

2010-11 GUIDANCE COUNSELOR FORM

APPLICANT SECTION

To be completed by a currently enrolled high school senior. Please fill in the information below about yourself; then carefully tear out this form and give it to your high school guidance counselor to complete. Your counselor must send the completed form directly to Ball State's Office of Admissions.

Last name \_\_\_\_\_ First name \_\_\_\_\_

Middle name \_\_\_\_\_ Suffix (Jr., etc.) \_\_\_\_\_

Address \_\_\_\_\_

COUNSELOR SECTION

To be completed by the applicant's high school guidance counselor. The named student is applying for admission to Ball State University. This form is part of the university's application requirements. Please fill in the requested information and send this document directly to Ball State's Office of Admissions.

High school name \_\_\_\_\_ HS CEEB Code \_\_\_\_\_

Student's graduation date (month/year) \_\_\_\_\_ Indiana student test number (STN) \_\_\_\_\_

Will this student be awarded a high school diploma?  Yes  No

For Indiana students only:

Is this student on track to complete Core 40?  Yes  No

Has this student passed the ISTEP+ exam?  Yes  No

Is this student pursuing an Indiana Academic Honors Diploma?  Yes  No  N/A

TRANSCRIPT AND PROFILE

The student's official transcript and a list of his or her courses in progress are required. If available, please also include a high school profile.

COURSES IN PROGRESS

Please list the student's academic courses currently in progress, or attach a list to this form.

7th semester or equivalent:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

8th semester or equivalent:

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\_\_\_\_\_  
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\_\_\_\_\_  
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COUNSELOR COMMENTS

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Counselor name \_\_\_\_\_ Phone, with area code ( \_\_\_\_\_ ) \_\_\_\_\_ ext. \_\_\_\_\_

E-mail address \_\_\_\_\_

Counselor signature \_\_\_\_\_ Date \_\_\_\_\_

MAILING INSTRUCTIONS

Counselor: Upon completion of this form, please mail it with all supporting credentials to the address below.

Office of Admissions  
Ball State University  
2000 West University Avenue  
Muncie, IN 47306-0855

**EXCELLENCE BEGINS WITH STUDENTS**

Dear Guidance Counselor,

Thank you for taking the time to complete the form on the other side and send it to us on behalf of your student. The information you provide will allow us to fully evaluate the student's academic ability, motivation, and potential to accomplish college-level work.

As part of our new strategic plan, Ball State is committed to enrolling bright, creative, and well-prepared students who can thrive in an intellectually challenging environment and graduate with the skills and experience to become productive leaders in the global economy. We're looking for students who exhibit solid problem-solving capabilities, exceptional skill and craftsmanship in their assignments and work, strong oral and written communication skills, and the motivation to accomplish personal goals.

To help these students succeed, we're committed to providing:

**Academics:** A wide variety of academic programs, a number of them nationally ranked and recognized, and an excellent Honors College to stretch and inspire the brightest students.

**Challenge:** Intense, collaborative, immersive learning experiences that provide life-changing, innovative educational opportunities beyond the classroom with tangible results.

**Faculty:** Exceptional access to faculty through a low student-to-faculty ratio, small class sizes, and flexible office hours. Nearly all of our classes are taught by professors, rather than graduate students.

**Community:** Award-winning first-year programs and living-learning communities that help freshmen get connected on campus and make a successful transition to college.

**Diversity:** A vibrant, supportive campus environment that fosters diversity, wellness, and access, and an extensive network of study abroad and cultural immersion opportunities to broaden students' perspectives.

**Activities:** Hundreds of student organizations and extracurricular activities that offer countless opportunities for building relationships, life skills, and leadership abilities.

**Technology:** Leading-edge wired and wireless technology resources and emerging media applications that are made available to all students from their first semester on.

**Affordability:** Relatively low costs and substantial financial aid packages that make an excellent education affordable for more students.

**Connections:** Valuable connections with business and industry professionals that give students an advantage in the job market after graduation.

It's no coincidence that The Princeton Review has named Ball State one of the best universities in the Midwest the past four years, as well as one of the best values among the nation's most academically outstanding colleges, citing our excellent programs, generous financial aid, relatively low costs, and success in building a sense of community. For five straight years, *U.S. News & World Report* has listed Ball State among the nation's first-year "programs to look for," recognizing our innovative efforts to help students make a successful transition from high school to college.

I appreciate your assistance and support of your students who are considering admission to our university.

Sincerely,



Chris Munchel  
Director of Admissions  
Ball State University  
cmunchel@bsu.edu



BALL STATE  
UNIVERSITY  
EDUCATION REDEFINED®

Ball State University is a state-assisted doctoral institution located in Muncie, Indiana, a midsized, classically Midwestern city just one hour northeast of Indianapolis. Ball State enrolls about 20,000 students (including about 17,000 undergraduates) from 49 states, one U.S. territory, about 90 countries, and every Indiana county.

P.S. If your student is completing an advanced college preparatory curriculum such as the Indiana Academic Honors Diploma, shows exceptional academic and leadership potential, and would thrive in a highly selective and intellectually stimulating small-college environment, you might want to recommend applying to our **Honors College**. Information about this special program is available at [www.bsu.edu/honors](http://www.bsu.edu/honors).