

# Welcome

## to Ball State University and University College!

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Members of the Ball State University Community...

- **pledge to maintain high standards of scholarship and excellence**  
to work with students, faculty, and staff to strengthen teaching and learning on campus.
- **pledge to practice academic honesty**  
to model and uphold academic integrity, to honor their peers and earn the trust and respect from all members of the community.
- **pledge to act in a socially responsible way**  
to treat each person in the Ball State community with civility, courtesy, compassion, and dignity; to respect the property and environment of the campus.
- **pledge to value the intrinsic worth of every member of the community**  
to respect and learn from differences in people, ideas, and opinions.

-- The Beneficence Pledge

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# Academic Calendar

2010-2011

## FALL SEMESTER

August 23, 2010 - December 17, 2010

August	21	(Sat)	Saturday classes begin
August	23	(Mon)	CLASSES FOR FALL SEMESTER BEGIN
August	27	(Fri)	Late Registration and Change-of-Course end
September	6	(Mon)	Labor Day (University Closed)
October	18	(Mon)	Begin Course Request for spring (8 AM)
October	22-24	(Fri - Sun)	Fall Break (no classes)
October	26	(Tues)	Course Withdrawal period ends
November	9	(Tues)	Last day for Course Request (11 PM deadline for online course request)
November	22	(Mon)	Spring schedules available online
November	22	(Mon)	Spring Late Registration and Change-of-Course begin
November	23	(Tues)	"Fruesday" (attend Friday classes)
November	24 - 28	(Wed - Sun)	Thanksgiving Recess (University Closed)
December	11	(Sat)	Final Exams for Saturday Classes
December	13 - 17	(Mon- Fri)	FINAL EXAMS
December	17	(Fri)	FALL SEMESTER ENDS
December	18	(Sat)	December Commencement

## SPRING SEMESTER

January 10, 2011 - May 6, 2011

January	10	(Mon)	CLASSES FOR SPRING SEMESTER BEGIN
January	14	(Fri)	Late Registration and Change-of-Course end
January	17	(Mon)	Martin Luther King, Jr. Day (University Closed)
February	21	(Mon)	Summer registration begins (8 AM)
March	5-13	(Sat - Sun)	Spring Break (no classes)
March	21	(Mon)	Course Withdrawal period ends
March	21	(Mon)	Begin Course Request for fall (8 AM)
April	12	(Tues)	Last day for Course Request (11 PM deadline for online course request)
April	25	(Mon)	Fall schedules available online
April	25	(Mon)	Fall Late Registration and Change-of-Course begin
April	30	(Sat)	Final Exams for Saturday Classes
May	2-6	(Mon - Fri)	FINAL EXAMS
May	6	(Fri)	SPRING SEMESTER ENDS
May	7	(Sat)	May Commencement

**SUMMER SEMESTER****May 16, 2011 - July 22, 2011**

May	16	(Mon)	CLASSES FOR SUMMER SEMESTER BEGIN
May	20	(Fri)	Late Registration and Change-of-Course end
May	30	(Mon)	Memorial Day Recess (University Closed)
June	27	(Mon)	Course Withdrawal period ends
July	4	(Mon)	Independence Day Recess (University Closed)
July	22	(Fri)	SUMMER SEMESTER ENDS
July	23	(Sat)	July Commencement

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**FIRST SUMMER SESSION****May 16, 2011 - June 17, 2011**

May	16	(Mon)	CLASSES FOR FIRST SUMMER SESSION BEGIN
May	18	(Wed)	Late Registration and Change-of-Course end
May	30	(Mon)	Memorial Day Recess (University Closed)
June	6	(Mon)	Course Withdrawal period ends
June	17	(Fri)	FIRST SUMMER SESSION ENDS

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**SECOND SUMMER SESSION****June 20, 2011 - July 22, 2011**

June	20	(Mon)	CLASSES FOR SECOND SUMMER SESSION BEGIN
June	22	(Wed)	Late Registration and Change-of-Course end
July	4	(Mon)	Independence Day Recess (University Closed)
July	11	(Mon)	Course Withdrawal period ends
July	22	(Fri)	SECOND SUMMER SESSION ENDS
July	23	(Sat)	July Commencement

# Advising for Freshmen

Academic advising is a vital part of University College. Recognizing that your needs are substantially different from those of upperclass students, the University offers a more comprehensive and personal advising program while you are a freshman.

## Academic Advising Center - NQ 324

[www.bsu.edu/advising](http://www.bsu.edu/advising)

765-285-1161

The University is committed to providing academic support services to assist you in making progress toward meeting your academic goals. You will be assigned to a freshman academic advisor who offers personalized, one-on-one support in areas such as course selection, choice of major, college transition issues and referral to other support services. Upon completion of 30 credits, you will be assigned to a faculty advisor in your declared major.

The Freshman Advising Center is located on the third floor of North Quad and open from 8 a.m. to 5 p.m., Monday through Friday (7:30 a.m. to 4 p.m. in the summer).

## Student-Athlete Advising - NQ 320

[www.bsu.edu/advising/student-athlete](http://www.bsu.edu/advising/student-athlete) 765-285-1184

Intercollegiate athletics is an integral and visible aspect of Ball State University life where student-athletes are expected to commit their energies with a priority on academics first and athletics second. Recognizing that the needs of the freshman

student-athlete are unique, all freshmen student-athletes are advised by an academic advisor who specializes in working with student-athletes. While decisions regarding programs, courses and class times are ultimately the responsibility of the student-athlete, the advisor will assist the student-athlete in complying with NCAA and MAC rules and regulations.

Each student-athlete, upon completion of 30 credits, will be assigned to a faculty advisor in his/her declared major. In addition to meeting with the faculty advisor each semester to monitor degree progress, the student-athlete will also meet with the Coordinator of the Athlete Advising Center for all scheduling needs and to ensure continued compliance with NCAA and MAC guidelines.

## Honors Advising - BA (Ball Honors House)

[www.bsu.edu/honors](http://www.bsu.edu/honors)

765-285-1024

Honors College students are advised by an honors advisor until they attain sophomore status. After earning 30 credit hours and declaring a major, honors students are assigned to a faculty advisor in their disciplines. Honors advisors remain available to honors upperclass students for consultation until graduation. Students are also welcome to consult with the Honors College Dean or Associate Dean concerning academic and honors-related matters.

Honors Advising is located in the Honors College and open from 8 a.m. to 5 p.m., Monday through Friday (7:30 a.m. to 4 p.m. in the summer).

## Student Responsibilities

In keeping with the concept of self-responsibility, there is no University regulation requiring you to see an advisor on a regular basis. However, as a freshman you are expected to meet with your advisor each semester.

### In all cases you are expected to:

- be knowledgeable about and abide by all appropriate academic policies and regulations in the online BSU Catalog ([www.bsu.edu/catalog](http://www.bsu.edu/catalog)).
- become familiar with the University Core Curriculum courses appropriate to your major.
- become familiar with the specific requirements of your major and minor.
- seek assistance when appropriate.
- meet all degree requirements.
- notify the Registrar's Office if you desire to exercise the right to have personal information withheld.
- maintain a current address, phone number, and e-mail address with the University.
- check e-mail regularly and monitor/maintain mailbox space.
- consult with your advisor when making schedule changes.
- consult with your instructor(s)/advisor if you receive mid-term deficiency notices.
- keep your parents/guardians informed; legally advisors are limited on what they can share.

**Ball State University is committed to helping all students be successful. If you need course adaptations or accommodations because of a documented disability or medical condition, please notify Disabled Student Development (SC 116, 765-285-5293, [www.bsu.edu/dsd](http://www.bsu.edu/dsd)) and your advisor.**

## Advisor Responsibilities

Academic advisors at Ball State are professionals guided by the principles that students are people who come to them with needs or wants. All students deserve courteous and attentive treatment.

**The academic advisor at Ball State is expected to assist you in:**

- understanding University policies/procedures as outlined in the online BSU Catalog ([www.bsu.edu/catalog](http://www.bsu.edu/catalog)).
- understanding the philosophical purpose of the University Core Curriculum.
- selecting courses and an appropriate course load.
- meeting the freshman-level requirements of your major.
- conducting a major and/or minor search and the use of campus resources for that search.
- selecting complementary and/or alternative majors and minors.
- changing your schedule during the course add/drop and withdrawal periods.
- interpreting the Degree Analysis Progress Report (DAPR).
- developing strategies for retention by referring you to campus services and resources.
- identifying other appropriate University services.



**Although every effort is made to familiarize you with University requirements, progress from freshman year to graduation is ultimately your responsibility. Therefore, it is in your best interest to meet regularly with your advisor.**

## Ten Steps Toward a Successful Advising Appointment

1. Call the Freshman Advising Center (765-285-1161) to schedule an appointment. Academic advisors do not schedule appointments through e-mail. Please have your BSU ID number ready when you call.
2. When you schedule an appointment with your academic advisor, record the date, time, and location in your daily planner or PDA. If you have questions about the location of the building or office, ask the receptionist for directions when you schedule the appointment.
3. Always show up to your advising appointment on time.
4. Turn off your cell phone before you go into your advisor's office.
5. Prepare for the appointment. Write a list of any questions/concerns that you have prior to the appointment, and take the list with you.
6. If you need to reschedule your appointment, please call ahead of time.
7. Do not go to an advising appointment if you are sick. You can always reschedule the appointment.
8. If you e-mail your academic advisor, use a professional manner in all correspondence. Do not send e-mails without a subject line or with poor use of grammar/punctuation.
9. If you leave a voice mail message for your academic advisor, be sure to leave your first and last name and your telephone number if you expect a return phone call.
10. Don't procrastinate. Your academic advisor may have a limited number of appointment times available each week, so plan ahead and schedule appointments early.

**Freshman Advisors:**

	<b>Bldg/Rm</b>	<b>Phone</b>	<b>E-mail Address</b>
Ms. Jane Adams	NQ 324	765-285-1161	jadams@bsu.edu
Mr. David Chalfant	NQ 324	765-285-1161	dchalfant@bsu.edu
Dr. Michael Haynes, Director	NQ 327	765-285-1511	mhaynes@bsu.edu
Mr. Mark Holtzman	NQ 324	765-285-1161	maholtzman@bsu.edu
Ms. Judy Ingram	NQ 324	765-285-1161	jingram@bsu.edu
Ms. Lory King	NQ 324	765-285-1161	lking@bsu.edu
Mrs. Ann Lee	NQ 324	765-285-1161	amlee@bsu.edu
Dr. Seonmi Lee	NQ 324	765-285-1161	seonmilee@bsu.edu
Ms. Cindi Marini, Assistant Director	NQ 324	765-285-1161	cmarini@bsu.edu
Mr. Jim Mills	NQ 324	765-285-1161	jkills@bsu.edu
Mr. Audie Murphy	NQ 324	765-285-1161	audiegmurphy@bsu.edu
Dr. Gerald Murray, Associate Director	NQ 304	765-285-5488	gmurray@bsu.edu
Mr. Mark Parkison	NQ 324	765-285-1161	mparkison@bsu.edu
Mrs. Laura Pittman	NQ 324	765-285-1161	lpittman@bsu.edu
Mr. Reed Siebenthal	NQ 324	765-285-1161	rsiebent@bsu.edu

**Honors Advisors:**

Mr. John Dobelbower	BA House	765-285-1194	jcobelbower@bsu.edu
Ms. Sarah Haley	BA House	765-285-9023	sehaley@bsu.edu

**Academic Major/Minor Coordinator:**

Mr. David Owens	NQ 324	765-285-1161	dkowens@bsu.edu
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Students with hearing or speech impairments may contact Academic Advising by calling the following TDD number:  
**765-285-2287**



Row 1: Jane Adams, Seonmi Lee, Cindi Marini, Ann Lee, Laura Pittman, Dave Owens  
 Row 2: Reed Siebenthal, Mark Holtzman, Judy Ingram, Lory King, Sarah Haley, Jim Mills  
 Row 3: John Dobelbower, Mark Parkison, Dave Chalfant, Audie Murphy, Michael Haynes, Gerald Murray

# Advising for Upperclass Students

## Faculty Advising

Upon completing 30 or more credits and having declared a major, you will be assigned to a faculty advisor in that major. If you declare two or more majors, you will select the department you prefer for advising. If still undecided, you will continue with your advisor in University College who can help you consider options and make wise choices regarding a major. There is no particular point at which you must choose a major; assistance is available as long as needed. Faculty advisors will be selected by each department in consultation with the College Dean.

The faculty advisor is expected to assist you in:

- understanding university policies and procedures as outlined in the online BSU Catalog ([www.bsu.edu/catalog](http://www.bsu.edu/catalog)) and in the Faculty and Student Handbooks.
- interpreting the Degree Analysis Progress Report (DAPR).
- monitoring your academic progress.
- understanding your remaining University Core Curriculum requirements.
- considering other areas of enrichment appropriate to your abilities and goals.
- understanding the relationship of major requirements and departmental philosophy.
- understanding major requirements and the proper course sequencing and selection of major courses.
- preparing long-range plans for the completion of the degree requirements.
- relating content of major to goals and objectives, both personal and professional.
- understanding the content of major courses and determining manageable academic loads.
- selecting complementary majors and/or minors.
- identifying other appropriate university services.
- planning for graduate school and/or careers.

## Advising Centers for Upperclass Students

There are seven upperclass Advising Centers located throughout the campus:

- Arts and Communications (AC 414)
- Athlete Advising Center (NQ 320)
- Cooper Science (CP 253)
- North Quad (NQ 320)
- Robert Bell (RB 116)
- Teachers College (TC 915)
- Whiting Business (WB 147)

These centers are primarily administrative advising centers that provide training and various support services for faculty advisors. Once you declare a major and obtain sophomore standing, you will be advised by faculty within your major department and should report directly to the faculty advisor listed on your DAPR for continued advising services.

The upperclass Advising Center Coordinator will supervise computer data entry for students assigned to the center, supervise the final graduation audit for these students, and provide advising leadership to faculty associated with the center. The coordinator also accommodates students changing their majors.



## Primary Departmental Faculty Advisors

### College of Applied Sciences and Technology

Family & Consumer Sciences	Dept. Chair	AT 150	285-1460
Technology	Dr. Ray Shackelford	AT 131	285-5641
Military Science	LTC. Larry Trittipio	BG 111	285-8341
Nursing	Dr. Linda Siktberg	CN 418	285-5571
Physical Education, Sport & Exercise Science	Dept. Chair	HP 202	285-8753

### College of Architecture and Planning

Architecture	Mr. Rod Underwood	AB 427	285-1927
Landscape Architecture	Dr. Malcolm Cairns	AB 207	285-1982
Urban Planning	Dr. Frances Parker	AB 327	285-5869

### College of Business

Accounting	Dr. Lucinda Van Alst	WB 303	285-5100
Economics	Dr. Tung Liu	WB 201	285-5360
Finance & Insurance	Dr. Manoj Athavale	WB 301	285-5200
Information Systems & Operations Management	Dr. Sushil Sharma	WB 203	285-5300
Management & Marketing	Dr. Ray Montagno	WB 309	285-5180

### College of Communication, Information and Media

Communication Studies	Dr. Beth Messner	LB 314	285-1959
Journalism	Mr. Dan Waechter	AJ 300	285-8221
Telecommunications	Mr. Mike Spillman	BC 201N	285-3749

### College of Fine Arts

Art	Mrs. Barbara Giorgio-Booher	AJ 401A	285-5838
Music	Dr. Lori Rhoden	MU 207	285-5503
Theatre & Dance	Dr. Harold Mortimer	AC 311	285-0974

**ALL CAMPUS PHONE NUMBERS HAVE 765 AREA CODE**



**College of Sciences and Humanities**

Anthropology	Dr. Homes Hogue	BB 315	285-4845
Biology	Dr. Kemuel Badger	CL 121B	285-8820
Chemistry	Dr. Patricia Lang	CP 305	285-8060
Computer Science	Dr. Paul Gestwicki	RB 479	285-8668
Criminal Justice & Criminology	Dr. James Hendricks	NQ 248*	285-5979
English	Dr. Adam Beach	RB 297	285-8583
Geography	Dr. Gopalan Venugopal	CL 425	285-1776
Geology	Dr. Scott Rice-Snow	AR 117	285-8270
History	Dr. Frederick Suppe	BB 215	285-8783
Mathematical Sciences	Dr. John Lorch	RB 465	285-8640
Modern Languages & Classics	Dr. Chris Luke	NQ 138*	285-1361
Natural Resources & Environmental Management	Dr. James Eflin	WQ 109	285-2327
Philosophy & Religious Studies	Dr. Juli Eflin	NQ 211	285-1255
Physics & Astronomy	Dr. Thomas Robertson	CP 101	285-8862
Physiology & Health Science	Ms. Terrie Greenwalt	CL 326F	285-8368
Political Science	Dr. Eugene Frankland	NQ 229*	285-8791
Psychological Science	Dr. Mary Kite	NQ 126	285-8197
Social Work	Dr. Glenn Stone	AR 227	285-1016
Sociology	Dr. Fang Gong	NQ 223	285-5149
Speech Pathology & Audiology	Dr. Thomas Hemeyer	AC 119	285-8175

**Teachers College**

Counseling Psychology & Guidance Services	Dr. Sharon Bowman	TC 622R	285-8040
Educational Leadership	Dr. Joseph McKinney	TC 918A	285-8491
Educational Psychology	Dr. Lisa Huffman	TC 514	285-8511
Educational Studies	Mrs. Jane Hughes	TC 820	285-5468
Elementary Education	Mrs. Gretchen Reid	TC 215D	285-8554
Special Education	Dr. John Merbler	TC 712	285-5700

**ALL CAMPUS PHONE NUMBERS HAVE 765 AREA CODE**

\* Due to renovations to North Quad, some offices may be temporarily relocated.  
Please call ahead to check location.

**What I Know Now (Advice from Upperclassmen)**

- Schedule appointments with the Learning Center as early as you can (if you need help).
- Professors aren't like high school teachers. They aren't going to "spoon feed" you.
- Attend advising meetings.

## Advising Centers for Upperclass Students

AC 414	Mrs. Carma Shawger	(765) 285-8686	cshawger@bsu.edu
CP 253	Mrs. Jean Dinwiddie	(765) 285-5513	jdinwidd@bsu.edu
NQ 320	Ms. Barbara Branon	(765) 285-1167	bbranon@bsu.edu
NQ 320	Mrs. Karen Spangler	(765) 285-1184	kgspangler@bsu.edu (Athletes - All Majors)
RB 116	Mrs. Kathryn McCartney	(765) 285-5515	kmccartn@bsu.edu
TC 913	Dr. Kris Rugsaken	(765) 285-1848	krugsake@bsu.edu
WB 147	Ms. Pat Mundy	(765) 285-1188	pmundy@bsu.edu

<u>Major</u>	<u>Advising Center</u>	<u>Major</u>	<u>Advising Center</u>
<b>Accounting</b>	WB 147	<b>Chemistry</b>	CP 253
<b>Actuarial Science</b>	RB 116	Biochemistry	
<b>Advertising</b>	AC 414	Chemistry	
<b>Anthropology</b>	NQ 320	<b>Classical Culture</b>	NQ 320
<b>Architecture</b>	RB 116	<b>Communication Studies</b>	AC 414
<b>Art</b>	AC 414	Interpersonal Communication	
Ceramics		Organizational Communication	
Drawing		Public Communication	
Electronic Art & Animation		<b>Computer Science</b>	RB 116
Glass		<b>Criminal Justice &amp; Criminology</b>	NQ 320
Metals		<b>Criminal Justice &amp; Criminology (2 yr)</b>	NQ 320
Painting		<b>Dance</b>	AC 414
Photography		<b>Dietetics</b>	TC 913
Printmaking		<b>Early Childhood Education</b>	TC 913
Sculpture		<b>Earth Science</b>	CP 253
Visual Communication		<b>Economics</b>	WB 147
<b>Athletic Training</b>	WB 147	Business	
<b>Biology</b>	CP 253	Financial Analyst	
Aquatic Biology & Fisheries		Liberal Arts	
Cellular & Molecular Biology		<b>Elementary Education</b>	TC 913
Ecology		<b>Elementary Education/Special Education</b>	TC 913
Field Botany		<b>English</b>	RB 116
General		Creative Writing	
Genetics		English Studies	
Microbiology		Literature	
Wildlife Biology & Conservation		Rhetoric & Writing	
Zoology		<b>English/Language Arts Teaching</b>	RB 116
<b>Business Administration</b>	WB 147	<b>Entrepreneurship</b>	WB 147
<b>Business Administration Mgt. (2 yr)</b>	WB 147	<b>Environmental Design, Architecture</b>	RB 116
<b>Business Information Technology (2 yr)</b>	WB 147	<b>Exercise Science</b>	WB 147
<b>Business &amp; Marketing Education</b>	WB 147	Aquatics	
<b>Career &amp; Technical Education</b>	TC 913	Exercise Science	
<b>Chemical Technology (2 yr)</b>	CP 253		

