If Yes, change your answer to question 23 on your SAR to "3," and sign and send us your SAR.								
		NO		If No, go to question 7 on this worksheet.								
7	Write the date of your last conviction for If you have no convictions for possessing drugs, skip to				7	1	1					
•	If you have only one conviction for p to the date in question 7, and write t	8	1	1								
	If you have two convictions for possessing drugs, add two years to the date in question 7, and write that date here:											
9	Write the date of your last conviction for If you have no convictions for selling drugs, skip to qu			ere:	9	/	1					
••••	•10 If you have only one conviction for s to the date in question 9, and write t		-	/ears	10	/	1					
1 1	Look at the dates you wrote in questions If there is only one date, copy that date here: If there are two dates, write the later one here:	8 and 10.			11	/ YOUR ELIG	/ GIBILITY D	PATE				
	t to do with your eligibility date: your eligibility date in question 11 is before July 1,	, 2012, change	e your answe	er to quest	ion 23	to "1," and	l sign and	l send				

- If your eligibility date falls between July 1, 2012 and June 30, 2013, change your answer to question 23 to "2," and sign and send us your SAR. Save this worksheet for your records. Contact your financial aid office at your college, and tell them your eligibility date.
- If your eligibility date is after June 30, 2013, change your answer to question 23 to "3," and sign and send us your SAR.