<u>Major</u>	<u>Advising Center</u>	<u>Major</u>	<u>Advising Center</u>
<b>Family &amp; Consumer Science</b>	<b>TC 913</b>	<b>Mathematical Science</b>	<b>RB 116</b>
Apparel Design		Applied Mathematics	
Child Development		Mathematics	
Child Life Specialist		<b>Mathematics Teaching</b>	<b>RB 116</b>
Family Studies		Middle School	
Fashion Merchandising		Secondary School	
General		<b>Medical Technology</b>	<b>CP 253</b>
Hospitality & Food Management		<b>Music</b>	<b>AC 414</b>
Interior Design		Music Composition	
Residential Property Management		Music Performance: Guitar	
<b>Finance</b>	<b>WB 147</b>	Music Performance: Organ	
<b>Foreign Language</b>	<b>NQ 320</b>	Music Performance: Piano	
Classical Languages (Greek or Latin)		Music Performance: Symphonic Instruments	
French		Music Performance: Voice	
German		Music Technology	
Japanese		<b>Music Teaching</b>	<b>AC 414</b>
Spanish		Music Education: Instrumental & General	
<b>Foreign Language Teaching</b>	<b>NQ 320</b>	Music Education: Vocal & General	
French		<b>Natural Resources &amp; Environmental Management</b>	<b>CP 253</b>
German		Emergency Response Cluster	
Japanese		Environmental Remediation Cluster	
Latin		Recreation and Interpretation Cluster	
Spanish		Soil and Water Conservation Cluster	
<b>Geography</b>	<b>CP 253</b>	Sustainable Development Cluster	
Comprehensive		<b>Nursing</b>	<b>CP 253</b>
Information Processing & Mapping		<b>Operations Management</b>	<b>WB 147</b>
Operational Meteorology & Climatology		<b>Philosophy</b>	<b>NQ 320</b>
Travel & Tourism		<b>Physical Education</b>	<b>WB 147</b>
<b>Geology</b>	<b>CP 253</b>	<b>Physics</b>	<b>CP 253</b>
<b>Graphic Arts Management</b>	<b>TC 913</b>	Applied	
<b>Health Science</b>	<b>CP 253</b>	General	
<b>History</b>	<b>NQ 320</b>	<b>Political Science</b>	<b>NQ 320</b>
<b>Human Resource Management</b>	<b>WB 147</b>	International Studies	
<b>Industrial Technology</b>	<b>TC 913</b>	Political Science	
Computer Technology		Political Science/Economics	
Construction Management		<b>Pre-audiology</b>	<b>AC 414</b>
<b>Information Systems</b>	<b>WB 147</b>	<b>Predental</b>	<b>CP 253</b>
<b>International Business</b>	<b>WB 147</b>	<b>Pre-engineering</b>	<b>CP 253</b>
<b>Journalism</b>	<b>AC 414</b>	Chemical	
Graphics		General	
Magazine		Metallurgical	
News		<b>Premedical</b>	<b>CP 253</b>
Photojournalism		<b>Psychology</b>	<b>NQ 320</b>
<b>Journalism Teaching</b>	<b>AC 414</b>	<b>Public Relations</b>	<b>AC 414</b>
<b>Landscape Architecture</b>	<b>RB 116</b>	<b>Radiation Therapy (2 yr)</b>	<b>CP 253</b>
<b>Legal Studies</b>	<b>NQ 320</b>	<b>Radiography (2 yr)</b>	<b>CP 253</b>
Business		<b>Religious Studies</b>	<b>NQ 320</b>
Public Law		<b>Respiratory Therapy</b>	<b>CP 253</b>
<b>Manufacturing Engineering Technology</b>	<b>TC 913</b>	<b>Risk Management &amp; Insurance</b>	<b>WB 147</b>
<b>Marketing</b>	<b>WB 147</b>		
<b>Mathematical Economics</b>	<b>WB 147</b>		

<u>Major</u>	<u>Advising Center</u>	<u>Major</u>	<u>Advising Center</u>
Sales		Speech-Language Pathology	AC 414
School Health Education	CP 253	Sports Administration	WB 147
Science Teaching Majors	CP 253	Technology Education	TC 913
Chemistry		Telecommunications	AC 414
Earth/Space Science		Film & Television Studies	
Life Science		News	
Physical Science		Production	
Physics		Sales & Promotion	
Social Studies Teaching	NQ 320	Theatre	AC 414
Economics		Acting	
Geography		Design & Technology	
Government		Musical Theatre	
Historical Perspectives		Production	
Psychology		Theatrical Studies	
Sociology		Theatre Teaching	AC 414
Social Work	CP 253	Urban Planning and Development	RB 116
Sociology	NQ 320	Visual Arts Teaching	AC 414
Special Education	TC 913	Vocational Family & Consumer Science	
Early Childhood		Teaching	TC 913
Hearing Impaired		Women's Studies	NQ 320
Mild Interventions			
Severe Interventions			



### What I Know Now (Advice from Upperclassmen)

- You actually have to study.
- If you miss an assignment or a test, it is a lot more difficult to make up and the teachers aren't as willing (as high school teachers) to let it slide.
- I didn't realize how much fun I would have and the friends I would make living on campus.

# University Core Curriculum (Bachelor's Degree)

## Purpose

The University Core Curriculum (UCC) is a required component of all undergraduate degrees. The spirit of the UCC emerges from the kinds of intellectual attitudes the University strives to develop in students. The central purpose of the UCC is to enable students to live rich, satisfying lives and to undertake the broad responsibilities of citizenship in a free society.

Try new courses; don't just retake subjects you have already had in high school. You might discover a new interest, and if you haven't decided on your major, UCC courses are a good way to learn about new subjects.

Above all, enjoy the courses. Never again in your life will you be able to explore so many different subjects or learn so much diverse information. You will have to work hard, but you can develop the skills and knowledge that will be the basis for lifelong learning.

The UCC consists of three Tiers and WISER+ courses. See the following pages for the specific requirements.

## Questions and Answers about the University Core Curriculum

**Q : How much of my degree consists of University Core Curriculum courses?**

**A:** A bachelor's degree at Ball State University requires a minimum of 126 credit hours. About one-third of the degree consists of courses in the UCC. The remainder of the degree consists of courses in the major(s), minor(s), or electives.

**Q: Are there alternate ways to earn credit for University Core Curriculum courses?**

**A:** Yes, the most common ways that students can earn credit for UCC courses are through dual credit courses taken while in high school, Advanced Placement (AP) credit, transfer courses, departmental examinations, CLEP examinations, and military credit. Make sure you talk with your advisor if any of those options apply to you.



# University Core Curriculum

The University Core Curriculum (UCC) has three tiers. Tier 1 includes the largest number of required courses. Descriptions of Tier 1 courses can be found in this handbook and the online BSU Catalog ([www.bsu.edu/catalog](http://www.bsu.edu/catalog)). Course descriptions for Tier 2 & 3 classes are also available online. UCC courses may have prerequisites and/or restrictions to specific majors/minors. Each course is identified with its credit hours. If applicable, the WISER+ designation is also listed. See page 28 for more information on WISER+.

## TIER 1

### Tier 1: Foundation Requirements

#### Written Communication

**ENG 104** Composing Research (3)

#### Oral Communication

**COMM 210** Fundamentals of Public Communication (3)

#### History

*Select one course*

**HIST 150** The West in the World (3)

**151** World Civilization 1 (3)

**152** World Civilization 2 (3)

#### Mathematics

*Select one course*

**MATHS 125** Mathematics and Its Applications (3)

**136** Mathematics for Business (4)

**161** Applied Calculus 1 (3)

**165** Calculus 1 (4)

#### Physical Wellness

*Select one course*

**PFW 100** Physical Conditioning (2)

**103** Walking (2)

**104** Jogging (2)

**117** Water Aerobics (2)

**148** Aerobics (2)

**217** Swimming (2)

#### Personal Finance

*Select one course*

**FCS 135** Financial Literacy (1)

**FIN 101** Personal Finance for Fiscal Wellness (1)

**110** Personal Finance (3)

- English sequence is determined by placement. Many students will take ENG 101 and 102 or ENG 103 prior to taking ENG 104.
- A minimum grade of C is required in ENG 104 and any of its prerequisites.
- The Writing Competency Exam, a requirement for graduation, is to be taken after earning credit in ENG 104 and 60 credit hours. The exam must be passed prior to graduation.
- The appropriate math course is determined by placement and major requirement. Students may be required to take a math placement exam.
- Credit in only one PFW course may count toward graduation.

# University Core Curriculum

## Tier 1: Domain Requirements

### Fine Arts

*Select one course*

<b>AHS</b>	<b>100</b>	Introduction to Art (3) (I)	<b>MUHIS</b>	<b>100</b>	Introduction to Music (3) (I)
	<b>101</b>	History of Art Survey 1 (3) (I)		<b>330</b>	Music History (3)
<b>DANCE</b>	<b>100</b>	Introduction to Dance History (3)	<b>THEAT</b>	<b>100</b>	Introduction to Theatre (3)

### Humanities

*Select one course*

<b>ANTH</b>	<b>111</b>	Anthropology, Culture, and Globalization (3) (IR)	<b>RELST</b>	<b>160</b>	Introduction to Religion in Culture (3)
<b>CC</b>	<b>101</b>	Word Origins and Vocabulary Development (3)	<b>Foreign Languages (3-4 credits):</b>		
	<b>105</b>	Introduction to the Classical World (3) (IR)	<b>CH</b>	<b>102, 201, 202</b>	(Chinese) (IR)
<b>ENG</b>	<b>206</b>	Reading Literature (3)	<b>FR</b>	<b>102, 201, 202</b>	(French) (IR)
	<b>213</b>	Introduction to Digital Literacies (3) (T)	<b>GER</b>	<b>102, 201, 202</b>	(German) (IR)
<b>GEOG</b>	<b>121</b>	Geography of the Cultural Environment (3)	<b>GRK</b>	<b>102, 201, 202</b>	(Greek) (IR)
<b>HIST</b>	<b>198</b>	Studies in Non-Western Civilizations (3) (IR)	<b>JAPAN</b>	<b>102, 201, 202</b>	(Japanese) (IR)
	<b>201</b>	American History, 1492-1876 (3) (A)	<b>LAT</b>	<b>102, 201, 202</b>	(Latin) (IR)
	<b>202</b>	American History, 1877 to Present (3) (A)	<b>SP</b>	<b>102, 201, 202</b>	(Spanish) (IR)
<b>PHIL</b>	<b>100</b>	Introduction to Philosophy (3)			

### Natural Sciences

*Select one course*

<b>ANTH</b>	<b>105</b>	Introduction to Biological Anthropology (3)	<b>CHEM</b>	<b>111</b>	General Chemistry 1 (4)
<b>ASTRO</b>	<b>100</b>	Introductory Astronomy: A Study of the Solar System and Beyond (3)	<b>GEOG</b>	<b>101</b>	Earth, Sea and Sky: A Geographic View (3)
	<b>120</b>	The Sun and Stars (3)	<b>GEOL</b>	<b>101</b>	Planet Earth's Geological Environment (3) (E)
<b>BIO</b>	<b>100</b>	Biology for a Modern Society (3) (E)	<b>HSC</b>	<b>160</b>	Fundamentals of Human Health (3)
	<b>111</b>	Principles of Biology 1 (4)	<b>NREM</b>	<b>101</b>	Environment and Society (3) (E)
	<b>112</b>	Principles of Biology 2 (4)	<b>PHYCS</b>	<b>100</b>	Conceptual Physics (3)
<b>CHEM</b>	<b>100</b>	People and Chemistry (3)		<b>110</b>	General Physics 1 (4)
	<b>101</b>	General, Organic, and Biochemistry for the Health Sciences (5)		<b>120</b>	General Physics 1 (5)

### Social Sciences

*Select one course*

<b>ANTH</b>	<b>101</b>	Introduction to Cultural Anthropology (3) (IR)	<b>ECON</b>	<b>247</b>	Economics and Statistics in the Media (3)
	<b>103</b>	Archaeology and Culture (3)	<b>GEOG</b>	<b>150</b>	Global Geography (3)
<b>CJC</b>	<b>101</b>	Introduction to American Criminal Justice System (3)	<b>POLS</b>	<b>130</b>	American National Government (3)
	<b>102</b>	Introduction to Criminology (3)		<b>293</b>	International Relations (3) (I)
<b>COMM</b>	<b>240</b>	Introduction to Human Communication (3)	<b>PSYSC</b>	<b>100</b>	General Psychology (3)
	<b>290</b>	Intercultural Communication (3) (IR)	<b>SOC</b>	<b>100</b>	Principles of Sociology (3)
<b>ECON</b>	<b>116</b>	Survey of Economic Ideas (3) (R)		<b>224</b>	Family and Society (3)
	<b>201</b>	Elementary Microeconomics (3) (R)		<b>242</b>	Social Problems (3)
				<b>260</b>	Society and the Individual (3)

# University Core Curriculum

## TIER 2

Select two courses from Tier 2. The courses must be from different domains. Many Tier 2 UCC courses have prerequisites and/or restrictions to specific majors/minors.

### Tier 2: Domain Requirements

#### Fine Arts & Design

<b>AHS</b>	<b>200</b>	Critical Perspectives on Contemporary Art (3) (I)	<b>ITGRA</b>	<b>286</b>	Digital Photography 1 (3) (T)
	<b>201</b>	Art Criticism and Meaning (3) (W)	<b>ITMFG</b>	<b>105</b>	Technical Design Graphics (3) (T)
<b>ARCH</b>	<b>229</b>	History of Architecture 1 (3) (WRT)	<b>MUHIS</b>	<b>105</b>	Music and Popular Culture in America (3) (A)
<b>ITDPT</b>	<b>280</b>	3D Prototyping (3) (T)		<b>331</b>	Music History (3) (WI)
<b>ITEDU</b>	<b>102</b>	Design Techniques (3) (T)	<b>MUMET</b>	<b>100</b>	Survey of the Music Industry (3) (T)
<b>ITGRA</b>	<b>184</b>	Computer Applications in Graphic Arts (3) (T)			

#### Humanities

<b>ENG</b>	<b>402</b>	Cultural Studies (3) (W)	<b>GER</b>	<b>361</b>	Introduction to German Literature I (3) (IR)
	<b>405</b>	Special Topics in Creative Writing (3) (W)	<b>HIST</b>	<b>310</b>	Introduction to the History of Business in the United States (3) (A)
	<b>490</b>	Literature and Gender (3) (WR)	<b>JAPAN</b>	<b>334</b>	Japanese Culture and Civilization (3) (IR)
	<b>491</b>	Literature of African-American Traditions (3) (WRA)	<b>PHIL</b>	<b>202</b>	Ethics (3) (W)
	<b>492</b>	Native American Literature (3) (WRA)		<b>203</b>	Social Philosophy (3) (RA)
	<b>493</b>	American Ethnic Literature (3) (WRA)		<b>230</b>	Environmental Ethics (3) (WSE)
	<b>494</b>	Queer Literature/Queer Theory (3) (WR)		<b>315</b>	African-American Philosophy (3) (WRA)
	<b>498</b>	Post-Colonial Studies (3) (WR)	<b>SP</b>	<b>334</b>	Spanish Civilization and Culture (3) (IR)
<b>FR</b>	<b>334</b>	Civilization and Culture: The Old Regime (3) (IR)		<b>335</b>	Latin-American Civilization and Culture (3) (IR)
	<b>335</b>	Civilization and Culture: Modern France (3) (IR)		<b>360</b>	Introduction to Hispanic Literary Readings (3) (IR)
	<b>360</b>	Introduction to French Literary Readings (3) (IR)			

#### Natural Sciences

<b>ASTRO</b>	<b>124</b>	The Solar System (3) (T)	<b>CS</b>	<b>200</b>	Computers and Society (3) (AT)
<b>BIO</b>	<b>113</b>	Microbiology for the Health Sciences (5) (I)	<b>GEOG</b>	<b>265</b>	Introduction to Geographic Information Systems (3) (T)
	<b>216</b>	Ecology (3) (IE)	<b>GEOL</b>	<b>201</b>	Earth, Life, and Time (3) (AT)
	<b>220</b>	Ecological Issues in the 21st Century (3) (E)		<b>206</b>	Oceans and Nations (3) (IE)
<b>CHEM</b>	<b>112</b>	General Chemistry 2 (4) (T)			

# University Core Curriculum

## Social Sciences

<b>ANTH</b>	<b>301</b>	History of Method and Theory in Anthropology (4) (W)	<b>EDTEC</b>	<b>355</b>	Learning and Teaching with Emerging Technologies (3) (T)
	<b>311</b>	Ethnicity and Race (3) (R)	<b>HSC</b>	<b>180</b>	Principles of Community Health (3) (S)
<b>CJC</b>	<b>311</b>	Race, Ethnic, and Gender Issues in Criminal Justice (3) (R)		<b>261</b>	Health, Sexuality, and Family Life (3) (R)
	<b>329</b>	Decision Making and Ethics in Criminal Justice (3) (R)		<b>471</b>	Death and Dying (3) (R)
<b>ECON</b>	<b>202</b>	Elementary Macroeconomics (3) (RA)	<b>ITDPT</b>	<b>406</b>	Technical Decision-Making (3) (T)
	<b>279</b>	Economic and Political Problems of Emerging Nations (3) (IR)	<b>NREM</b>	<b>205</b>	International Natural Resources (3) (IER)
	<b>311</b>	Environmental Economics (3) (WIE)	<b>PSYSC</b>	<b>324</b>	Psychology of Women (3) (R)
	<b>348</b>	Health Economics (3) (RA)		<b>325</b>	Psychology of Prejudice and Discrimination (3) (R)
	<b>351</b>	International Economics (3) (I)		<b>424</b>	Psychology of Diversity (3) (R)
<b>EDFON</b>	<b>420</b>	Social, Historical, and Philosophical Foundations of Education (3) (RA )	<b>SOC</b>	<b>228</b>	Globalization and the Third World (3) (IE)
<b>EDMUL</b>	<b>205</b>	Introduction to Multicultural Education (3) (R)		<b>333</b>	Sociology of Media (3) (A)
	<b>302</b>	Self and the Social Construction of Identity (3) (R)		<b>380</b>	Sociological Research Methods (3) (W)
	<b>370</b>	Representation and Multiculturalism: Theory and Practice (3) (R)		<b>421</b>	Racial and Cultural Minorities in the United States (3) (R)
	<b>400</b>	Topical Seminar in Multicultural Studies (3) (R)		<b>425</b>	Sociology of Law (3) (A)

## TIER 3

Select one course from Tier 3. Tier 3 UCC courses have prerequisites and/or restrictions to specific majors/minors.

### Tier 3: Capstone Course/Experience

This requirement is typically met with a course within your chosen major. Consult with your faculty advisor when planning your senior year.

## Which English Course(s) Must You Take?

Placement is determined by many factors, the most common being standardized test scores, academic grade point average, AP credit, or transfer credit. Based on your placement, you will begin with one of the following English courses:

**ENG 101, Foundations of Rhetoric and Writing 1 (2)**

**ENG 102, Foundations of Rhetoric and Writing 2 (2)**

**ENG 103, Rhetoric and Writing (3)**

**ENG 104, Composing Research (3)**

**ENG 114, Composing Research (Honors College) (3)**

Contact your advisor for more information about English placement.

## When Do You Take the Writing Competency Exam?

The Writing Competency Exam is a graduation requirement for bachelor's degrees and should be taken after completing ENG 104 and earning 60 credits. The requirement can be satisfied by successful completion of either ENG 392 (Writing Competency Exam) or ENG 393 (Writing Competency Course). You should choose the method of completion which best suits your learning style. If you do not pass ENG 392 (the Exam) after two attempts, you must satisfy Writing Competency Requirement by successfully completing ENG 393 (2 credits). For more information, contact the Writing Competency Program by one of the following methods: visit the Writing Competency Program Office in WQ 200, e-mail at [writingcomp@bsu.edu](mailto:writingcomp@bsu.edu), phone 765-285-5974, or look at the program website: <http://writingcomp.iweb.bsu.edu>.

## Do You Have to Take a Speech Class?

You are required to earn credit in COMM 210, Fundamentals of Public Communication. However, it is possible to earn credit by examination via a two step process:

1. complete a written examination and earn a score of 75% or higher, then
2. present an 8-10 minute persuasive speech to a panel of judges and earn a score of 75% or higher.

For more information about earning COMM 210 credit by examination or to sign up for the written exam, contact the Communication Studies Department (LB 351, 765-285-1882, [commstu@bsu.edu](mailto:commstu@bsu.edu)).

## How Do You Know Which Level of a Foreign Language to Choose?

All students with previous high school study in Chinese, French, German, Japanese, Latin, or Spanish who plan to enroll in a course in that language must take the placement test. You cannot enroll in a higher level class than the test indicates. If you have studied more than two years of the language in high school, you cannot enroll in the 101 course without permission from the Department of Modern Languages and Classics.

Once the indicated course is completed with a C or higher, you will receive credit for all lower level courses. Foreign language courses numbered 102 or higher may apply to the University Core Curriculum. Placement tests are given during summer orientation or by appointment. Contact the Modern Languages and Classics Department (765-285-1361, [www.bsu.edu/languages](http://www.bsu.edu/languages)) for more information.

## Are There Alternatives to the Physical Education Requirement?

If you require accommodation based on a special need, you may satisfy the physical education requirement by enrolling in PFW 105 (Adapted Physical Fitness and Wellness) or PFW 160 (Individualized Physical Fitness and Wellness) and receive instruction through an individualized program. Contact Tammy Burt (765-285-1811) for permission for PFW 105. Contact Judy Donahue (765-285-5132) for permission for PFW 160. If you are pursuing an associate degree, you may take PFW 101 (Physical Fitness and Wellness Activity, 1 credit) and should contact Judy Donahue for permission (765-285-5132).



## Which Mathematics Course Should You Take?

You must earn credit in one of the following courses: MATHS 125, 136, 161, 165, 201 or 207, depending on the major. Credits in MATHS 108, 111 or 112 will not satisfy the University Core Curriculum requirements, but are required prerequisites for students who are not eligible to begin with the required math course for their major. These courses may count as “general electives” toward graduation.

Your placement in a math course is determined by departmental criteria. SAT or ACT Math scores are used as one placement method as indicated below.

<u>Course</u>	<u>Prerequisite</u>	<u>SAT/ACT</u>
MATHS 108	OPEN	OPEN
MATHS 125*	OPEN	OPEN
MATHS 201*	MATHS 108	500/19
MATHS 207*	MATHS 108	520/22
MATHS 111	MATHS 108	520/22
MATHS 112	MATHS 108 or MATHS 111	520/22
MATHS 136*	MATHS 111	570/26
MATHS 161*	MATHS 112	570/26
MATHS 165*	MATHS 111 and MATHS 112	590/28

\* Satisfies University Core Curriculum

## What Do the Course Numbers Mean?

Complete descriptions for each MATHS course can be found in the online BSU Catalog ([www.bsu.edu/catalog](http://www.bsu.edu/catalog)). Following are the course titles:

**108**-Intermediate Algebra (3 credits)

**111**-Pre-Calculus Algebra (3 credits)

**112**-Pre-Calculus Trigonometry (3 credits)

**125**-Mathematics and Its Applications (3 credits)

**136**-Mathematics for Business (4 credits)

**161**-Applied Calculus 1 (3 credits)

**165**-Calculus 1 (4 credits)

**201**-Number, Algebra, and Probability for the Elementary Teacher (4 credits)

**207**-Mathematics for the Teacher of the Exceptional Learner (4 credits)

## Who should take the Math Placement Test?

If you are not certain that your math SAT/ACT score accurately reflects your mathematics skill level, you may elect to take the Math Placement Test to determine where you begin your math sequence. The test is optional, free of charge, and may be taken twice. **Credit cannot be earned in any math courses by taking this test.** If you are interested in taking the Math Placement Test, contact the Office of Testing Programs (LU 366, 765-285-1279). Advisors can help interpret the math placement test results.



## Does Math Give You Trouble?

**Don't wait until your first test to get help. The Learning Center offers FREE tutoring in math. The best option is to have a regular appointment with a tutor, but they also provide “walk-in” assistance.**

**Call the Learning Center Math Desk (765-285-3780) or stop in (NQ 323) to schedule a tutoring appointment.**

# University Core Curriculum

## Elementary Education & Special Education Majors

The University Core Curriculum (UCC) has three tiers. Tier 1 includes the largest number of required courses. Descriptions of Tier 1 courses can be found in this handbook and the online BSU Catalog ([www.bsu.edu/catalog](http://www.bsu.edu/catalog)). Course descriptions for Tier 2 and Tier 3 classes are also available online. UCC courses may have prerequisites and/or restrictions to specific majors/minors. Each course is identified with its credit hours. If applicable, the WISER+ designation is also listed. See page 28 for more information on WISER+.

## TIER 1

### Tier 1: Foundation Requirements

#### Written Communication

**ENG 104** Composing Research (3)

#### Oral Communication

**COMM 210** Fundamentals of Public Communication (3)

#### History

**HIST 150** The West in the World (3)

#### Mathematics

**MATHS 201** Number, Algebra, and Probability for the Elementary Teacher (4)

#### Special Education only:

**MATHS 207** Mathematics for the Teacher of the Exceptional Learner (4)

#### Physical Wellness

*Select one course*

**PFW 100** Physical Conditioning (2)

**103** Walking (2)

**104** Jogging (2)

**117** Water Aerobics (2)

**148** Aerobics (2)

**217** Swimming (2)

#### Personal Finance

*Select one course*

**FCS 135** Financial Literacy (1)

**FIN 101** Personal Finance for Fiscal Wellness (1)

**110** Personal Finance (3)

- English sequence is determined by placement. Many students will take ENG 101 and 102 or ENG 103 prior to taking ENG 104.
- A minimum grade of C is required in ENG 104 and any of its prerequisites.
- The Writing Competency Exam, a requirement for graduation, is to be taken after earning credit in ENG 104 and 60 credit hours. The exam must be passed prior to graduation.
- The appropriate math course is determined by placement and major requirement. Students may be required to take a math placement exam.
- Credit in only one PFW course may count toward graduation.

### Tier 1: Domain Requirements

#### Fine Arts:

**AED 200** Understanding Art (3)

# University Core Curriculum

## Elementary Education & Special Education Majors

### Humanities

*Select one course*

<b>ANTH 111</b>	Anthropology, Culture, and Globalization (3) (IR)	<b>RELST 160</b>	Introduction to Religion in Culture (3)
<b>CC 101</b>	Word Origins and Vocabulary Development (3)	<b>Foreign Languages (3-4 credits):</b>	
	<b>105</b> Introduction to the Classical World (3) (IR)	<b>CH 102, 201, 202</b>	(Chinese) (IR)
<b>ENG 206</b>	Reading Literature (3)	<b>FR 102, 201, 202</b>	(French) (IR)
	<b>213</b> Introduction to Digital Literacies (3) (T)	<b>GER 102, 201, 202</b>	(German) (IR)
<b>GEOG 121</b>	Geography of the Cultural Environment (3)	<b>GRK 102, 201, 202</b>	(Greek) (IR)
<b>HIST 198</b>	Studies in Non-Western Civilizations (3) (IR)	<b>JAPAN 102, 201, 202</b>	(Japanese) (IR)
	<b>201</b> American History, 1492-1876 (3) (A)	<b>LAT 102, 201, 202</b>	(Latin) (IR)
	<b>202</b> American History, 1877 to Present (3) (A)	<b>SP 102, 201, 202</b>	(Spanish) (IR)
<b>PHIL 100</b>	Introduction to Philosophy (3)		

### Natural Science

<b>GEOG 101</b>	Earth, Sea, and Sky: A Geographic View (3)
	<i>or</i>
<b>GEOL 101</b>	Planet Earth's Geological Environment (3) (E)
<b>PHYCS 101</b>	Physical Science Concepts for Teachers (3)

### Social Science

*Select one course*

<b>ANTH 101</b>	Introduction to Cultural Anthropology (3) (IR)	<b>GEOG 150</b>	Global Geography (3)
	<b>103</b> Archaeology and Culture (3)	<b>POLS 130</b>	American National Government (3)
<b>CJC 101</b>	Introduction to American Criminal Justice System (3)		<b>293</b> International Relations (3) (I)
	<b>102</b> Introduction to Criminology (3)	<b>PSYSC 100</b>	General Psychology (3)
<b>COMM 240</b>	Introduction to Human Communication (3)	<b>SOC 100</b>	Principles of Sociology (3)
	<b>290</b> Intercultural Communication (3) (IR)		<b>224</b> Family and Society (3)
<b>ECON 116</b>	Survey of Economic Ideas (3) (R)		<b>242</b> Social Problems (3)
	<b>201</b> Elementary Microeconomics (3) (R)		<b>260</b> Society and the Individual (3)
	<b>247</b> Economics and Statistics in the Media (3)		

## TIER 2

### Tier 2: Domain Requirements

#### Fine Arts

**MUSED 265** Basic Music for Classroom Teachers (3) (W)

#### Natural Sciences

**BIO 102** Biological Concepts for Teachers (3) (E)

## TIER 3

### Tier 3: Student Teaching Experience

## Honors Advising - Ball Honors House

[www.bsu.edu/honors/advising](http://www.bsu.edu/honors/advising) 765-285-1024

Students accepted to the Honors College (see [www.bsu.edu/honors](http://www.bsu.edu/honors)) are assigned to freshman advisors who specialize in the Honors curriculum. Honors Advising is housed within the Honors College in the Ball Honors House. After completing 30 hours, honors students will also be assigned to advisors in their major area, but they will continue to have easy access to the Dean, Associate Dean, Honors Advisors, and other Honors College staff.

All new freshmen enroll in **HONRS 100, Freshman Seminar**, in the fall semester. By way of peer mentoring from an Honors College upperclassman, this course provides an orientation to the Honors College. The sessions will be organized around discussion of a short text or topic; explanation of policies and procedures and their effects on Honors College students; an introduction to university resources; curriculum discussion; and social activities integrated with the Honors Residence Halls by Student Honors Council ("Honors Connections"). The peer mentors are supervised by an experienced Honors faculty member. The Honors College has designed its curriculum so that the majority of the required honors courses will satisfy the University Core Curriculum (UCC). Six of the ten honors requirements currently fit into UCC for most majors: HONRS 189, 199, 201, 202, 203, and 296 or 297 or 298.

**HONRS 189, Inquiries in Global Studies**, is a Global Studies course in which specific non-western cultures are studied in depth. The precise content of the course varies according to the expertise of the instructor.

**HONRS 199, Inquiries in Contemporary American Civilization**, focuses on issues of contemporary American culture, often centering on the American family.

The Humanities Sequence (**HONRS 201, Inquiries in the**

**Ancient World; HONRS 202, Inquiries in the Middle Ages, Renaissance, Enlightenment; HONRS 203, Inquiries in the Nineteenth, Twentieth, and Twenty-first Centuries**) lies at the heart of the Honors curriculum. It is recommended that students begin these courses in the fall or spring of the freshman year. This Great Books/Great Ideas sequence



focuses on creative and nonfiction works from Western and World literature, while exploring connections to music, theatre, art, and architecture. Students analyze definitions of human nature from the ancient world onwards in order to examine their identities as individuals within this larger context. Because students may choose to remain with the same professor throughout the sequence, humanities classes often become close, interactive units and important support groups for Honors students. (These courses also serve as the core for the interdisciplinary Humanities Minor, an option for Honors and Non-Honors students.)

**HONRS 296, Inquiries in the Physical Sciences; HONRS 297, Inquiries in the Earth Sciences; and HONRS 298, Inquiries in the Life Sciences** are honors science courses

in Physical, Earth, and Life Sciences respectively. The precise content of the course varies according to the expertise of the instructor.

Honors students also take **two Honors colloquia (HONRS 390)** before graduating. The colloquium classes are small discussion-oriented courses that provide in-depth study of specific topics. Honors colloquium topics are widely varied, and new courses are added every year. Recent colloquium topics have included "5000 years of Board Games," "American Photography," "Liberty, Knowledge, and the American Environment," "Once Upon a Time: The Art of the



Fairy Tale,” “Human Sexuality,” “American Film Comedy,” “Cleopatra: Life and Legend,” “Magical Realism,” and “Jane Austen”.

The final capstone course in Honors is **HONRS 499, Thesis or Creative Seminar Honors Project**. A student will design his/her project, have it approved by the Dean or Associate Dean, and select a faculty mentor. For more specific information, contact the Honors College to receive project-related publications or visit the Honors College web site: [www.bsu.edu/honors](http://www.bsu.edu/honors).

To remain in good standing at the Honors College, a student must have a 3.000 cumulative GPA at the end of the freshman year and a 3.150 at the end of the second year.

Students should complete at least three honors core courses in the first two years. To earn an Honors Diploma, a student must have a 3.333 cumulative GPA at the time of graduation and have satisfactorily completed all required honors courses and the senior project. All honors students are eligible for priority registration as well as extended library privileges.

Each semester, Honors sections are offered in non-HONRS prefix courses (e.g. **COMM 210, HIST 150, ECON 201, MATH 136**). These sections, though only available to honors students, are **not required**. These optional sections generally have smaller class sizes and are taught by honors faculty.



## Medallion Scholars

The Medallion Scholars Program is an option within the Bachelor of General Studies degree open to Honors College students. It is designed for students who have distinctive educational goals different from a standard major. The student, a faculty mentor, and the Director of the Medallion Scholars Program collaborate to design a unique program through which students can express their creativity and individuality. The program of study must meet the minimum requirements for a Ball State major and for an undergraduate degree, and must be interdisciplinary in composition. Medallion Scholars are also expected to complete all Honors College requirements.

If interested in this program, please contact the Dean of the Honors College, who is the director of the Medallion Scholars Program (Ball Honors House, 765-285-1024, [www.bsu.edu/honors/medallion](http://www.bsu.edu/honors/medallion)).



### What I Know Now (Advice from Upperclassmen)

- Learn how to use the **Ball State University email, Student Services web site, and Blackboard web site.**
- **It was much harder to get myself up and to class in the morning in college than when I was in high school.**
- **I can't slack off anymore.**

# University Core Curriculum

## Honors College

The University Core Curriculum (UCC) has three tiers. Tier 1 includes the largest number of required courses. Descriptions of Tier 1 courses can be found in this handbook and the online BSU Catalog ([www.bsu.edu/catalog](http://www.bsu.edu/catalog)). Course descriptions for Tier 2 & 3 classes are also available online. UCC courses may have prerequisites and/or restrictions to specific majors/minors. Each course is identified with its credit hours. If applicable, the WISER+ designation is also listed. See page 28 for more information on WISER+.

## TIER 1

### Tier 1: Foundation Requirements

#### Written Communication

Select one course

- ENG 104** Composing Research (3)  
**ENG 114** Composing Research (Honors College) (3)

#### Oral Communication

- COMM 210** Fundamentals of Public Communication (3)

#### History

Select one course

- HIST 150** The West in the World (3)  
**HIST 151** World Civilization 1 (3)  
**HIST 152** World Civilization 2 (3)

#### Mathematics

Select one course

- MATHS 125** Mathematics and Its Applications (3)  
**MATHS 136** Mathematics for Business (4)  
**MATHS 161** Applied Calculus 1 (3)  
**MATHS 165** Calculus 1 (4)  
**MATHS 201** Number, Algebra, and Probability for the **Elementary Teacher** (4)  
**MATHS 207** Mathematics for the Teacher of the **Exceptional Learner** (4)

#### Physical Wellness

Select one course

- PFW 100** Physical Conditioning (2)  
**PFW 103** Walking (2)  
**PFW 104** Jogging (2)  
**PFW 117** Water Aerobics (2)  
**PFW 148** Aerobics (2)  
**PFW 217** Swimming (2)

#### Personal Finance

Select one course

- FCS 135** Financial Literacy (1)  
**FIN 101** Personal Finance for Fiscal Wellness (1)  
**FIN 110** Personal Finance (3)

- English sequence is determined by placement.
- A minimum grade of C is required in ENG 104 or 114 and any prerequisites.
- The Writing Competency Exam, a requirement for graduation, is to be taken after earning credit in ENG 104 and 60 credit hours. The exam must be passed prior to graduation.
- The appropriate math course is determined by placement and major requirement. Students may be required to take a math placement exam.
- Credit in only one PFW course may count toward graduation.

# University Core Curriculum

## Honors College

### Tier 1: Domain Requirements

#### Fine Arts

Select one course

<b>AED</b>	<b>200</b>	Understanding Art (3)	<b>MUHIS</b>	<b>100</b>	Introduction to Music (3) (I)
<b>AHS</b>	<b>100</b>	Introduction to Art (3) (I)		<b>330</b>	Music History (3)
		<b>101</b> History of Art Survey 1 (3) (I)	<b>THEAT</b>	<b>100</b>	Introduction to Theatre (3)
<b>DANCE</b>	<b>100</b>	Introduction to Dance History (3)			

#### Humanities

**HONRS 201** Inquiries in the Ancient World (3)

#### Natural Sciences

Select one course

<b>ANTH</b>	<b>105</b>	Introduction to Biological Anthropology (3)	<b>CHEM</b>	<b>111</b>	General Chemistry 1 (4)
<b>ASTRO</b>	<b>100</b>	Introductory Astronomy: A Study of the Solar System and Beyond (3)	<b>GEOG</b>	<b>101</b>	Earth, Sea and Sky: A Geographic View (3)
		<b>120</b> The Sun and Stars (3)	<b>GEOG</b>	<b>101</b>	Planet Earth's Geological Environment (3) (E)
<b>BIO</b>	<b>100</b>	Biology for a Modern Society (3) (E)	<b>HSC</b>	<b>160</b>	Fundamentals of Human Health (3)
		<b>111</b> Principles of Biology 1 (4)	<b>NREM</b>	<b>101</b>	Environment and Society (3) (E)
		<b>112</b> Principles of Biology 2 (4)	<b>PHYCS</b>	<b>100</b>	Conceptual Physics (3)
<b>CHEM</b>	<b>100</b>	People and Chemistry (3)		<b>101</b>	Physical Science Concepts for Teachers (3)
		<b>101</b> General, Organic, and Biochemistry for the Health Sciences (5)		<b>110</b>	General Physics 1 (4)
				<b>120</b>	General Physics 1 (5)

#### Social Sciences

**HONRS 189** Inquiries in Global Studies (3) (I)

## TIER 2

### Tier 2: Domain Requirements

#### Fine Arts

**HONRS 203** Inquiries in the Nineteenth, Twentieth, and Twenty-first Centuries (3) (W)

#### Humanities

**HONRS 202** Inquiries in the Middle Ages, Renaissance, Enlightenment (3) (W)

#### Natural Sciences

Select one course

**HONRS 296** Inquiries in the Physical Sciences (3) (E/T)  
**297** Inquiries in the Earth Sciences (3) (E/T)  
**298** Inquiries in the Life Sciences (3) (E/T)

#### Social Sciences

**HONRS 199** Inquiries in Contemporary American Civilization (3) (A)

## TIER 3

### Tier 3: Capstone Course/Experience

**HONRS 499** Senior Honors Project (3)

# WISER + Guidelines

The purpose of WISER+ is to integrate 21st Century skills into the curriculum. WISER+ courses ask students to engage in issues related to:

- W** = Writing
- I** = International Awareness
- S** = Service and Civic Engagement
- E** = Environmental Awareness and Sustainability
- R** = Respect for Human Liberty and Diversity among Peoples and Cultures
- +**
- A** = American Institutions and/or History
- T** = Technological Literacy

Students must complete a total of **two** WISER+ categories, one of which must carry a "W" designation. It is possible for a single course to meet more than one WISER+ requirement, although no course will carry more than three WISER+ designations. Courses with WISER+ designations may also be used to satisfy UCC and/or major requirements.

## WISER+ Courses That Count in UCC

AHS	100 Introduction to Art (I)	CS	498 Software Engineering 2/Service (W S)
	101 History of Art Survey 1 (I)	ECON	116 Survey of Economic Ideas (R)
	200 Critical Perspectives on Contemporary Art (I)		201 Elementary Microeconomics (R)
	201 Art Criticism and Meaning (W)*		202 Elementary Macroeconomics (R A)*
ANTH	101 Introduction to Cultural Anthropology (I R)		279 Economic/Political Problems of Emerging Nations (I R)
	111 Anthropology, Culture, and Globalization (I R)		311 Environmental Economics (W I E)*
	301 History of Method and Theory in Anthropology (W)		348 Health Economics (R A)
	311 Ethnicity and Race (R)	EDFON	351 International Economics (I)*
ARCH	229 History of Architecture 1 (W R T)		420 Social, Historical, and Philosophical Foundations of Education (R A)
ASTRO	124 The Solar System (T)	EDMUL	205 Introduction to Multicultural Education (R)
BIO	100 Biology for a Modern Society (E)		302 Self and the Social Construction of Identity (R)
	102 Biological Concepts for Teachers (E)		370 Representation and Multiculturalism: Theory and Practice (R)
	113 Microbiology for the Health Sciences (I)*		400 Topical Seminar in Multicultural Studies (R)
	216 Ecology (I E)*	EDTEC	355 Learning and Teaching with Emerging Technologies (T)
	217 Methods in Ecology (W)	ENG	213 Introduction to Digital Literacies (T)
	220 Ecological Issues in the 21st Century (E)		402 Cultural Studies (W)
CC	105 Introduction to the Classical World (I R)		405 Special Topics in Creative Writing (W)*
CH	102 Beginning Chinese 2 (I R)*		490 Literature and Gender (W R)
	201 Intermediate Chinese 1 (I R)*		491 Literature of African-American Traditions (W R A)
	202 Intermediate Chinese 2 (I R)*		492 Native American Literature (W R A)
CHEM	112 General Chemistry 2 (T)*		493 American Ethnic Literature (W R A)
CJC	311 Race, Ethnic, and Gender Issues in Criminal Justice (R A)*		494 Queer Literature/Queer Theory (W R)
	329 Decision Making and Ethics in Criminal Justice (R A)*		498 Post-Colonial Studies (W R)
COMM	290 Intercultural Communication (I R)	FCS	403 Family/Consumer Sciences in Practice (W)
	412 Rhetorical Criticism (W)	FR	102 Beginning French 2 (I R)*
	465 Human Communication Inquiry (W)		201 Intermediate French 1 (I R)*
CS	200 Computers and Society (A T)		202 Intermediate French 2 (I R)*
	496 Software Engineering 2 (W)		334 Civilization/Culture: The Old Regime (I R)*

\* Provided the student has met the prerequisite as listed in the online BSU Catalog ([www.bsu.edu/catalog](http://www.bsu.edu/catalog))

FR	335 Civilization/Culture: Modern France (I R)*	PHIL	230 Environmental Ethics (W S E)
	360 Introduction to French Literary Readings (I R)*		315 African-American Philosophy (W R A)
GEOG	265 Introduction to Geographic Information Systems (T)	POLS	293 International Relations (I)
GEOL	101 Planet Earth's Geological Environment (E)	PSYSC	324 Psychology of Women (R)*
	201 Earth, Life, and Time (A T)		325 Psychology of Prejudice/Discrimination (R)*
	206 Oceans and Nations (I E)		424 Psychology of Diversity (R)*
GER	102 Beginning German 2 (I R)*	SOC	228 Globalization and the Third World (I E W)
	201 Intermediate German 1 (I R)*		333 Sociology of Media (A)*
	202 Intermediate German 2 (I R)*		380 Sociological Research Methods (W)*
	361 Introduction to German Literature (I R)*		421 Racial and Cultural Minorities in the U.S. (R)*
GRK	102 Beginning Greek 2 (I R)*		425 Sociology of Law (A)*
	201 Intermediate Greek 1 (I R)*		492 Capstone Course in Sociology (S)
	202 Intermediate Greek 2 (I R)*	SP	102 Beginning Spanish 2 (I R)*
HIST	198 Studies in Non-Western Civilizations (I R)		201 Intermediate Spanish 1 (I R)*
	201 American History, 1492 – 1876 (A)		202 Intermediate Spanish 2 (I R)*
	202 American History, 1877 – Present (A)		334 Spanish Civilization/Culture (I R)*
	310 Introduction to the History of Business in the U.S. (A)		335 Latin-American Civilization/Culture (I R)*
HONRS	189 Inquiries in Global Studies (I)		360 Introduction to Hispanic Literary Readings (I R)*
	199 Inquiries in Contemporary American Civilization (A)		
	202 Inquiries in the Middle Ages, Renaissance, Enlightenment (W)		
	203 Inquiries in the 19th, 20th, and 21st Century (W)		
	296 Inquiries in the Physical Sciences (E/T)		
	297 Inquiries in the Earth Sciences (E/T)		
	298 Inquiries in the Life Sciences (E/T)		
HSC	180 Principles of Community Health (S)		
	261 Health, Sexuality, and Family Life (R)		
	471 Death and Dying (R)*		
ITDPT	280 3-D Prototyping (T)		
	406 Technical Decision-Making (T)		
ITEDU	102 Design Techniques (T)		
ITGRA	184 Computer Applications in Graphic Arts (T)		
	286 Digital Photography (T)		
	480 Capstone in Graphics Arts (W T)		
ITMFG	105 Technical Design Graphics (T)		
JAPAN	102 Beginning Japanese 2 (I R)*		
	201 Intermediate Japanese 1 (I R)*		
	202 Intermediate Japanese 2 (I R)*		
	334 Japanese Culture/Civilization (I R)*		
LAT	102 Beginning Latin 2 (I R)*		
	201 Intermediate Latin 1 (I R)*		
	202 Intermediate Latin 2 (I R)*		
MUHS	100 Introduction to Music (I)		
	105 Music and Popular Culture in America (A)		
	331 Music History (I)*		
MUMET	100 Survey of the Music Industry (T)		
MUSED	265 Basic Music for Classroom Teachers (W)		
NREM	101 Environment and Society (E)		
	205 International Natural Resources (I E R)		
PHIL	202 Ethics (W)		
	203 Social Philosophy (R A)		

### **Additional WISER+ Courses:**

ANTH	312 Ecological Dimensions of Culture (E)*
	455 Primatology (E)*
CS	104 Introduction to Computers (T)
	110 Introduction to Computer Science (T)*
	120 Computer Science 1 (T)*
	269 Service Learning (S)*
	369 Professional Experience (S)*
ECON	279 Economic and Political Problems of Emerging Nations (IR)
EDEL	100 Education in a Democratic Society (S A)
	244 Early/Elementary Education for Social Justice (R)
ENG	205 World Literature (I)*
	230 Reading/Writing about Literature(W)*
	285 Introduction to Creative Writing (W)
	409 Creative Writing in the Community (S)*
FCS	103 Introduction to Family and Consumer Sciences (S E)
FL	395 Methods/Materials for Teaching Foreign Language* (S)
	396 Technology/Assessment in Foreign Language (T)*
FR	302 Composition (W)*
HONRS	390 Honors Colloquium (I, S, E, R, A, or T)
ISOM	125 Microcomputer Applications for Business (T)
	249 Foundations of Business Communications (W R)*
	341 Business/Managerial Communications (W)*
ITCMP	466 Capstone in Computer Technology (S T)
ITMFG	161 Introduction to Manufacturing Industries (T)
NREM	309 Human Dimensions of Global Change (I)
	331 Energy and Mineral Resources (W E)
	335 Renewable Energy/Sustainable Technology (T)
PHIL	415 Professional and Practical Ethics (W)
SOCWK	230 Human Behavior and the Social Environment (R)*

\* Provided the student has met the prerequisite as listed in the online BSU Catalog ([www.bsu.edu/catalog](http://www.bsu.edu/catalog))

# Course Descriptions

## University Core Curriculum - Tier 1 Course Descriptions

### Foundation Requirements

**ENG 104 Composing Research (3)** Applies the fundamentals of rhetoric to the research process: methods of research; the rhetorical nature of research; elements, strategies, and conventions common to research writing, including multi-modal presentations of new knowledge. Prerequisite: ENG 101 and 102; or ENG 103; or appropriate placement.

**ENG 114 Composing Research, Honors College (3)** Applies fundamentals of rhetoric to the research process: methods of research; the rhetorical nature of research; elements, strategies, and conventions of research writing, including multimodal presentations of new knowledge. Major research project; some literary analysis. Prerequisite: ENG 101, 102; or ENG 103; or appropriate placement. *Not open to students who have credit in ENG 104. Open only to Honors College students.*

**COMM 210 Fundamentals of Public Communication (3)** Principles and practice of effective oral communication; analysis and evaluation of the speaking-listening process; preparation in message construction, emphasizing the selection, organization, and delivery of materials.

**HIST 150 The West in the World (3)** A survey of the development of Western Civilization since its origins emphasizing key problems, turning points, and recurring themes, especially in the past two centuries. Focuses also on the way peoples around the globe helped to shape Western Civilization and felt its influence.

**HIST 151 World Civilization 1 (3)** A survey of the development of world civilization from the dawn of civilization in Southwestern Asia and North Africa to the early modern world.

**HIST 152 World Civilization 2 (3)** A survey of the development of world civilization from the early modern world to the present.

**MATHS 125 Mathematics and Its Applications (3)** University Core Curriculum course including such topics as mathematical modeling, problem solving, geometrical concepts, growth patterns, and applications to the physical sciences, social sciences, and economics. Recommended background: three years of college preparatory mathematics in high school.

**MATHS 136 Mathematics for Business (4)** Topics in mathematics particularly suited to the needs of business majors, including mathematics of finance, probability, and calculus. Prerequisite: MATHS 111, an appropriate mathematics score on the ACT or SAT, or an appropriate college algebra score on the mathematics placement test.

**MATHS 161 Applied Calculus 1 (3)** Discussion of limits, derivatives, differentials, and definite and indefinite integrals. Focuses on the application of these topics in the applied sciences. Prerequisite: MATHS 112, or appropriate score on the SAT/ACT on mathematics placement test, or permission of the department chairperson. *Not open to students who have credit in MATHS 165.*

**MATHS 165 Calculus 1 (4)** Differential calculus of algebraic and transcendental functions and applications, antidifferentiation and the Riemann integral. The course includes the use of graphing calculators and computer software. Prerequisite: MATHS 111, 112 or sufficient background in algebra and trigonometry as evidenced by the student's SAT/ACT scores and/or score on the mathematics placement test.

**MATHS 201 Number, Algebra, and Probability for the Elementary Teacher (4)** In-depth treatment of concepts underlying common topics in the elementary mathematics curriculum including concepts in number and operation, algebra, and probability. Use of selected concrete manipulatives and technology is included. Prerequisite: qualifying ACT or SAT score, or appropriate score on the mathematics placement test, or MATHS 108, or permission of the department chairperson. *Open only to majors in elementary, special, or early childhood education.*

**MATHS 207 Mathematics for the Teacher of the Exceptional Learner (4)** Development of concepts in number and operation, algebra, geometry, measurement, data analysis, and probability needed by teachers of exceptional learners. Use of selected concrete manipulatives and technology is included. Prerequisite: qualifying ACT or SAT score, or appropriate score on the mathematics placement test, or MATHS 108, or permission of the department chairperson. *Not open to students who have credit in MATHS 201, 202, or 203. Open only to special education majors.*

**PFW 100 Physical Conditioning (2)** Designed to develop physical fitness through twice weekly activity sessions. Focuses on a combination of muscular endurance/strength and cardio respiratory endurance through the use of a variety of equipment commonly found in a commercial fitness facility. Includes one hour of lecture weekly containing a common core of knowledge concerning fitness and wellness. *Not open to students who have credit in PFW 101, 102, 103, 104, 105, 117, 148, 160, 217.*

**PFW 103 Walking (2)** Designed to develop physical fitness through twice weekly aerobic walking sessions. Includes one hour of lecture weekly containing a common core of knowledge concerning fitness and wellness. *Not open to students who have credit in PFW 100, 101, 102, 104, 105, 117, 148, 160, 217.*

**PFW 104 Jogging (2)** Designed to develop physical fitness through twice weekly jogging sessions. Includes one hour of lecture weekly containing a common core of knowledge concerning fitness and wellness. *Not open to students who have credit in PFW 100, 101, 102, 103, 105, 117, 148, 160, 217.*

**PFW 117 Water Aerobics (2)** Designed to develop physical fitness through twice weekly water aerobics sessions. Ability to swim is not required. Includes one hour of lecture weekly containing a common core of knowledge concerning fitness and wellness. *Not open to students who have credit in PFW 100, 101, 102, 103, 104, 105, 148, 160, 217.*

**PFW 148 Aerobics (2)** Designed to develop physical fitness through twice weekly aerobic activity sessions. Includes one hour of lecture weekly containing a common core of knowledge concerning fitness and wellness. *Not open to students who have credit in PFW 100, 101, 102, 103, 104, 105, 117, 160, 217.*

**PFW 217 Swimming (2)** Designed to develop physical fitness through twice weekly endurance (lap) swimming sessions. Includes one hour of lecture weekly containing a common core of knowledge concerning fitness and wellness. Prerequisite: ability to swim at the intermediate level is required and successful completion of an entry-level skill test. *Not open to students who have credit in PFW 100, 101, 102, 103, 104, 105, 117, 148, 160.*

**FCS 135 Financial Literacy (1)** Development of knowledge and skills to promote financial wellness through the lifespan. Includes spending plans, credit strategies, depository institutions, consumer protection, insurance investment and retirement planning. Exploration of consumer tools to enhance financial literacy.

**FIN 101 Personal Finance for Fiscal Wellness (1)** A structured collection of personal finance topics relevant to the needs of young adults: personal budgets and financial plans, services available for saving, borrowing, and insurance; and taxes. The importance of being fiscally informed in the transition from college to the workplace and planning for future financial goals are emphasized. *Not open to students who have credit in FIN 110.*

**FIN 110 Personal Finance (3)** The fundamental principles of general business and related economic concepts are considered from the consumer's point of view. Some of the topics studied are consumer buying and the use of credit, banking, insurance, investment, budgeting, and taxation.

## **Domain Requirements**

### **Fine Arts**

**AED 200 Understanding Art (3)** Introduction to art history, art criticism, aesthetics, and studio art processes of drawing, painting, printmaking, and sculpture. Lecture and studio experiences integrate art criticism, aesthetics, and art history with hands-on studio art projects. *Not open to art majors.*

**AHS 100 Introduction to Art (3)** Through a survey of art and artifacts from ancient through modern times and the historical and social elements that helped to shape them, course offers an introduction to the understanding and appreciating painting, sculpture, and architecture. *Not open to art majors.*

**AHS 101 History of Art Survey 1 (3)** Introduction to art and architecture as social products of a global human history. Both the similarity and diversity of human social organizations and the role of visual culture in time will be discussed. Prehistoric, tribal, Asian, Ancient and European to the end of the Middle Ages. *Open only to art majors and minors.*

**DANCE 100 Introduction to Dance History (3)** Provides an understanding and appreciation of dance as an expression of people's imaginative and creative urges. Dance from the primitive to the twentieth century is explored within its social and historical context. *Not open to dance majors.*

**MUHIS 100 Introduction to Music (3)** A University Core Curriculum course that, through a survey of musical forms and compositions from early through contemporary times and the historical and social elements that helped to shape them, offers an introduction to the understanding and appreciation of the broad range of musical creativity. *Not open to music majors.*

**MUHIS 330 Music History (3)** The development of music from its beginnings through 1750. Origins, growth of early polyphony, instrumental music. Changes in style during medieval, Renaissance, and baroque periods. Prerequisite: a grade of C or better in MUHIS 200 or departmental permission.

**THEAT 100 Introduction to Theatre (3)** A University Core Curriculum course that surveys plays selected from the major periods of dramatic productivity from the ancient Greeks through contemporary times and the historical and social elements that helped to shape them. Introduces students to an understanding and appreciation of the many faces of dramatic creativity. *Not open to theatre majors.*

### Humanities

**ANTH 111 Anthropology, Culture, and Globalization (3)** Examines culture and cultural variation in a globalizing world. It explores how societies and individuals are affected by increasing contact between people of different cultures. It takes an historical and cross-cultural perspective on the human condition and the cultural adaptations necessary to effectively function in a changing world.

**CC 101 Word Origins and Vocabulary Development (3)** English vocabulary derived from Latin and Greek, emphasizing word formation as a means of expanding and enriching students' vocabularies. No knowledge of Latin or Greek is required.

**CC 105 Introduction to the Classical World (3)** Main features of the civilization of the Greeks and Romans--their history, political institutions, art, literature, and philosophy. Explores through lectures, readings, and audiovisual materials the nature of the ancients' contribution to Western civilizations.

**ENG 206 Reading Literature (3)** An introduction to the nature and interpretation of literary works and to reading and writing critically about literature. *Credit does not apply to English majors or minors.*

**ENG 213 Introduction to Digital Literacies (3)** Teaches ways of reading, analyzing, researching, and composing in emerging media. Prerequisite: ENG 104.

**GEOG 121 Geography of the Cultural Environment (3)** Utilizes qualitative methods to investigate relationships between human culture and the environment. Spatial processes that bring about cultural diversity and change are stressed as well as the role of human activity in producing cultural landscapes. The formation of cultural landscapes over time and the impacts of globalization are emphasized.

**HIST 198 Studies in Non-Western Civilizations (3)** Examination of a broad range of patterns and problems found in the Middle East, Asia, Africa, and Latin America with emphasis on recent and contemporary development. Topics vary among political, economic, and social issues of major importance.

**HIST 201 American History, 1492-1876 (3)** Survey of the political, diplomatic, economic, cultural, and sociological forces and adjustments that have affected the history of the United States to 1876.

**HIST 202 American History, 1877 to Present (3)** Survey of the political, diplomatic, economic, cultural, and sociological forces and adjustments that have affected the history of the United States since 1877.

**HONRS 201 Inquiries in the Ancient World (3)** Interdisciplinary exploration of the foundations of Western Tradition in the Ancient World, through their major intellectual, artistic, and cultural achievements. Incorporates the breadth of the humanities (e.g., literature, philosophy, and the fine arts). *Open only to Honors College students.*

**PHIL 100 Introduction to Philosophy (3)** An introduction to such important philosophical problems as the existence of God, whether ethical values are subjective, and the extent of our freedom. These topics and others may be approached by examining the ideas of great philosophers or current thinkers.

**RELST 160 Introduction to Religion in Culture (3)** An introduction to the academic study of religion, including the dynamic interaction between religious ideas, practices, and broader cultural contexts. Specific traditions and cultural contexts addressed in the courses will vary according to instructor, but all students will gain an understanding of diverse components of, and methods for studying religion.

## Foreign Languages

**CH 102 Beginning Chinese 2 (4)** The second course in the Chinese language. Prerequisite: CH 101.

**CH 201 Intermediate Chinese 1 (4)** Designed to build on a foundation of first-year Chinese to help students achieve greater fluency in oral expression and to emphasize the reading of Chinese character texts containing both old and simplified character forms. Grammar will be taught through the use of sentence patterns, and character writing will be practiced. Traditional and contemporary aspects of Chinese culture will also be taught. Prerequisite: CH 102.

**CH 202 Intermediate Chinese 2 (4)** Designed to build on the foundation laid thus far in Chinese and to help students achieve greater fluency in the four basic skills of listening, speaking, reading, and writing. Students will read newspapers, short stories, and essays by modern authors with the help of a dictionary and will write short compositions in Hanzi on their readings. Prerequisite: CH 201.

**FR 102 Beginning French 2 (4)** The second course in the French language. Prerequisite: FR 101.

**FR 201 Intermediate French 1 (3)** Study of more advanced vocabulary and structure in French. Prerequisite: FR 102.

**FR 202 Intermediate French 2 (3)** Continuing study of more advanced vocabulary and structure in French. Prerequisite: FR 201.

**GER 102 Beginning German 2 (4)** Continuing study of vocabulary and structure needed for communication in German. Prerequisite: GER 101 or its equivalent.

**GER 201 Intermediate German 1 (3)** Study of more advanced vocabulary and structure needed for communication in German. Prerequisite: GER 102 or its equivalent.

**GER 202 Intermediate German 2 (3)** Reading of representative German authors of moderate difficulty. Review of grammar needed for reading and writing German. Prerequisite: GER 201 or its equivalent.

**GRK 102 Beginning Greek 2 (3)** Continuing study of elementary grammar and vocabulary with readings in classical and New Testament Greek. Prerequisite: GRK 101 or its equivalent.

**GRK 201 Intermediate Greek 1 (3)** Intensive grammar review and readings from classical and New Testament sources. Prerequisite: GRK 102 or the equivalent.

**GRK 202 Intermediate Greek 2 (3)** Intensive grammar review and readings from classical and New Testament sources. Prerequisite: GRK 201 or the equivalent.

**JAPAN 102 Beginning Japanese 2 (4)** The second course in beginning Japanese language. Prerequisite: JAPAN 101.

**JAPAN 201 Intermediate Japanese 1 (4)** Designed for students with credit in JAPAN 101 and 102. Further develops skills in listening, speaking, reading, and writing Japanese, and increases knowledge of Japanese culture. Prerequisite: JAPAN 102 or its equivalent.

**JAPAN 202 Intermediate Japanese 2 (4)** Designed for students with credit in JAPAN 201. Further enhances skills in listening, speaking, reading, and writing Japanese, and increases understanding of Japanese culture. Prerequisite: JAPAN 201 or its equivalent.

**LAT 102 Beginning Latin 2 (3)** Continuing study of elementary grammar, composition, and translation of simple Latin passages. Prerequisite: LAT 101 or its equivalent.

**LAT 201 Intermediate Latin 1 (3)** Intensive grammar review and readings from Latin prose and poetry. Prerequisite: LAT 102 or its equivalent.

**LAT 202 Intermediate Latin 2 (3)** Continuing intensive review of grammar and readings from Latin prose and poetry. Prerequisite: LAT 201 or its equivalent.

**SP 102 Beginning Spanish 2 (4)** The second course in the Spanish language. Prerequisite: SP 101.

**SP 201 Intermediate Spanish 1 (3)** Study of more advanced vocabulary and structure in Spanish. Prerequisite: SP 102 or its equivalent.

**SP 202 Intermediate Spanish 2 (3)** Continuing study of more advanced vocabulary and structure in Spanish. Prerequisite: SP 201 or its equivalent.

## Natural Sciences

**ANTH 105 Introduction to Biological Anthropology (3)** Introduces students to human variation over space and time; its genetic, developmental, environmental, and theoretical bases; the human life cycle; primatology; the anthropoid fossil record, and the relevance of these for an understanding of human health, adaptation, and human diversity.

**ASTRO 100 Introductory Astronomy: A Study of the Solar System and Beyond (3)** Study of the physical nature of objects in the universe and methods used by astronomers to understand them. Topics selected from basic laws of nature, the solar system, stars, nebulae, galaxies, and cosmology.

**ASTRO 120 The Sun and Stars (3)** Introduction to the science underlying modern stellar astronomy. Topics include history of astronomy, practical astronomy, naked-eye cosmology, gravity and orbital motion, light and matter and properties of the sun and stars. Observational and experimental data are used to reveal natural physical laws which provide information about remote objects in space.

Prerequisite: at least two years of high school algebra.

**BIO 100 Biology for a Modern Society (3)** Considers biological issues related to the environment, genetics and biotechnology, human reproduction and development, and population biology. Historical, contemporary, and future implications of these issues are discussed. *Not open to students who have credit in BIO 102, 111, or 112.*

**BIO 111 Principles of Biology 1 (4)** Designed for biology, allied health, and other science majors. Emphasis at cellular level: chemical and physical organization of life, prokaryotic and eukaryotic cell structure and function, bioenergetics, cell division, genetics, gene expression, protein synthesis, and evolution. Lecture and laboratory. Prerequisite: one year of high school chemistry, one semester of college chemistry, or the equivalent.

**BIO 112 Principles of Biology 2 (4)** Examines the diversity, evolutionary relationships, ecology, and physiology of organisms in the animal kingdom with an introduction to the protozoans. Emphasizes structure and function at the organismal level, classification, and phylogenetic relationships. Lecture and laboratory.

**CHEM 100 People and Chemistry (3)** Introductory treatment of fundamental concepts of chemistry, such as organization and language of chemistry, atomic structure, nature and classification of matter, radioactivity, and the relevancy of these topics to everyday living. *Not open to students who have credit in CHEM 101, 111.*

**CHEM 101 General, Organic, and Biochemistry for the Health Sciences (5)** Introduction to and general principles of general chemistry, organic chemistry, and biochemistry. Designed for students in the health sciences and related areas. Four hours of lecture and one two-hour recitation-laboratory weekly. *Not open to students who have credit in CHEM 111.*

**CHEM 111 General Chemistry 1 (4)** Chemistry of the elements and their compounds with emphasis on basic principles. Atomic and molecular structure, chemical bonding, stoichiometry, properties of solutions, and nature of matter. Three hours of lecture and one three-hour recitation-laboratory period weekly. Prerequisite: one year of secondary school algebra or the equivalent.

**GEOG 101 Earth, Sea, and Sky: A Geographic View (3)** Selected aspects of the physical environment and their relationship to human occupancy of the earth. Regularly scheduled laboratory.

**GEOL 101 Planet Earth's Geological Environment (3)** Introductory study of the materials, structure, and surface features of the earth; the processes responsible for their development; geologic hazards; and the application of geologic knowledge to mankind's environmental and resource problems. Local area field trip. Regularly scheduled laboratory.

**HSC 160 Fundamentals of Human Health (3)** Emphasizes life-style behaviors contributing to health promotion and disease prevention. General areas affecting health status are identified and suggestions made as to how health-related behaviors, self-care, and individual decisions contribute to wellness and influence dimensions of health. No regularly scheduled laboratory.

**NREM 101 Environment and Society (3)** Study of human roles in conservation resource management, environmental quality, and sustainable development. Effects of population and technology on environmental systems including air, energy, minerals, soil, water, vegetation, and wildlife. Environmental ethics, outdoor recreation, and public lands management are also covered. Laboratory and field activities.

**PHYCS 100 Conceptual Physics (3)** Includes a survey of physics with conceptual emphasis on basic classical and modern concepts of matter, motion, energy, and forces with application to mechanics, heat, sound, electricity and magnetism, light, atomic, nuclear, and elementary particles.

**PHYCS 101 Physical Science Concepts for Teachers (3)** Principles and concepts of the laws of nature involving mechanical, heat, light, electrical, nuclear, and chemical energy and the conservation laws associated with these forms of energy. Emphasizes applications appropriate to the classroom. Designed primarily for students in elementary education programs. A total of 3 hours of credit may be earned.

**PHYCS 110 General Physics 1 (4)** Studies the laws of Newtonian mechanics. Introductory fluid statics and dynamics, heat and thermodynamics, and wave motion and sound. Recommended background: one year of college preparatory physics in high school. Prerequisite: MATHS 112, trigonometry or appropriate trigonometry sub scores on Mathematics placement exam or passing grade in high school physics. Parallel: PHYCS 111 is recommended for students who have not attained the recommended background.

**PHYCS 120 General Physics 1 (5)** First course in calculus-based physics for students in pre-engineering, the physical sciences, or mathematics. Topics include Newtonian mechanics, work and energy, motion, impulse and momentum, elasticity and wave motion, sound, and hydrostatics and hydrodynamics. Prerequisite or parallel: MATHS 161 or 165.

### **Social Sciences**

**ANTH 101 Introduction to Cultural Anthropology (3)** Introduces the diversity of human social life as shaped by culture, relating the origins and nature of culture to variations in such universal aspects of human experience as subsistence strategies, resource allocation, social organization, political order, belief systems, and the arts.

**ANTH 103 Archaeology and Culture (3)** Considers the nature of archaeological research-its methodology and principles of analysis-and its consequent contributions to our understanding of human behavior and the development of human culture from its beginnings to the present.

**CJC 101 Introduction to American Criminal Justice System (3)** Overview and analysis of the American criminal justice system.

**CJC 102 Introduction to Criminology (3)** Examines the legal definitions of criminal and delinquent behavior; typologies of crime and criminals; trends in reported distribution of crime and delinquency within the population; and theoretical explanations.

**COMM 240 Introduction to Human Communication (3)** Focus on understanding interpersonal communication as a dynamic and complex system of interactions rather than on the skills of platform speaking. Stresses the importance of understanding and applying communication theory in everyday communication situations.

**COMM 290 Intercultural Communication (3)** Critical survey of major concepts in cross-cultural and intercultural interaction. Examines the effects of customs, behaviors, and values on the interpersonal communication process.

**ECON 116 Survey of Economic Ideas (3)** The important conclusions of economics are surveyed and applied to topics chosen by the instructor. Especially valuable to students with no high school background in economics. Not applicable to a major or minor in economics. *Not open to students who have credit in ECON 201 or 202.*

**ECON 201 Elementary Microeconomics (3)** A study of why people specialize as producers and exchange what they produce with others. Includes analysis of how market structure affects prices. Discusses the issue of whether self-interested economic behavior promotes or hinders society.

**ECON 247 Economics and Statistics in the Media (3)** Provides communications and journalism majors with skills in applying and intuitively understanding statistical and economic concepts. Students will be expected to use these concepts in developing news and feature stories.

**GEOG 150 Global Geography (3)** A basic survey course emphasizing geographic facts and interdependencies between the developed and developing world. Particular emphasis is given to physical and social environmental interdependencies.

**HONRS 189 Inquiries in Global Studies (3)** Interdisciplinary exploration of the commonalities and diversities in global culture, economy, history, politics, and society; emphasizes the non-European, non-North American world. *Open only to Honors College students.*

**POLS 130 American National Government (3)** The examination of the essential elements of our national government. Emphasis on institutions, policies, and processes.

**POLS 293 International Relations (3)** A survey of the formal relations among sovereign states in the international system, emphasizing diplomacy, the elements of power, and the procedures for conflict resolution. May include computer simulation exercises.

**PSYSC 100 General Psychology (3)** Introduction to various branches of psychology and the contributions of each to understanding the behavior of people as they interact with their environment.

**SOC 100 Principles of Sociology (3)** An introduction to sociology. Gives an understanding of theories and research on social structures, processes, and problems.

**SOC 224 Family and Society (3)** Introductory analysis of the interrelationship between family and society. Examines family within a historical, structural, and cultural context with an emphasis on demography, stratification, race/ethnicity, and power dynamics.

**SOC 242 Social Problems (3)** Discussion and analysis of current social problems within American society. Examines political, economic, and social dimensions of problems, their causes, and possible solutions.

**SOC 260 Society and the Individual (3)** Analysis of the interaction between people and their social environment. Examines the effects of groups and society on individuals. Prerequisite: SOC 100 or permission of the instructor.



# Freshman Major Courses

The following is a list of introductory courses required or recommended for the freshman year in the various majors offered by Ball State University. These courses are in addition to the courses in the University Core Curriculum (UCC). **Many majors require specific UCC courses. See online BSU Catalog for more information ([www.bsu.edu/catalog](http://www.bsu.edu/catalog)).** The plan of study in the major assumes that the student has the background and prerequisites to be eligible for the required courses. **The typical bachelor's degree requires 126 credits and allows for some general elective credits. However, some programs of study require more credits and/or do not allow for any electives.**

## Departmental Majors

**Accounting** - see **Business**

### Actuarial Science

- MATHS 111 and 112 or equivalent are prerequisite to MATHS 251.

**Fall:** Must take MATHS 165 or per placement, and 251\*

**Spring:** Must take MATHS 166\*, either MATHS 215\* or 217\*, and 351\*

### Advertising

- See Mr. Dan Waechter, Journalism Advisor, (AJ 300, 765-285-8200, [dwaechter@bsu.edu](mailto:dwaechter@bsu.edu)) no later than spring semester for program requirements.
- JOURN 101 is prerequisite to many other JOURN courses.
- C or better required in all major courses, which includes some University Core Curriculum courses.
- Should attend CCIM Super Party which usually is scheduled in the second week of the first semester, even if not enrolled in JOURN 101.

**Fall:** Should take JOURN 101

**Spring:** Should take JOURN 103\*

**Either semester:** May take SOC 100

### Anthropology

**Either semester:** Should take at least one from ANTH 101, 103, 206 (in any order)

### Architecture and Planning: First Year Program

- Open only to students admitted to the College of Architecture & Planning through a selective admissions process. Majors in Architecture, Landscape Architecture, or Urban Planning are **not** declared until the end of the first year program.
- Permission to register for the courses must be given by the College of Architecture and Planning Dean's Office.

#### Fall Entry Class

**Fall:** Must take CAP 101, 161, and two of the introductory courses (ARCH 100, LA 100, PLAN 100)

**Spring:** Must take CAP 102, 162, and one of the introductory courses (ARCH 100, LA 100, PLAN 100)

#### Spring Entry Class

**Fall:** Must take University Core Curriculum, and one of the introductory courses (LA 100, ARCH 100, PLAN 100)

**Spring:** Must take CAP 101, 161, and two of the introductory courses (LA 100, ARCH 100, PLAN 100)

**Summer:** Must take CAP 102, 162

Accelerated Entry Class (Must have a minimum of 48 college credits completed to apply to this program)

**Summer:** Must take CAP 101, 102, 161, 162, LA 100, ARCH 100, and PLAN 100

**Art (B.F.A./B.A.)**

- **Open only to students who have been admitted to the Department of Art through a selective admissions process.**
- Specializations declared at conclusion of freshman year: Ceramics, Drawing, Electronic Art (Animation and Video), Glass, Metals, Painting, Photography, Printmaking, Sculpture, or Visual Communication (Graphic Design).
- Should **not** take AHS 100 for Tier 1 Fine Arts requirement.
- All sophomore level courses have the following prerequisites: ADS 101, 102; AFA 101, 202 (C or higher grade required in each course).

**Fall:** Must take ADS 101, AFA 101, AHS 101, ART 100; recommend ENG per placement

**Spring:** Must take ADS 102\*, AFA 202\*, AHS 102\*; ART 200; recommend ENG

**Art (Pre-Art)**

- Leads to a B.F.A., B.A., or B.S. degree (teaching).
- Contact Barbara Giorgio for selective admissions information (AJ 401, 765-285-5838, bggiorgio@bsu.edu).
- All sophomore level courses have the following prerequisites: ADS 101, 102; AFA 101, 102 (C or higher grade required in each course).
- Pre-art **teaching** majors should take EDSEC 150 fall or spring.
- Should **not** take AHS 100 for Tier 1 Fine Arts requirement.

**Fall:** ART 100 (**section 2**); recommend ENG per placement and University Core Curriculum courses

**Spring:** Recommend ADS 101, AFA 101, AHS 101, ENG

**Summer:** Recommend ADS 102\*, AFA 202\*

**Athletic Training**

- Selection required for professional program. Contact Dr. Thomas Weidner (HP 209, 765-285-5039, tweidner@bsu.edu) for specific information.
- If you are preparing for a graduate program in physical therapy, you should select ANAT 201 instead of EXSCI 292 and PHYSL 215 instead of PHYSL 205. See page 53 for more information about classes required for prephysical therapy.

**Either semester:** May take AT 196 (fall preferred) and AQUA 260

**Spring:** Should take ANAT 201 or EXSCI 292

**Biology**

- It is important to complete the BIO 111, 112 and CHEM 111, 112 sequences during the freshman year. The 8 semester plans for all options in the major depend on both sequences being completed by the end of the freshman year.
- BIO 111 is **not** prerequisite for BIO 112.
- CHEM 111 can be taken before or concurrent with BIO 111.

**Fall:** May take BIO 112, CHEM 111, MATHS 111 or 161 or per placement

**Spring:** May take BIO 210\* and/or BIO 111\*, CHEM 112\*

**Business (Prebusiness)**

- Students will remain pre-business majors until all Miller College of Business entrance requirements are met. See your advisor for more information.
- The pre-business major leads to a bachelor's degree in: Accounting, Business Administration, Economics (Business Option and Financial Analyst Option), Entrepreneurship, Finance, Human Resource Management, Information Systems, International Business, Marketing, Operations Management, Risk Management/Insurance, or Sales.
- C or better required in MATHS 136\*.

**Fall:** Must take MATHS 136 or per placement, ENG per placement

**Spring:** Must take MATHS (if needed), ENG, ECON 201 (strongly recommended)

**Either semester:** Must take ISOM 125 (or demonstration of computer proficiency by exam)

**Business Administration - see Business**

### Chemistry

- See Dr. Patricia Lang (CP 305, 765-285-8060, plang@bsu.edu) during first semester.
- BIO 112 is a required prerequisite for BIO 215 in the biochemistry major.

**Fall:** Must take CHEM 111, MATHS 165 or per placement

**Spring:** Must take CHEM 112\*, MATHS 166\*

**Either semester:** Must take PHYCS 110\* and 112\* or PHYCS 120\* and 122\* (recommended)

### Classical Culture

- If you have previous study in Chinese, French, German, Japanese, Latin, or Spanish, and you plan to enroll in a course in that language, you must take the placement test. Results are used to place you in the correct level. If you miss the test, contact the Modern Languages and Classics Department immediately (NQ 138, 765-285-1361).
- It is recommended that students take CC 105 before CC 201 or 202.

**Fall:** May take GRK 101 or LAT 101 or appropriate level per placement, CC 101, 105, 205

**Spring:** May take GRK or LAT, CC 202, 305\*

### Communication Studies

- Taking COMM 201 during the first semester as a Communication Studies major is **strongly encouraged**.
- COMM 201 may be taken concurrently with other COMM classes.
- COMM 201 is open to Communication Studies majors only.

**Either semester:** Recommended courses are COMM 210, 220, 240, 290

### Computer Science

- CS 110 is a non-majors entry-level course that introduces various subjects within Computer Science; it is appropriate for those who want a survey course or do not have the mathematics background to enter CS 120.
- CS 120 is one of the courses in the interdisciplinary Foundations of Computer Systems Minor. This minor includes required courses in the Computer Science, Computer Technology, and Information Systems and Operations Management majors and helps the student determine which computer-related discipline is right for them.
- MATHS 112 is prerequisite to CS 124.

**Fall:** Must take MATHS 165 or 161 or per placement, CS 120\*

**Spring:** Must take MATHS 166\* or 162\*, CS 121\*

**Either semester:** Must take CS 124\*

### Criminal Justice and Criminology

**Fall semester:** Should take CJC 101; recommend both CJC 101 and CJC 102 in the fall

### Dance

- You must be accepted into the major. Contact Andrea Sadler (AC 306, 765-285-8740, amsadler@bsu.edu) for specific information.
- You must meet with a Theatre and Dance departmental advisor during summer orientation prior to meeting with a freshmen advisor to complete registration. This will ensure placement in the appropriate courses as you begin the major.
- Should **not** take DANCE 100 for Tier 1 Fine Arts requirement.

**Fall:** Must take DANCE per placement/departmental permission, THEAT 105

**Spring:** Must take DANCE per placement

### Dietetics

- Students admitted to the dietetic program will have completed two years of high school algebra or MATHS 108.

**Fall:** Should take FCSFN 101, 110, BIO 111, CHEM 111. May take FCS 135.

**Spring:** Should take FCS 103, FCSFN 220\*, 275, CHEM 112\*

**Earth Science**

- May be required to take GEOL 105 (one credit) if there is uncertainty about the student's earth science background.
- Prerequisite for GEOG 201\* is GEOL 101 or any Tier 1 Natural Science course.

**Either semester:** May take GEOL 101 (or one year of high school earth science in lieu of GEOL 101), GEOL 201\*, CHEM 111, MATHS 112 or per placement

**Economics (Business Option or Financial Analyst Option) - see Business****Economics (Liberal Arts Option)**

**Either semester:** May take ECON 201, MATHS 136 or per placement

**English**

- Requires four semesters or the equivalent of a modern or classical language at the college level.
- Honors students may begin the Honors Humanities Sequence (HONRS 201, 202, 203).
- HONRS 201, 202, or 203 substitutes for ENG 205.

**Fall:** Must take ENG 101, 102, 103, 104, or 114 per placement. ENG 104 will not be available until spring semester.

**Spring:** ENG 104 or its equivalent. If completed, take the appropriate gateway course for your major.

> Literature: ENG 230

> Creative Writing: ENG 285 or 230

> English Studies: ENG 210, 220 or 230

> Rhetoric and Writing: ENG 210, 213, or 231

**Entrepreneurship - see Business****Environmental Design, Architecture - see Architecture****Environmental Studies/Sciences - See Natural Resources and Environmental Management****Exercise Science**

Option 1: Exercise Science

> If you are preparing for a graduate program in physical therapy, you should select **ANAT 201 instead of EXSCI 292 and PHYSL 215 in addition to EXSCI 293**. See page 53 for more information about classes required for pre-physical therapy.

> CHEM 111 recommended for all majors.

**Fall:** Must take CHEM 111, PSYSC 100, EXSCI 190

**Spring:** Must take BIO 111, EXSCI 292 or ANAT 201

Option 2: Aquatics

> During fall semester, you must contact Lee Yarger, Coordinator of Aquatics (HP 218, 765-285-8282, ljyarger@bsu.edu).

**Fall:** Must take AQUA 190, PFW (recommend 117 or 217), directed electives (recommend AQUA 217, 219)

**Spring:** Must take AQUA 216, 260, and EXSCI 292

**Family & Consumer Sciences**

Option: Apparel Design

**Fall:** Should take FCSFA 101, CHEM 100

**Spring:** Should take FCSFA 230\*

**Either Semester:** Should take FCS 103, FCSFA 102, FCSFA 270, ECON 116 or 201

Option: Child Development

**Fall:** Should take FCS 103, FCSFC 100, 265

**Spring:** Should take FCSFC 202

**Either semester:** Should take FCSFC 250, PSYSC 100

Option: Child Life Specialist

**Fall:** Should take FCSFC 100, FCS 103, PSYSC 100

**Spring:** Should take BIO 100, FCSFC 265, NUR 101

**Family & Consumer Sciences, continued**Option: Family Studies**Fall:** Should take PSYSC 100**Spring:** Should take FCSFC 250, SOC 100**Either Semester:** Should take FCSFC 100, FCS 103Option: Fashion Merchandising

&gt; Marketing or Entrepreneurship minor required.\*

**Fall:** Should take FCSFA 101, CHEM 100**Spring:** Should take FCSFA 230\***Either semester:** Should take FCS 103, FCSFA 102, FCSFA 270, ECON 116 or 201; may take ISOM 125Option: General

&gt; Approved minor required - math placement needed for some minors.

**Fall:** Should take FCSFN 110, FCS 103, 135**Spring:** Should take FCSFC 202, FCSFN 275**Either semester:** May take HIST 150, MATHS 125Option: Hospitality and Food Management

&gt; Requires a bachelor of arts degree or a minor.

**Fall:** Should take FCSFN 105, 110**Spring:** Should take FCSFN 250\*, 275**Either semester:** Should take FCS 103Option: Interior Design> Must earn a C or better in all program-required courses, **except** FCS core courses and AHS 100.

&gt; Approval to pursue interior design beyond first semester of freshman year involves a selection process in addition to admission to the University.

&gt; Pre-interior design courses (FCSID 100, 105 and ITDPT 154) are open to all students.

**Fall:** Must take ITDPT 154, FCSID 100, 105; should take FCS 103**Spring:** Must take FCSID 110, 111\*, 115; should take Family Consumer Science elective course**Either semester:** Transfer students with credit in FCS courses may take AHS 100.Option: Residential Property Management

&gt; Approved minor required.

&gt; Foundations of Business minors take MATHS 136\* to satisfy the University Core Curriculum requirement.

&gt; A grade of C or better is required in FCSPM 275. Students must take the National Apartment Leasing Professional (NALP) Exam as part of that course.

**Fall:** Should take FCSPM 104, 235**Spring:** Should take FCSPM 275\*, MATHS 125 or other University Core Curriculum math course**Either semester:** Should take FCS 103; may take FCSPM 123, ITDPT 154**Finance - see Business****Foreign Language - see Modern Languages and Classics****Geography****Either semester:** All Options may take GEOG 101, 150, 230, 240, 265Option 1 (Comprehensive): May also take GEOG 120, 121Option 2 (Travel and Tourism): May also take GEOG 120, 121Option 3 (GI Sciences): May also take GEOG 120, 121 or 230Option 4 (Meteorology and Climatology - General): May also take GEOG 230, 330\*or (Meteorology and Climatology - Professional): May also take GEOG 230, 330\*, PHYCS 120\* and 122\*, MATHS 165 and 166 or per placement**Geology**

● May be required to take GEOL 105 (one credit) if there is uncertainty about the student's earth science background.

● Prerequisite for GEOL 201\* is GEOL 101 or any Tier 1 Natural Science course.

**Either semester:** May take GEOL 101 (or one year high school earth science in lieu of GEOL 101), GEOL 201\*, CHEM 111, PHYCS 110\*, MATHS 161 or 165 or per placement

**Graphic Arts Management**

**Fall:** Should take ITGRA 180, 183, 184, MATHS 125

**Spring:** Should take ITGRA 181, 182, ECON 201

**Either semester:** Should take COMM 210

**Health Science**

- It is recommended that you take HSC 160 prior to taking HSC 200.

**Either semester:** May take HSC 160, 180, 200 (spring & summer only), ANAT 201, PHYSL 205

**History**

- HIST 201 and 202 are highly recommended before taking 300-400 level courses in American History.
- HIST 151 and 152 are highly recommended before taking 300-400 level courses in World History.

**Either semester:** May take HIST 151, 152, 201, 202

**Human Resource Management - see Business****Industrial Technology**

Option: Computer Technology

**Fall:** Should take ITCMP 111, MATHS 161 or per placement

**Spring:** Should take ITCMP 221

**Either semester:** CS 116

Option: Construction Management

- Physics 110 required for major and recommended Sophomore year.

**Fall:** Should take ITCST 104, MATHS 112 or per placement

**Spring:** Should take ITCST 180, MATHS as required

**Either semester:** ITCST 106

**Information Systems - see Business****International Business - see Business**

- Requires a Bachelor of Arts (BA) degree; four semesters or the equivalent of a modern or classical language at the college level.

**Journalism (graphics, magazine, news, photojournalism, and TCOM news)**

- See Mr. Dan Waechter, Journalism Advisor, (AJ 300, 765-285-8200, dwaechter@bsu.edu) no later than spring semester for program requirements.
- JOURN 101 is prerequisite to many other JOURN and NEWS courses.
- C or better required in all major courses, which includes some University Core Curriculum courses.
- Foreign language required of all students pursuing **magazine** and **news tracks**. Four semesters of the same foreign language required or the equivalent Advanced Standing and class credit. (Sign language does not substitute for this requirement.) Enrollment recommended as early as possible.
- Students also should complete Language Usage Proficiency Exam (LUPE) **during fall semester**. Required to take NEWS 120, 121, and 122.
- Should attend CCIM Super Party which usually is scheduled in the second week of the first semester, even if not enrolled in JOURN 101.

**Fall:** Should take JOURN 101, NEWS 105, 108

**Spring:** Should take NEWS 109, 120\*, 121\*, 122\*

**Either semester:** Should take NEWS 130, 131, 132, 133

**Landscape Architecture - see Architecture and Planning: First Year Program**

**Legal Studies**

Option 1: Public Law

**Either semester:** Must take POLS 130

Option 2: Business

**Either semester:** Must take POLS 130; may take ECON 201, ISOM 135\*, MATHS 136 or per placement

**Manufacturing Engineering Technology**

- PHYCS 110 required and recommended spring of freshman year with sufficient math background.
- MATHS 108, 111 and 112 may be required depending on students' background in mathematics and physics.

**Fall:** Should take CHEM 111, ITMFG 105, MATHS 161 or per placement

**Spring:** Should take ITMFG 161, MATHS 162\*; may also take PHYCS 110\*

**Marketing - see Business****Mathematical Economics**

- MATHS 161 and 162 (3 credits each) may substitute for MATHS 165 and 166 (4 credits each) as long as you also complete 2 credits of approved MATHS electives to fulfill the 52 credit requirement.

**Fall:** Must take MATHS 165 or per placement

**Spring:** Must take MATHS 166\*, ECON 201

**Mathematical Sciences**

**Fall:** Must take MATHS 165 or per placement

**Spring:** Must take MATHS 166\* and either 215\* or 217\*

**Medical Technology**

- Contact Dr. Clare Chatot (CL 232A, 765-285-8827, cchatot@bsu.edu) during first semester.
- BIO 112 is a required prerequisite for ZOO 330 in this major.

**Fall:** Should take CHEM 111, MATHS 108; recommend BIO 111\*

**Spring:** Should take CHEM 112\*; recommend BIO 213\*

**Modern Languages and Classics**

- If you have previous study in Chinese, French, German, Japanese, Latin, or Spanish, and you plan to enroll in a course in that language, you must take the placement test. Results are used to place you in the correct level. If you miss the test, contact Modern Languages and Classics Department immediately (NQ 138, 765-285-1361).
- 300-level language courses are not in a prescribed sequence. If you place into 300-level courses, you may not be required to enroll in 301.

**Fall:** Must take modern language or classical language per placement

**Spring:** Must take modern language or classical language

**Music Composition and Music Performance**

- You must be accepted into the major. Contact the School of Music (MU 207, 765-285-5503, music@bsu.edu) for specific information.
- Music courses are prescribed for you by the Primary Departmental Advisor in the School of Music during summer orientation. Students must consult with the School of Music (MU 207) before going through registration.
- Should **not** take MUHIS 100 for Tier 1 Fine Arts requirement.

**Fall:** Must take MUSTH, MUSPE, MUSCH, per placement

**Spring:** Must take MUSTH, MUSPE, MUSCH, per placement

**Music Technology**

- You must be accepted into the major. Contact the School of Music (MU 207, 765-285-5503, music@bsu.edu) for specific information.
- Music courses are prescribed for you by the Primary Departmental Advisor in the School of Music during summer orientation. Students must consult with the School of Music (MU 207) before going through registration.
- Should **not** take MUHIS 100 for Tier 1 Fine Arts requirement.
- Options in Applied Physics, Computer Music Technology, and Digital Media require MATHS 161 (placement required). Recommended for fall semester.
- Music Business Option has no specific math requirement.

**Fall:** Must take MUMET, MUSTH, MUSPE, MUSCH per placement

**Spring:** Must take MUMET, MUSTH, MUSPE, MUSCH per placement

**Natural Resources and Environmental Management**

- BIO 111 is not a prerequisite for BIO 112.
- CHEM 111 is **strongly recommended** before BIO 111.
- Natural Resources concentration takes BIO 112 and CHEM 111 only.
- Environmental Management concentration takes BIO 111 and both CHEM 111, 112.

**Either semester:** Must take NREM 101, CHEM 111, CHEM 112 (environmental management concentration only), BIO 111\* or 112 (depends on concentration selected)

**Nursing (Prenursing)**

- Departmental selection required for NUR 230 and 231 (second year). **Contact the School of Nursing (CN 418) for Plan of Study and Admission Policies.** Successful completion of the minimum requirements does not guarantee admission to the nursing program. A meeting is required for prenursing students during the fall semester.
- Grade of C or higher required for all prerequisite nursing courses.
- Prerequisite nursing courses may be repeated only one time.
- Cumulative GPA required is 3.0 or higher
- Prenursing GPA required is 3.0 or higher (CHEM 101, BIO 113, ANAT 201, PSYSC 100, SOC 100)
- If interested in Degree in 3 track, contact the Associate Director of the Baccalaureate Nursing Program immediately.
- All prenursing and nursing courses must be taken for college credit. AP credit does not satisfy program requirements.
- Prospective nursing students are subject to a criminal background check for application to nursing. Students will not be admitted with a conviction or pending charges of a felony, sex crime, Medicare/Medicaid exclusion (abuse or fraud), battery, theft, and other misdemeanors. A drug screen may also be required.
- Required at time of application to nursing:
  1. Entrance assessment test
  2. Handwritten paper over assigned questions and interview
  3. Résumé stating verifiable work and/or volunteer service experiences

**Fall:** Must take CHEM 101 and PSYSC 100 or SOC 100

**Spring:** Must take BIO 113\* and PSYSC 100 or SOC 100

**Either semester:** Must take ANAT 201; may also take COMM 210, EDPSY 270, MATHS 125

**Operations Management - see Business****Philosophy**

**Either semester:** May take PHIL 100, 200, 202, 203

**Physics**

- MATHS 165 (or equivalent) is a prerequisite or co-requisite of PHYCS 120
- MATHS 166 (or equivalent) is a prerequisite or co-requisite of PHYCS 122

**Fall:** Should take PHYCS 115 (fall only)

**Either semester:** Should begin PHYCS 120\* (and MATHS 165\* if necessary), followed by PHYCS 122\* (and MATHS 166\* if necessary) and **as soon as possible** to avoid delays in program completion and to improve flexibility in later years.

**Political Science**

- Enrolling in and passing one course at the 200-level or above in a modern or classical language is required.
- POLS 237 does not apply to International Studies option.

**Either semester:** Must take POLS 130; may take POLS 210, 237, 280, 293

**Preaudiology Preparation**

- BIO 111 is not a prerequisite for BIO 112.

**Fall:** Recommend two of the following CHEM 111, PHYCS 110\*, BIO 112, MATHS 161 or per placement

**Spring:** Recommend two of the following CHEM 112\*, PHYCS 112\*, BIO 111, MATHS 162\*

**Pre dental Preparation**

- See Page 53 for Pre dental Hygiene.
- BIO 111 is not a prerequisite for BIO 112.
- CHEM 111 can be taken before or concurrent with BIO 111.
- Contact Dr. Clare Chatot (CL 232A, 285-8827, cchatot@bsu.edu) during first semester.

**Fall:** Recommend CHEM 111, BIO 112, MATHS 161 or per placement

**Spring:** Recommend CHEM 112\*, BIO 111\*, MATHS 162\*

**Preengineering**

- MATHS 165 (or equivalent) is a prerequisite or co-requisite of PHYCS 120
- MATHS 166 (or equivalent) is a prerequisite or co-requisite of PHYCS 122

**Fall:** Should take PHYCS 115 (fall only)

**Either semester:** Should begin PHYCS 120\* (and MATHS 165\* if necessary), followed by PHYCS 122\* (and MATHS 166\* if necessary) and **as soon as possible** to avoid delays in program completion. May begin CHEM 111 followed by CHEM 112\*.

**Prelaw Preparation**

- Students preparing for law school take courses emphasizing oral and written communication skills, critical thinking, and the philosophy and institutions of government. Most students will major in one or more of the following: Business, Economics, English, History, Legal Studies, Criminal Justice and Criminology, Philosophy, or Political Science. Introductory courses from these areas are appropriate.
- Consult with Dr. Brad Gideon, Pre-law Advisor, in the Department of Political Science (NQ 236, 765-285-1482, bmgideon@bsu.edu).

**Pre medical Preparation**

- BIO 111 is not a prerequisite for BIO 112.
- CHEM 111 can be taken before or concurrent with BIO 111.
- Contact Dr. Clare Chatot (CL 232A, 285-8827, cchatot@bsu.edu) during first semester.

**Fall:** Recommend CHEM 111, BIO 112, MATHS 161 or per placement

**Spring:** Recommend CHEM 112\*, BIO 111\*, MATHS 162\*

**Psychology**

- Take PSYSC 241\* as soon as possible after PSYSC 100 and MATHS 125 or other University Core Curriculum math course.
- Take PSYSC 284\* after PSYSC 241\*.

**Fall:** Recommend PSYSC 100 and MATHS 125 or other University Core Curriculum math course

**Spring:** Recommend PSYSC 241\*; may take one of PSYSC 213\*, 277\*, 316\*, 317\*, 321\*, 362\*, 364\* or other 300-level elective.

**Public Relations**

- See Mr. Dan Waechter, Journalism Advisor, (AJ 300, 765-285-8200, dwaechter@bsu.edu) no later than spring semester for program requirements.
- JOURN 101 is prerequisite to many other JOURN courses.
- C or better required in all major courses, which includes some University Core Curriculum courses.
- Should attend CCIM Super Party which usually is scheduled in the second week of the first semester, even if not enrolled in JOURN 101.

**Fall:** Should take JOURN 101

**Spring:** Should take JOURN 103\*

**Religious Studies**

**Either semester:** Recommend RELST 160. May take RELST 250, 280, 290.

**Respiratory Therapy**

- Contact Ms. Terrie Greenwalt (CL 325, 765-285-8368, tlgreenwalt@bsu.edu) during first semester.

**Fall:** Must take ENG per placement, MATHS 125, CS 104, CHEM 101, PFW (2 credits)

**Spring:** Must take ENG, MATHS 111 or per placement, COMM 210, ANAT 201, PSYSC 100, University Core Curriculum Fine Arts or Social Science course

**Risk Management & Insurance - see Business****Sales - see Business****Social Work**

- Contact the department chairperson (AR 227, 765-285-1016, socialwork@bsu.edu) during first semester.
- You must be admitted to the major after 200-level social work courses are completed. Please review admission criteria and procedures published in the online BSU Catalog ([www.bsu.edu/catalog](http://www.bsu.edu/catalog)).

**Either semester:** Should take SOCWK 100, PSYSC 100, SOC 242 or SOC 100

**Subsequent semester:** Should take SOCWK 200\* and 230\*

**Sociology**

- C or better required in SOC 100.

**Either semester:** May take SOC 100, 224, 228, 235, 241, 242, 260

**Speech-Language Pathology and Audiology**

**Fall:** Recommend SPAA 100

**Spring:** Recommend SPAA 101

**Either semester:** Should take PSYSC 100

**Sport Administration**

- One of the following minors is required: Marketing, Foundations of Management or Foundations of Business.
- Foundations of Business minors take MATHS 136\* to satisfy the University Core Curriculum math requirement.
- Students must earn a C- or better in SPTAD 190, ECON 201 and ACC 201, plus a C or better in ENG 104 to be admitted into the Sports Administration Program. Acceptance into the Sport Administration Program allows for the student to take additional SPTAD classes above SPTAD 190.

**Either Semester:** Must take SPTAD 190, ECON 201, ENG per placement

### Telecommunications (Pre-TCOM)

- Completion of the Pre-TCOM core of 9 credits with grades of C or better in each course and combined GPA of 2.5 in pre-TCOM courses required before admission to major (**News Track students do not take Pre-TCOM core classes**).
- TCOM 101 with a grade of C or better is prerequisite to all TCOM courses for pre-TCOM students planning to declare one of the following: Film and Television Studies Option, Digital Production Option, Sales and Promotion Option, or a TCOM minor.
- TCOM students in News Track should enroll in JOURN 101. TCOM 101 will not substitute for JOURN 101 in the News Track.
- Foreign language recommended as early as possible and required of ALL TCOM majors, including News track. Four semesters of the same foreign language required or equivalent Advanced Standing and class credit. Sign language does not substitute for this requirement.
- Should attend CCIM Super Party which is usually scheduled in the second week of the first semester, even if not enrolled in TCOM 101 or JOURN 101.

**Either semester:** Must take TCOM 101. News track students take JOURN 101. Not eligible for TCOM 204, 206, 207, 208, 284 until TCOM 101 is completed.

### TCOM News Track - see Journalism News

### Theatre

- Admission to the Acting Option and the Musical Theatre Option is by audition and earns a BFA degree. Other Theatre options earn a BA or BS degree. Contact Andrea Sadler (AC 306, 765-285-8740, [amsadler@bsu.edu](mailto:amsadler@bsu.edu)) for specific information.
- Students interested in the Production Option begin in the Theatrical Studies Option and apply for the Production Option at the end of their freshman year.
- All Theatre majors, regardless of option, must meet with a Theatre and Dance departmental advisor during summer orientation prior to meeting with a freshman advisor to complete the registration process. Failure to meet with a departmental advisor during summer orientation may jeopardize enrollment in major courses for the fall semester and delay completion of the degree in a timely manner.
- Should **not** take THEAT 100 for Tier 1 Fine Arts requirement.

**Fall:** Must take THEAT/DANCE courses per departmental permission.

### Urban Planning and Development - see Architecture and Planning: First Year Program

### Women's Studies

- Contact Dr. Lisa Pellerin (BB 108, 765-285-5451, [lpellerin@bsu.edu](mailto:lpellerin@bsu.edu)) during first semester.

**Fall:** Should take WMNST 210

**Spring:** Should take WMNST 220

## Teaching Majors

**PLEASE NOTE:** All teaching majors are required to take the Praxis I: Pre-Professional Skills Test (PPST) and meet the criteria for admission to a teaching curriculum. See your advisor for specific information.

### Art - see Visual Arts Education

### Business and Marketing Education

- C or better required in MATHS 136.

**Fall:** Must take MATHS 136 or per placement, ENG per placement

**Spring:** Must take ENG, MATHS (if needed), ECON 201

**Either semester:** Must take EDSEC 150, FIN 110, ISOM 112 (keyboard skills required), ISOM 125 (or demonstration of computer proficiency by exam)

### Career and Technical Education

- Students **MUST** consult with Dr. Samuel Cotton (AT 225A, 765-285-5640, [scotton@bsu.edu](mailto:scotton@bsu.edu)) as soon as possible during fall semester.

**Fall:** Select appropriate University Core Curriculum courses

\* Provided the student has met the prerequisite as listed in the online BSU Catalog ([www.bsu.edu/catalog](http://www.bsu.edu/catalog))

**Chemistry Teaching**

- CHEM 111 is a prerequisite for CHEM 112.

**Fall:** SCI 150\*, CHEM 111, MATHS 165 or per placement

**Spring:** CHEM 112\*, MATHS 166\*

**Either Semester:** May begin the following sequences - PHYCS 110\* and 112\* or PHYCS 120\* and 122\*

**Dual Major in Early Childhood and Early Childhood Special Education**

OR

**Dual Major in Elementary Education and Special Education Exceptional Needs, Mild Interventions**

- Pass the Praxis I: Pre-Professional Skills Test (PPST) by the end of the first year.
- SPCED 201 and 331 must be taken in the same semester.

● **Dual Majors do not take EDEL 100 or SPCED 266.**

- Honors College students take HONRS 203 in place of MUSED 265

- Honors College students must take one Honors science class

> HONRS 296 for PHYCS 101

> HONRS 297 for GEOG 101 or GEOL 101

> HONRS 298 for BIO 102

**Fall:** Recommend SPCED 201, SPCED 331 (1 credit), ENG per placement

**Spring:** Recommend ENG, SPCED 202

**Either semester:** May take MATHS 201 or per placement, COMM 210, SPAA 270, EDPSY 260, and University Core Curriculum requirements.

**Early Childhood Education - see Elementary Education****Earth/Space Science Teaching**

- The prerequisite for GEOL 201\* is GEOL 101 or any Tier 1 Natural Science course.
- MATHS 112\* is the required mathematics course which can be taken any semester.

Option: Middle School

**Fall:** Must take SCI 150, CHEM 111, GEOL 101 (or one year of high school earth science in lieu of GEOL 101)

**Spring:** Must take GEOL 201\*, CHEM 112\*

Option: High School

**Fall:** Must take SCI 150, CHEM 111, GEOL 101 (or one year of high school earth science in lieu of GEOL 101)

**Spring:** Must take GEOL 201\*

Option: High School/Middle School

**Fall:** Must take SCI 150, CHEM 111, GEOL 101 (or one year of high school earth science in lieu of GEOL 101); may take BIO 112, PHYCS 110\*

**Spring:** Must take GEOL 201\*, CHEM 112; may take BIO 111\*, PHYCS 112\*

**Elementary Education**

- Pass the Praxis I: Pre-Professional Skills Test (PPST) by the end of the first year.
- Choose a Content Concentration Area to pursue as part of the Elementary Education program and enroll in a course in the concentration as soon as possible. Early Childhood majors do not have a Concentration Area.
- Honors College students take HONRS 203 in place of MUSED 265
- Honors College students must take one Honors science class
  - > HONRS 296 for PHYCS 101
  - > HONRS 297 for GEOG 101 or GEOL 101
  - > HONRS 298 for BIO 102

**Fall:** Recommend ENG per placement

**Spring:** Recommend ENG

**Either semester:** Must take EDEL 100, MATHS 201 or per placement. Recommend COMM 210, EDPSY 260, and University Core Curriculum requirements.

### English/Language Arts Teaching

- Honors students can begin the Honors Humanities Sequence (HONRS 201, 202, 203).
- HONRS 201, 202, or 203 substitutes for ENG 205\*.

**Fall:** Must take ENG 101, 102, 103, 104, or 114 per placement. ENG 104 will not be available until spring semester.

**Spring:** ENG 104 or its equivalent. If completed, take ENG 205\*, 220, or 230\*

**Either semester:** May take COMM 210, 220, 240 or 290 and introductory education course, ENG 150 for English majors. If ENG 150 is not available, students may take EDSEC 150

### Journalism Teaching

- See Mr. Dan Waechter, Journalism Advisor, (AJ 300, 285-8200, dwaechter@bsu.edu) no later than spring semester for program requirements.
- JOURN 101 is prerequisite to many other JOURN courses.
- C or better required in all major courses, which includes some University Core Curriculum courses.
- Should attend CCIM Super Party which is usually scheduled in the second week of the first semester, even if not enrolled in JOURN 101.

**Fall:** Should take JOURN 101

**Spring:** Should take JOURN 150 (spring only)

### Life Science Teaching

Option: Middle School only

**Fall:** Must take ASTRO 120, 121, CHEM 111, SCI 150

**Spring:** Must take BIO 112, CHEM 112\*

Option: High School only or High School/Middle School

**Fall:** Must take BIO 112, CHEM 111, SCI 150

**Spring:** Must take BIO 210\*, CHEM 112\*

### Mathematics Teaching

Option: Middle School

**Fall:** Must take MATHS 165 or per placement

**Spring:** Must take MATHS 166\*, 150\* and 201\*

Option: High School

**Fall:** Must take MATHS 165 or per placement

**Spring:** Must take MATHS 166\*, 150\*, and either 215\* or 217\*

### Modern Languages and Classics Teaching

- If you have previous study in Chinese, French, German, Japanese, Latin, or Spanish, and you plan to enroll in a course in that language, you must take the placement test. Results are used to place you in the correct level. If you miss the test, contact the Modern Language and Classics Department immediately (NQ 138, 765-285-1361).

**Fall:** Must take modern language or classical language per placement; FL 150 (only offered in the fall)

**Spring:** Must take modern language or classical language

### Music Education

- Students must be accepted into the major. Contact the School of Music (MU 207, 765-285-5503, music@bsu.edu) for specific information.
- Music courses are prescribed for you by the Primary Departmental Advisor in the School of Music during summer orientation. Students must consult with the School of Music (MU 207) before going through registration.
- Should **not** take MUHIS 100 for Tier 1 Fine Arts requirement.

**Fall:** Must take MUSED, MUSTH, MUSPE, MUSCH, per placement

**Spring:** Must take MUSED, MUSTH, MUSPE, MUSCH, per placement

**Physical Education**

**Fall:** Must take any PFW course, PEP 101, 108, 150, 161 and 232

**Spring:** Must take PEP 158, 209\*, 222\*, and EDPSY 250

**Physical Science Teaching**

Option: Chemistry

- CHEM 111 is a prerequisite for CHEM 112.
- MATHS 165 is prerequisite or parallel to PHYCS 120.
- MATHS 166 is prerequisite or parallel to PHYCS 122.

**Fall:** SCI 150, CHEM 111, MATHS 165 or per placement

**Spring:** CHEM 112\*, MATHS 166\*

**Either semester:** May begin the following sequences - PHYCS 120\* and 122\*

Option: Physics

- MATHS 165 (or equivalent) is a prerequisite or co-requisite of PHYCS 120
- MATHS 166 (or equivalent) is a prerequisite or co-requisite of PHYCS 122

**Fall:** SCI 150

**Either semester:** Should begin PHYCS 120\* (and MATHS 165 if necessary), followed by PHYCS 122\* (and MATHS 166\* if necessary) **as soon as possible** to avoid delays in program completion. May begin CHEM 111 followed by CHEM 112\*.

**Physics Teaching - see Physical Science Teaching: Physics Option****School Health Education**

- It is recommended that you complete HSC 160 prior to taking HSC 200.
- Contact Dr. Denise Seabert (CL 325, 765-285-8348, dseabert@bsu.edu) for specific information.

**Fall:** May take HSC 160

**Spring:** May take HSC 200 (spring & summer only)

**Either semester:** May take EDSEC 150, ANAT 201, PHYSL 205

**Social Studies Teaching (Must select three license areas from below)**

- Students must take ANTH 101 unless Historical Perspectives is selected as one of the areas.

**Either semester:** Must take SS 150 or EDSEC 150 and may take the following:

- > Economics - ECON 201
- > Geography - GEOG 120, 150
- > Government -

**Fall:** POLS 130

**Spring:** POLS 237 and two from POLS 210, 280, 293, 342

**2nd year:** POLS 312 (fall) or POLS 313 (spring)

- > Historical Perspectives - HIST 151, 152, 201, 202 (at least three of these are strongly recommended before taking the Decision Point Two Exam).

- > Psychology -

**Fall:** PSYSC 100

- > Sociology -

**Fall:** SOC 100

**Spring:** Two from SOC 235, 241, 242, 260\*

**Special Education: Exceptional Needs for Mild, Early Childhood, or Severe Interventions**

- Pass the Praxis I: Pre-Professional Skills Test (PPST) by the end of the first year.
- SPCE 201 and 331 must be taken in the same semester.
- MATHS 201 and 202 may substitute for MATHS 207.
- Honors College students take HONRS 203 in place of MUSED 265
- Honors College students must take one Honors science class
  - > HONRS 296 for PHYCS 101
  - > HONRS 297 for GEOG 101 or GEOL 101
  - > HONRS 298 for BIO 102

**Fall:** Recommended SPCE 201, SPCE 331 (1 credit), ENG per placement

**Spring:** Recommended SPCE 266\*, ENG, MATHS 207 or per placement

**Either semester:** May take COMM 210, EDPSY 250, SPAA 270, and University Core Curriculum requirements

**Special Education: Exceptional Needs, Hearing Impaired/Deaf**

- Pass the Praxis I: Pre-Professional Skills Test (PPST) by the end of the first year.
- SPCE 201 and 331 (1 credit) must be taken in the same semester.
- MATHS 201 and 202 may substitute for MATHS 207.
- Honors College students take HONRS 203 in place of MUSED 265
- Honors College students must take one Honors science class
  - > HONRS 296 for PHYCS 101
  - > HONRS 297 for GEOG 101 or GEOL 101
  - > HONRS 298 for BIO 102

**Fall:** Recommend SPCE 201, SPCE 331 (1 credit), SNLNG 251, ENG per placement

**Spring:** Recommend SPCE 266\*, SNLNG 252\*, ENG, MATHS 207 or per placement

**Either semester:** May take COMM 210 and University Core Curriculum requirements

**Indiana School for the Deaf Program -** In addition to the above information:

- Both SNLNG 251 and 252 must be completed prior to sophomore year.
- SPCE 266\* is postponed to sophomore year.

**Technology Education**

**Fall:** Should take ITDPT 100, ITEDU 108, 195

**Spring:** Should take ITDPT 102 or ITMFG 105 or ITCST 106; ITGRA 180 or ITCMP 111; COMM 210, MATHS 111 or per placement

**Theatre Education**

- Must meet with a Theatre and Dance departmental advisor during summer orientation prior to meeting with a freshman advisor to complete the registration process. Failure to meet with a departmental advisor during summer orientation may jeopardize enrollment in major courses for the fall semester and delay completion of the degree in a timely manner.
- Should **not** take THEAT 100 for Tier 1 Fine Arts requirement.

**Fall:** Must take THEAT courses per departmental permission.

**Either semester:** Must take EDSEC 150

**Visual Arts Education**

- Open only to students who have been admitted to the Department of Art through a selective admissions process.
- Should **not** take AHS 100 for Tier 1 Fine Arts Requirement.
- Cumulative 2.5 overall GPA or higher required.
- All sophomore level courses have the following prerequisites: ADS 101, 102; AFA 101, 202 (C or higher grade required in each course).

**Fall:** Must take ADS 101, AFA 101, AHS 101, ART 100, EDSEC 150; recommend ENG per placement

**Spring:** Must take ADS 102\*, AFA 202\*, AHS 102\*, ART 200; recommend ENG

### Vocational Family and Consumer Sciences Education

- Pass the Praxis I: Pre-Professional Skills Test (PPST) during freshman or sophomore year.

**Fall:** May take FCSED 150 (fall only)

**Either semester:** May take FCS 103, FCSFC 202, FCSFN 110, FCSFA 101, FCSID 123, FCSPM 104, CHEM 100

## Associate Degrees

The typical associate degree requires 63 credits and allows for some general elective credits. However, some programs of study require more credits and/or do not allow for any electives.

### Business Administration - Management

**Either semester:** May take ENG per placement, ISOM 125, BUSAD 101, FIN 110, COMM 210, PSYSC 100

### Business Information Technology

**Fall:** May take ISOM 125

**Spring:** May take ISOM 135\*

**Either semester:** Must take BUSAD 101; may take ENG per placement, ECON 116, HIST 150, PSYSC 100, COMM 210, ISOM 112

### Chemical Technology

- See Dr. Patricia Lang (CP 305, 765-285-8060, plang@bsu.edu) during first semester.

**Fall:** Must take CHEM 111, **one** course from MATHS 111, 112, 161, or 165 or per placement

**Spring:** Must take CHEM 112\*

**Either semester:** Must take COMM 210, ECON 201

### Criminal Justice and Criminology

**Fall:** Must take CJC 101, 102

**Spring:** Must take CJC 230\*, 240\*, 250\*

### Radiation Therapy

OR

### Radiography

- You may apply for admission to the clinical phase of the program when the following preclinical phase requirements are met: 14 credits of required courses are completed; 3 of the 6 math/science courses are completed; "C" or better in required math/science courses; 2.5 GPA from only required pre-clinical courses. Successful completion of the minimum standards does not guarantee admission to the clinical phase, which starts in May of each year at Methodist Hospital in Indianapolis.
- It takes ENG 103 or **both** ENG 101 and 102 to satisfy the English requirement. Therefore, ENG 101 must be taken fall semester and **cannot** be included in the 14 credits required to apply for the clinical phase of this program.
- Application deadline is by 5 p.m. on the first business day of February each year.
- Contact Ms. Terrie Greenwalt (CL 325, 765-285-8368, tlgreenwalt@bsu.edu) during first semester.
- Must take the following courses either semester as necessary to meet the application requirements listed above.

**Fall:** Recommend ANAT 201, CHEM 100, MATHS 125

**Spring:** Recommend PHYSL 205\*, PHYCS 100

**Either semester:** May take COMM 210, PSYSC 100, CS 104, PFW (1 or 2 credits), ENG 103

## Pre-Health Professional Programs & Non-Degree Areas

The following courses are recommended or suggested for those students who plan to pursue professional degree programs at other institutions. Students should contact the institution they plan to attend for any additional requirements and/or admissions procedures.

### Prechiropractic

- BIO 111 is not a prerequisite for BIO 112.
- CHEM 111 can be taken before or concurrent with BIO 111.
- Contact Dr. Clare Chatot (CL 232, 765-285-8827, cchatot@bsu.edu) during first semester.

**Fall:** Recommend BIO 112, CHEM 111, MATHS 111 or 161 or per placement

**Spring:** Recommend BIO 111, CHEM 112\*

### Predental Hygiene

- Contact Dr. Clare Chatot (CL 232A, 765-285-8827, cchatot@bsu.edu) during first semester.
- Students need to complete one semester of English at the college level. Advanced standing will not satisfy this requirement.
- Some programs require PHYSL 215 rather than PHYSL 205. Check with Dr. Chatot for details.
- Some professional schools require additional classes. Check with the director of the program you plan to enter for details.

**Fall:** Recommend ENG per placement, CHEM 101, ANAT 201

**Spring:** Recommend BIO 113\*, PHYSL 205\* or 215\*

**Either semester:** May take PSYSC 100, SOC 100, COMM 210, two elective courses approved by director of program you plan to enter

### Preoptometry

- Contact Dr. Clare Chatot (CL 232A, 765-285-8827, cchatot@bsu.edu) during first semester.

**Fall:** Recommend CHEM 111, BIO 111\*

**Spring:** Recommend CHEM 112\*, ANAT 201

**Either semester:** May take MATHS 165 or combination of MATHS 161\* and 162\* or per placement, PSYSC 100, ENG per placement

### Prepharmacy

- BIO 111 is not a prerequisite for BIO 112.
- CHEM 111 can be taken before or concurrent with BIO 111.
- Contact Dr. Clare Chatot (CL 232A, 765-285-8827, cchatot@bsu.edu) during freshman year.

**Fall:** Recommend CHEM 111, MATHS 161 or per placement, ENG per placement, BIO 112, one University Core Curriculum elective

**Spring:** Recommend CHEM 112\*, ENG, BIO 111\*, MATHS 162\*, ANAT 201

### Prephysical Therapy

- Contact Mrs. Tonya Skalon (HP 217, 765-285-1455, tskalon@bsu.edu) during first semester.
- MATHS 108, 111 and/or 112 may be required depending on students' background in mathematics and physics.
- All physical therapy schools do not have the same prerequisites. Students should research their schools of choice for all prerequisites.

**Fall:** Must take CHEM 111, PSYSC 100, MATHS (as required)

**Spring:** Must take CHEM 112\*, ANAT 201

**Any semester before senior year:** May take ENG per placement, BIO 111, NUR 101, PHIL 100, PHYSL 215, PSYSC 321\*, SOC 100, MATHS 181\* or PSYSC 241\*, PHYCS 110\* and 112\*

**Prephysician's Assistant**

- PSYSC 100 is required in some Physician's Assistant programs.
- BIO 111 is not a prerequisite for BIO 112.
- CHEM 111 can be taken before or concurrent with BIO 111.
- Students should contact Dr. Clare Chatot (CL 232A, 765-285-8827, cchatot@bsu.edu) during first semester.

**Fall:** Recommend CHEM 111, BIO 112, ENG per placement

**Spring:** Recommend CHEM 112\*, BIO 111\*, ENG, MATHS 161 or per placement

**Preveterinary**

- BIO 111 is not a prerequisite for BIO 112.
- CHEM 111 can be taken before or concurrent with BIO 111.
- MATHS 161\* and 162\* are the required courses.
- Contact Dr. Clare Chatot (CL 232A, 765-285-8827, cchatot@bsu.edu) during first semester.

**Fall:** Recommend CHEM 111, BIO 112

**Spring:** Recommend CHEM 112\*, BIO 111\*, MATHS 161 or per placement

**Either semester:** May take ENG per placement, COMM 210

\* Provided the student has met the prerequisite as listed in the online BSU Catalog ([www.bsu.edu/catalog](http://www.bsu.edu/catalog))

**What I Know Now (Advice from Upperclassmen)**

- Keep on top of your classes.
- You must become self-motivated.
- You actually have to read the book.
- College is way different than high school.

# Academic Planning Worksheet

*\*Please bring this worksheet with you to your advising meeting.\**

To prepare for registration, **you must complete the Academic Planning Worksheet below.** Please refer to the frequently asked questions on the next page.

*\*Please bring this worksheet with you to your advising meeting.\**

- If you have chosen a major, find it in the section of the Advising Handbook labeled “Freshman Major Courses.” Copy any courses that are listed under your major as “must take” for your first semester onto the blanks to the right. Course information including credit hours, a description of the course and any prerequisites can be found in the online BSU Catalog at [www.bsu.edu/catalog](http://www.bsu.edu/catalog). (A prerequisite is a course or other requirement that you must complete prior to registering for the described course.)
- Review the pages in the Advising Handbook that detail the University Core Curriculum (UCC) and pick five courses that interest you. **Many majors require specific UCC courses.** Record these choices in the blanks under the heading “UCC Courses.” Fill all five slots. The more choices you make now, the less you will have to make under the time constraints of an advising session.
- Determine the total number of credits you want this semester (usually 12 to 18 credits). Consider which combinations of courses will help you meet this goal.
- Record any questions you have for your advisor in the space provided. This will ensure that you don't forget to ask them during the advising session.
- **Finally, you must remember to bring two things with you to the advising session: your Advising Handbook with your completed Academic Planning Worksheet and an open mind!** Try to be understanding and flexible if the courses you hoped to get are full. Be prepared to work with your advisor to establish the best possible schedule for you, academically. Your education comes first. It is unwise to plan your schedule around a long weekend or the desire to sleep until noon.

## “Must Take” Major Courses

credits

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## UCC Courses

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## Questions for My Advisor

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# 56

## Frequently Asked Questions

### 1. Will my advisor choose courses for me?

Advisors do not want to choose courses for you. The advisor's goal is to give you as much choice as possible and to honor your preferences and abilities while working within the confines of required courses.

### 2. Which courses should I take for my major?

Check the "Freshman Major Courses" section of this handbook. Each major is listed there, along with "Must" and "May" take lists of courses.

### 3. What if I have not chosen a major?

If you have not yet decided on a major, look at majors you are considering and select a course or two which will help you investigate your interests. Otherwise, you will probably focus on the University Core Curriculum (UCC). If you haven't identified any possible majors, you can elect to take a one-credit course for undecided students. Please talk to your advisor if you are interested in the course.

### 4. How will the Freshman Year Experience affect my choices?

When you meet with your advisor, there will be a list of courses which have been reserved for students in your learning community. You will be asked to choose one or two courses from the list.

### 5. How do I choose from the UCC options?

Review the descriptions of the UCC courses listed in this handbook. Consider subjects you enjoyed in high school. Think about television programs, books, and magazines that you enjoy. Then, try to find courses that reflect these interests. Ball State attempts to ensure that UCC courses are enriching and engaging, but you must supply the motivation to learn.

### 6. What if I think I already have credit in a UCC course?

If you have taken an advanced placement test or course for college credit in high school, you will want to inform your advisor about these possible credits and plan around them.

### 7. I want to be a sophomore at the end of my first year. What do I need to do?

You must complete 30 credit hours in your first year. This means you should probably take at least 14 hours in your first semester.

### 8. How can I be sure to graduate "on time?"

Advisors assume that you want to graduate in a timely manner. To this end, your advisor can help

you develop a long-range plan of study and will encourage you to start early on course sequences required by your major. However, it is important to realize that some majors take more than eight semesters to complete. Also, multiple combinations of majors and minors, changes of majors, required prerequisites, withdrawing from and/or repeating courses, and other factors may necessitate an adjustment of a student's proposed graduation date. Generally, to ensure that you finish any degree in a timely manner, you should:

- 1) request courses on time each semester,
- 2) register for the number of credit hours each semester that agrees with your overall goal, and
- 3) successfully complete your courses each semester.

It is better to focus on doing well and making intelligent choices rather than rushing through your education.



# Making A Successful Transition

## First Year Experience:

The first semester of college is a time of transitions - from high school to college expectations, from "home" to a new community, from general education to a specific major, and from limited freedom to greater independence and individual responsibility. All of these changes can be very challenging. Ball State University faculty and staff are committed to helping you make the adjustments so that you can succeed both academically and personally.

We have created a multi-faceted First Year Experience to assist you in making these transitions. Here's how you can participate:

- Review your LASSI (Learning and Study Strategies Inventory) scores with your advisor during orientation. The LASSI is designed to find out how you learn, how you study, and how you feel about learning and studying. Your Academic Advisor and the Learning Center staff can help you develop a plan to strengthen your study skills.
- Participate in the Summer Bridge Programs sponsored by the offices of Student Life and Recreation Services. These summer programs are designed to offer new freshmen the chance to travel, meet other students, learn important leadership skills, and prepare for your first year in college. For program descriptions and registration information, please visit the Student Life website at [www.bsu.edu/summerprograms](http://www.bsu.edu/summerprograms).
- Read Gimp: The Story Behind the Star of Murderball by Mark Zupan and Tim Swanson.
  - Attend the book discussion on Sunday, August 22 at 3 PM.
  - Attend the author's presentation on Tuesday, September 28, at 7:30 p.m. in Emens Auditorium
- Participate in Freshman Welcome Week.
  - The five days prior to classes beginning are full of activities, both academic and social, which will help you get to know the campus and meet other new freshmen. You will receive a brochure describing all the programs, some of which are mandatory.
  - Attend Freshman Convocation on Sunday, August 22, at 2 p.m. in Emens Auditorium.
- Plan to participate in the many activities provided by your living/learning community which will be assigned based on your housing location. You may take a course with some of the people who live near you. Your community will also include professors, advisors, and hall directors (if you live on campus) who are available to help you in your transition to college and to help you feel connected to Ball State.
- Take the MAP (Making Achievement Possible) online survey to help you assess your adjustment during the first few weeks at Ball State. You will receive email notification when the MAP survey is available. Your individual report will arrive via email a few days after completing the survey. If you have questions or concerns regarding your results, you can contact your academic advisor and/or hall director.
- Pick up your free ticket to see the freshmen play, Angels in America, Part One - Millennium Approaches in University Theatre.
  - September 23, 24, 25, 28, 29, 30 and October 1, 2, at 7:30 PM
  - September 26 at 2:30 PM
- Meet with your academic advisor.
- Use the support services available to you including the Learning Center and the Counseling Center.



You only have one first semester in college. Let us help you make the most of it!

## Top 10

### Things Last Year's Freshmen Know Now They Wish They Had Known Then

I wish I'd known...

- 10 - the amount of studying and homework that is required.
- 9 - how to balance the social and academic aspects of my life.
- 8 - to ask questions.
- 7 - I actually have to read my textbooks.
- 6 - proper note-taking skills.
- 5 - to be social, meet people, and get involved.
- 4 - to keep up with the reading. It's easy to get behind and hard to catch up.
- 3 - I actually have to study.
- 2 - to attend all of my classes.
- 1 - time management skills.

See pages 60-61 for more information on the "differences between high school and college."

College is a big transition from high school.

Take ID 101, Transition to College, to learn how to make a smooth transition from high school to college and be a successful college student.

ID 101 Course Topics Include:

- ❖ Time Management
- ❖ Study Skills
- ❖ Values
- ❖ Goals
- ❖ Motivation
- ❖ Learning Styles
- ❖ Stress Management
- ❖ Campus Resources
- ❖ Building a Successful Future

1 credit hour

5 week course

Let your academic advisor know that you want to register for ID 101, Transition to College, and increase your chances of earning a higher GPA your first semester.

# The Learning Center

North Quad 323  
(765) 285-1006

Monday - Thursday: 9 am - 8 pm  
Friday: 9 am - 12 noon

*The Learning Center offers FREE tutorial services.*



*Those who learn together learn best.*

## Core Curriculum & More 765-285-3776

Tutors are available to help with the following classes:

AHS 100, 101, 102  
ANAT 201  
ANTH 101, 103, 105, 111  
ASTRO 100, 120  
BIO 100, 102, 111, 112, 113, 213 (and many upper level)  
CC 101, 105, 205  
CHEM 100, 101, 111, 112, 225, 231, 232  
CJC 101, 102, 220  
DANCE 100  
EXSCI 292, 293, 294  
FR 101, 102, 201, 202 (and many upper level)  
GEOG 101, 121, 150  
GEOL 101  
GER 101, 102, 201, 202 (and many upper level)  
HIST 150, 151, 152, 198, 201, 202  
HSC 160, 180  
JAPAN 101, 102, 201, 202  
MUHIS 100, 200, 300  
MUSTH 100, 101, 102, 111, 112, 201, 211, 212  
NREM 101, 205  
NUR 230, 232, 330  
PHIL 100, 200 (and many upper level)  
PHYSL 215  
POLS 130, 210, 293 (and many upper level)  
PSYSC 100, 241, 277, 284 (and many upper level)  
RELST 160  
SOC 100, 224, 228, 241 (and many upper level)  
SP 101, 102, 201, 202 (and many upper level)  
THEAT 100

## Writing 765-285-3778

Tutors are available to help with the following:

- ENG, COMM, JOURN, TCOM
- Paper review
- Editing skills
- MLA/APA format
- Brainstorming and outlining
- Library research skills
- Speeches and presentations
- Grammar and mechanics
- PPST and Writing Competency Exam review

## Study Strategies 765-285-3779

Tutors are available to help with the following:

- Time management
- Note taking
- Test taking
- Reading comprehension strategies
- Concentration/memory skills
- PPST preparation
  
- Classes related to the teacher education program
- Test accommodations for students with disabilities
- In-class workshops on reading and study skills

## Math, Physics, Accounting and Economics 765-285-3780

### Accounting and Economics

Tutors are available to help with the following classes:

ACC 201, 202  
MATHS 108, 111, 112, 125, 136, 161, 162,  
165, 166, 201, 202, 207  
PHYCS 100, 110, 112, 120  
ECON 116, 201, 202, 221  
Some CS courses  
Study Groups arranged per request  
Computer-based Assignments - Web pages,  
Power Point, Blackboard

Please inquire about the availability of  
tutoring in classes not listed  
and  
Supplemental Instruction (SI)  
in various classes.

Web Site: [www.bsu.edu/universitycollege/learningcenter](http://www.bsu.edu/universitycollege/learningcenter)

## How is College Different from High School?

<u>Following the Rules in High School</u>	<u>Choosing Responsibly in College</u>
<ul style="list-style-type: none"> <li>Your time is structured by others.</li> </ul>	<ul style="list-style-type: none"> <li>You manage your own time.</li> </ul>
<ul style="list-style-type: none"> <li>You can count on parents and teachers to remind you of your responsibilities and priorities.</li> </ul>	<ul style="list-style-type: none"> <li>You must balance your responsibilities and set priorities.</li> </ul>
<ul style="list-style-type: none"> <li>Each day you proceed from one class directly to another, spending 6 hours each day--30 hours a week--in class.</li> </ul>	<ul style="list-style-type: none"> <li>Schedules tend to look lighter than they really are. You often have hours between classes; class times vary throughout the day and evening; and you spend only 12 to 18 hours each week in class.</li> </ul>
<ul style="list-style-type: none"> <li>You are not responsible for knowing what it takes to graduate.</li> </ul>	<ul style="list-style-type: none"> <li>Graduation requirements are complex and differ among majors. You are expected to know those that apply to you.</li> </ul>

**Guiding principle at Ball State: You are expected to take responsibility for what you do and don't do, as well as for the consequences of your decisions.**


<u>Going to High School Classes</u>	<u>Succeeding in College Classes</u>
<ul style="list-style-type: none"> <li>The school year is 36 weeks long; most classes extend over both semesters.</li> </ul>	<ul style="list-style-type: none"> <li>The academic year is divided into two separate 15-week semesters, plus a week for exams. Most classes last one semester.</li> </ul>
<ul style="list-style-type: none"> <li>Classes generally have no more than 35 students.</li> </ul>	<ul style="list-style-type: none"> <li>Classes may number 100 students or more.</li> </ul>
<ul style="list-style-type: none"> <li>You may study outside class as little as 0 to 2 hours a week, and this may be mostly last-minute test preparation.</li> </ul>	<ul style="list-style-type: none"> <li>A recent study shows successful students study at least 15 hours per week. Studying includes any time spent on classes such as, tutoring, meetings with instructors, review sessions, etc.</li> </ul>
<ul style="list-style-type: none"> <li>You seldom need to read anything more than once, and sometimes listening in class is enough.</li> </ul>	<ul style="list-style-type: none"> <li>You need to review class notes and text material regularly.</li> </ul>
<ul style="list-style-type: none"> <li>You are expected to read short assignments that are then discussed and often re-taught.</li> </ul>	<ul style="list-style-type: none"> <li>You are assigned substantial amounts of reading and writing which may not be directly addressed in class.</li> </ul>

**Guiding principle at Ball State: It's up to you to read and understand the assigned material; lectures and assignments proceed from the assumption that you've already done so.**


<u>Tests in High School</u>	<u>Tests in College</u>
<ul style="list-style-type: none"> <li>Testing is frequent and covers small amounts of material.</li> </ul>	<ul style="list-style-type: none"> <li>Testing is usually infrequent and may be cumulative, covering large amounts of material. You, not the professor, need to organize the material to prepare for the test. A particular course may have only 2 or 3 tests in a semester.</li> </ul>
<ul style="list-style-type: none"> <li>Make-up tests are often available.</li> </ul>	<ul style="list-style-type: none"> <li>Makeup tests are seldom an option; if they are, you need to request them.</li> </ul>
<ul style="list-style-type: none"> <li>Teachers frequently conduct review sessions, pointing out the most important concepts.</li> </ul>	<ul style="list-style-type: none"> <li>Professors rarely offer review sessions, and when they do, they expect you to be an active participant, one who comes prepared with questions.</li> </ul>

**Guiding principle at Ball State: Mastery is often seen as the ability to apply what you've learned to new situations or to solve new kinds of problems.**

<u>High School Teachers</u>	<u>College Professors</u>
<ul style="list-style-type: none"> <li>● Teachers check your completed homework.</li> </ul>	<ul style="list-style-type: none"> <li>● Professors may not always check completed homework but they will assume you have done it and can perform the same tasks on tests.</li> </ul>
<ul style="list-style-type: none"> <li>● Teachers approach you if they believe you need assistance.</li> </ul>	<ul style="list-style-type: none"> <li>● Professors are usually open and helpful, but most expect you to initiate contact if you need assistance.</li> </ul>
<ul style="list-style-type: none"> <li>● Teachers are trained in methods to share knowledge with students.</li> </ul>	<ul style="list-style-type: none"> <li>● Professors have been trained as experts in their field and vary in their teaching methods.</li> </ul>
<ul style="list-style-type: none"> <li>● Teachers provide you with information you missed when you were absent.</li> </ul>	<ul style="list-style-type: none"> <li>● Professors expect you to get any notes missed from classmates.</li> </ul>
<ul style="list-style-type: none"> <li>● Teachers present material to help you understand the material in the textbook.</li> </ul>	<ul style="list-style-type: none"> <li>● Professors may not follow the textbook. They may give illustrations, provide background information, or discuss research about the topic you are studying. You are expected to relate textbook readings to the class.</li> </ul>
<ul style="list-style-type: none"> <li>● Teachers often write information on the board to be copied in your notes.</li> </ul>	<ul style="list-style-type: none"> <li>● Professors may lecture nonstop, expecting you to identify the important points in your notes. Good notes are a must.</li> </ul>
<ul style="list-style-type: none"> <li>● Teachers often take time to remind you of assignments and due dates.</li> </ul>	<ul style="list-style-type: none"> <li>● Professors expect you to read, save, and consult the course syllabus. The syllabus spells out exactly what is expected of you, when it is due, and how you will be graded.</li> </ul>
<ul style="list-style-type: none"> <li>● Teachers carefully monitor class attendance.</li> </ul>	<ul style="list-style-type: none"> <li>● Professors may not formally take roll, but they are still likely to know whether or not you attended. Attendance may impact the final grade.</li> </ul>
<ul style="list-style-type: none"> <li>● Teachers impart knowledge and facts, sometimes drawing direct connections and leading you through the thinking process.</li> </ul>	<ul style="list-style-type: none"> <li>● Professors expect you to think about and synthesize seemingly unrelated topics.</li> </ul>

 **Guiding principle at Ball State: College is a learning environment in which you take responsibility for thinking through and applying what you have learned.**

<u>Grades in High School</u>	<u>Grades in College</u>
<ul style="list-style-type: none"> <li>● Grades are given for most assigned work.</li> </ul>	<ul style="list-style-type: none"> <li>● Grades may not be provided for all assigned work.</li> </ul>
<ul style="list-style-type: none"> <li>● Consistently good homework grades may raise your overall grade when test grades are low.</li> </ul>	<ul style="list-style-type: none"> <li>● Grades on tests and major papers usually provide most of the course grade. Courses may only have 2 or 3 tests and/or assignments.</li> </ul>
<ul style="list-style-type: none"> <li>● You may graduate if you have passed all required courses with a grade of D or higher.</li> </ul>	<ul style="list-style-type: none"> <li>● You may graduate if your grade point average in classes meets major and university requirements, a minimum of C (2.0) but often higher.</li> </ul>
<ul style="list-style-type: none"> <li>● Your first test grades, especially when they are low, may not have an adverse effect on your final grade.</li> </ul>	<ul style="list-style-type: none"> <li>● Watch out for your first tests. These are usually “wake-up calls” to let you know what is expected--but they also may account for a substantial part of your course grade.</li> </ul>

 **Guiding principle at Ball State: “Results count.” Though “good-faith effort” is important in regard to a professor’s willingness to help you achieve good results, it will not substitute for results in the grading process.**

# Earning Your Degree

Your educational plans are shaped by the specific requirements of the degree you choose. The first step in selecting an academic program and setting goals is to understand how progress is measured toward earning a degree.

## Credit Hours

The terms *credits*, *hours*, and *credit hours* are used interchangeably to describe a unit of academic work equal to 50 minutes of instruction per week. Thus, a one credit-hour course typically meets for 50 minutes, once a week, for fifteen weeks with the addition of a final exam period. The most common number of credit hours for a course is three. A three credit-hour course would meet two-and-a-half hours (150 minutes) per week for the duration of a semester. This instructional time may be split between several class meetings. Some common variations include three meetings a week for 50 minutes each, two meetings a week for an hour and fifteen minutes each, and once a week for two hours and 40 minutes (including a ten minute break at the halfway point).

Although credit hours and the number of meetings per week for a course may vary, **the time allocated to in-class instruction is not the only time you must devote to earning your degree.** In order to succeed at the University, you should expect to devote substantial study time to reading textbooks, projects, practice problems, meeting with instructors, tutoring, and writing assignments.

As a full-time student, you will take 12-18 credits per semester. The temptation is to take as much as possible each semester in order to finish college faster. While the difference between 12 and 18 credits may not seem like much, the work load (class time plus study time) is significantly greater.

Taking 19 credits or more in a semester is considered an "overload" and requires additional fees. Taking an overload is advisable only for experienced students who have proven themselves to be successful at college-level courses.

## Alternate Ways to Earn Credit

There are several options at Ball State University that provide students with alternative ways to earn credit. One of the most common ways that students earn college credit outside of the university setting is through the College Board's Advanced Placement program (AP). Test results are evaluated on a 1 to 5 scale by the College Board Advanced Placement Examinations. Credit granted by Ball State is determined by the appropriate department.

Other alternate ways to earn credit include: departmental

exams, foreign language exams, military service credits, CLEP (College Level Examination Program) exams, IB (International Baccalaureate) credit, English credit, online courses and Departmental Authorization. You can learn more about alternate ways to earn credit at [www.bsu.edu/admissions](http://www.bsu.edu/admissions) or by speaking with your academic advisor.

## Degree Options

Degrees earned at Ball State University will carry letters dictated by the curriculum choices you make. The first distinction made is usually between the associate and bachelor's degrees. **An associate degree requires a minimum of 63 applicable credit hours; a bachelor's degree requires a minimum of 126.**

Most degrees are also either arts or science degrees (i.e., a Bachelor of Arts degree or a Bachelor of Science degree), and carry the letters A.A., A.S., B.A., or B.S. For the associate degree, the major will determine whether the degree will be in arts or science. The only difference between a B.A. and a B.S. degree is that the B.A. requires you to earn four semesters of college credit (or the equivalent) in one foreign language. By taking a placement test administered by the Department of Modern Languages and Classics (NQ 138, 765-285-1361), you may begin your language studies at a level higher than the 101 course. Some degrees have variations on the common designations of arts or sciences. You can earn any of the following undergraduate degrees:

<b>A.A.</b>	Associate of Arts
<b>A.S.</b>	Associate of Science
<b>B.A.</b>	Bachelor of Arts
<b>B.A.T.</b>	Bachelor of Athletic Training
<b>B.S.</b>	Bachelor of Science
<b>B.F.A.</b>	Bachelor of Fine Arts
<b>B.G.S.</b>	Bachelor of General Studies
<b>B.L.A.</b>	Bachelor of Landscape Architecture
<b>B.M.</b>	Bachelor of Music
<b>B.S.W.</b>	Bachelor of Social Work
<b>B.U.P.D.</b>	Bachelor of Urban Planning and Development

The Bachelor of General Studies degree (BGS) allows students to create a unique program of study. In lieu of a major, students can select two or more minors, or they can create individualized areas of concentration approved by the chairperson of a department.

Within the BGS, a student has the option of creating an Integrated Studies Concentration Area. A student with excellent credentials may design an individualized,

interdisciplinary major using existing courses to prepare for an unique career goal not available from a specific major. The program must bridge academic disciplines and receive approval of the dean of University College or (for Honors College students) the dean of the Honors College. An application is required before completion of the final 63 semester hours. The student must identify and work with a faculty advisor to design the program of study; maintain a GPA of 3.300 or higher; and complete a minimum of 45 credits in the program of study. At least 24 hours must be at the 300-level or higher.

All degrees at Ball State University are subject to the policies and requirements stated in the online BSU Catalog.

### Programs with Additional Hours or Admissions Requirements

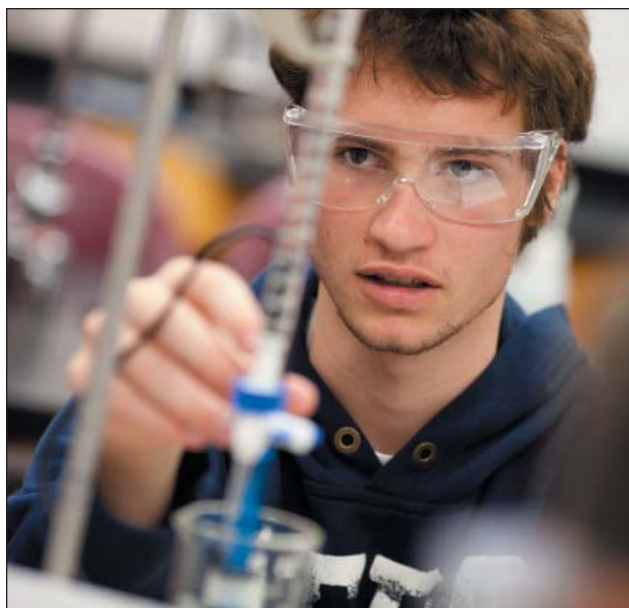
Admission to the University does not guarantee your acceptance into and/or continuance in a specific program. Some programs at Ball State contain additional admission requirements. Examples of these additional requirements include maintaining a specific grade-point average, passing standardized tests specific to the major, and the successful completion of a set of courses at the core of the major. Consult the online BSU Catalog or contact your advisor for details about programs with additional admission or retention requirements.

While you must earn a minimum of 126 credit hours and complete one of the degree programs outlined in the online BSU Catalog to earn a bachelor's degree, some majors require more than 126 hours to complete. The online BSU Catalog indicates the minimum credit hours for each major or program.

#### What Is Your Class Standing?

Class standing is determined by the number of credits earned, as follows:

Freshman:	0 – 29	credits earned
Sophomore:	30 – 62	credits earned
Junior:	63 – 95	credits earned
Senior:	96 +	credits earned



### The DAPR and Measuring Progress

One measure of academic progress is class standing. At the completion of 30 credit hours you become a sophomore. At 63 hours you attain junior status, and at 96 hours you become a senior. Ball State University does not have a policy that requires achievement of certain class standing within a specified time period.

Class standing, however, is only one way to look at progress. Another way to study your progress is to review the Degree Analysis Progress Report (DAPR). This document lists the requirements for a selected degree and academic program of study, among other things.

One of your first responsibilities is to meet with your advisor during your first semester and learn how to read your DAPR. It is unique, taking into account such things as advanced standing, work completed, transfer hours, grades earned, and many other pieces of information. It quickly becomes a useful tool for the purpose of checking academic progress or planning future curriculum choices.

The DAPR automatically updates your earned grades and other requirements for your selected program of study. Whenever you officially change majors or degree options, the DAPR applies completed course work to the newly declared program of study. For these reasons, it is wise for you to obtain a new DAPR each semester and/or when changing majors.

**BSU Catalog: [www.bsu.edu/catalog](http://www.bsu.edu/catalog)**

## Grades and Grade-Point Average

Another measure of academic progress is your grade-point average (GPA). To be in good standing with the University, you are expected to maintain a GPA of at least a 2.000; some majors require an even higher GPA. Consult the BSU Catalog for the GPA requirement for your major.

The grade-point average (GPA) is used to evaluate your scholarship record. Quality points are allocated to grades earned as follows:

A = 4.000	B- = 2.667	D+ = 1.333
A- = 3.667	C+ = 2.333	D = 1.000
B+ = 3.333	C = 2.000	D- = 0.667
B = 3.000	C- = 1.667	F = 0.000

To determine the GPA, divide the total number of credit points by the total number of credits attempted.

Example:	Credits	Grade		Points
SOC 100	3	B+	(3.333 quality pts.)	(3 x 3.333) 9.999
ENG 104	3	C	(2 quality pts.)	(3 x 2.000) 6.000
MATHS 125	3	C-	(1.667 quality pts.)	(3 x 1.667) 5.001
HIST 150	3	A	(4 quality pts.)	(3 x 4.000) 12.000
PFW 104	<u>2</u>	B-	(2.667 quality pts.)	(2 x 2.667) <u>5.334</u>
	14			38.334

GPA = total credit points divided by total credits attempted  
(38.334 divided by 14 = 2.738)

Calculate your GPA online at  
[www.bsu.edu/advising](http://www.bsu.edu/advising)



## Mid-Term Deficiency Grades

Midterm deficiency grades (C-, D+, D, D-, or F) as reported by instructors to the Office of Registrar are issued to freshman students enrolled in 100 and 200 level on-campus courses. At the middle of the semester, you will receive an e-mail directing you to My Education Gateway ([www.bsu.edu/MEG](http://www.bsu.edu/MEG)). To obtain information about the specific course(s) and the reported grade(s), you will need to use the link "Midterm Course Performance". Grades for courses not listed were either not indicated by the instructor or you were doing passing work at midterm evaluation. Your advisor and hall director (if applicable) will also receive a copy of any midterm deficiency grades.

Midterm grades will not become part of your permanent record but should alert you to the potential final grade affecting your GPA if you are unable to improve during the second half of the semester. Consult with your instructor(s), academic advisor, and/or hall director to develop a plan for improvement.



## What I Know Now (Advice from Upperclassmen)

- Adapting to the pace of classes is essential to survival.
- You will make friends, but you need to put yourself out there from the very start.
- I wish I would have spent more time in high school studying so that it wasn't such a shock when I got to college.

## Academic Honors

### Dean's List

If you are an undergraduate who earns at least a 3.500 GPA for 12 or more credits of graded course work during a semester (6 or more credits of graded course work during a summer session), you will be named to the Dean's List for that semester or session. This designation will be placed on your academic transcripts.

### Graduation with Honors

To graduate with honors, you must earn the following cumulative GPA:

3.900 or higher	= summa cum laude
3.800 - 3.899	= magna cum laude
3.600 - 3.799	= cum laude

The GPA upon which graduation honors are determined includes all work at Ball State University completed for graduation. In addition, if you are a transfer student, you must earn a minimum of 63 semester credits at Ball State University to be eligible for honors.

### Honors College Diploma

Completion of an Honors College diploma in addition to the bachelor's degree indicates exceptional achievement during undergraduate study and weighs heavily with prospective employers or graduate admissions officers. All Honors classes are identified on official transcripts. When you receive an Honors College diploma, you are recognized at the Senior Recognition Banquet, during the commencement ceremony, and on your permanent records.

If you are interested in the Honors College, you are encouraged to contact their office (765-285-1024, Ball Honors House).

### Departmental Honors

Most academic departments offer Departmental Honors which denote undergraduate academic excellence. The requirements will vary by academic department but usually include a high cumulative GPA and additional work undertaken in the discipline.

When you are selected, Departmental Honors will be recorded on your official university transcript and noted at the Senior Recognition Banquet and in the University's Commencement program.

If you are interested in Departmental Honors, you should contact your major department for specific information.

### Honors in Writing

Academic Honors in Writing is a program designed to foster and award excellence in undergraduate writing. Preparations for application can span throughout your undergraduate

education. To apply, submit a portfolio of 30 to 35 pages (approximately 3000 words) which demonstrates a sustained excellence in writing. If selected by the Academic Honors in Writing Committee, you will receive your award during the University's spring program honoring seniors. This honor will be noted on your official transcript and in the University's Commencement program.

If interested, contact the Honors College (765-285-1024, Ball Honors House) for more information.

### Associate Degrees with Academic Distinction

If you are graduating with an associate's degree with at least a 3.600 grade-point average, you will receive a designation of Associate of Arts/Science with Academic Distinction on your academic transcripts. As a transfer student, you must earn a minimum of 30 credits at Ball State University to be eligible for Academic Distinction.

## Academic Probation and Dismissal

### Academic Probation

You will be placed on academic probation if your cumulative grade-point average is less than a 2.000. You will be informed of your probationary status.

If you have been informed by the Registrar that you have been placed on academic probation, you should immediately meet with your academic advisor to discuss plans for improvement.

### PACE Program

If you are a freshman on academic probation after your first semester, you are expected to participate in the PACE (Partnership for Academic Commitment to Excellence) program in order to improve your academic performance in subsequent semesters.

As part of the PACE program, you will meet with your advisor several times during the semester to make plans for improvement and to review academic progress. While on academic probation, your advisor may recommend that you attend academic progress meetings sponsored by the Office of Registration and Academic Progress, attend workshops and seminars on academic success, and enroll in class sections that offer supplemental instruction.

### Academic Dismissal

If you are on probation and fail to earn the minimum GPA required, you may be dismissed. Freshmen are required to earn a minimum semester GPA of 2.000 and upperclass students must earn a minimum semester GPA of 2.100. You have the right to appeal your dismissal. For details on the appeal process, contact the Office of Registration and Academic Progress (LU B43, 765-285-1722).

## Selecting a Major

One of your most important decisions is selecting a major and/or minor(s). Like many freshmen, you may be entering Ball State University undecided about your major or may change it during your freshman year. Ball State provides a number of resources and programs to help you select a major or change a major. These resources are described below.

### Academic Advising

The best place to start when considering majors is your academic advisor. Advisors are knowledgeable about Ball State's majors and the services available to help you select one. Meet with your advisor to establish a plan of action and then throughout the semesters to help you stay on track.

### Self-Assessment

This process helps you understand your personality, interests and motives, values, abilities and aptitudes, as well as your educational and work experiences. The following services are free and available to all Ball State students.

- Vocational evaluation, including counseling and interest and ability testing, is offered in the Counseling Center (LU 320).
- Major exploration/career assessment and consultation is available through the Academic Major/Minor Coordinator in University College (NQ 324).
- Assessment information is available in the Career Resource Lab (LU 235).

### How to Declare or Change Your Major

As a freshman if you are considering changing majors, notify your advisor. You and your advisor will then complete a "Change of Major" form. This form is available in the Freshman Advising Center in NQ 324. You will remain with your current advisor until you have completed 30 credit hours.

If you decide to change majors after your freshman year, please follow this procedure:

- Obtain a "Change of Major" form from your Advising Center. Complete Section 1.
- Take the completed form to the Advising Center of the new major for data entry. These centers are listed in this handbook.
- After the form is completed, you will be assigned to a faculty advisor in the new major.

## Major/Minor and Career Information Resources

Researching career and occupational options is an important step after you have found some areas that interest you. This information will help you understand qualifications required and the employment trends in various careers.

### Career Information

**Academic Departments.** Each academic department offers career-related information and resources, curricular planning advice, class presentations, and activities such as films, lectures, guest speakers, and field trips. Ask your professors for information and check the departmental bulletin boards for news about events and activities. Many departments offer introductory courses designed to give information about the major and/or minor.

**Career Resource Lab, LU 235.** This office provides extensive and up-to-date information on career options and trends. Books, periodicals, newsletters, videotapes, computer programs, career-related reference materials, brochures, and other information are easily accessible.

**Major/Career Planning Collection: [www.bsumajor.weebly.com](http://www.bsumajor.weebly.com).** This web-site provides access to information about Ball State majors, including departmental links, student representatives for most majors, and audio interviews.

**Practical Experience.** On-the-job experiences through internships, cooperative education programs (Co-op), practicums, independent studies, and volunteer opportunities help you learn about careers.

### On-line Resources

#### Focus II

FOCUS is a self-paced, online career and education planning tool for use by college students. It will enable you to self-assess your career relevant personal qualities and explore career fields and major areas of study that are most compatible with your assessment results. Students who use FOCUS make better decisions about their goals and plans and learn how to self-manage their careers. If you are interested in taking the FOCUS II, contact the Academic Major/Minor Coordinator, Dave Owens at [dkowens@bsu.edu](mailto:dkowens@bsu.edu).

**Learn More Resource Center:** [www.learnmoreindiana.org](http://www.learnmoreindiana.org) or 1-800-992-2076 The Learn More Resource Center is a state-wide information service and provides free postsecondary education and career information.

**Quest: Majors, Interests, and Career Exploration,** [www.bsu.edu/careers/quest](http://www.bsu.edu/careers/quest). This web site features a brief survey that gives users a list of Ball State University Core Curriculum classes, Ball State majors, and careers that match their interests. By clicking on items in the list, users can get more information about course descriptions, related courses, curricula, and job descriptions, hiring projections, average salaries, and more. Students can also get a list of "What Can I Do with a Major in...?" and even take a personality assessment to find majors and careers appropriate for their personality types.

**System of Interactive Guidance and Information Plus (SIGI PLUS) Computer Program, Learning Center, NQ 323; Career Resource Lab, LU 235.** SIGI PLUS is a career decision-making assessment that surveys self-reported aptitudes, interests, and training plans. Results are categorized and linked to careers and related jobs. SIGI PLUS can help match career goals with jobs, identify job options, learn about training requirements, and help make decisions about majors.

**[www.bsu.edu/undecided](http://www.bsu.edu/undecided).** Ball State University's integrated web site offers a number of helpful tools and links that you can use to explore career information and full- or part-time employment opportunities. Pay special attention to the Career Center and Academic Advising web pages.

### ➔ One-On-One Assistance

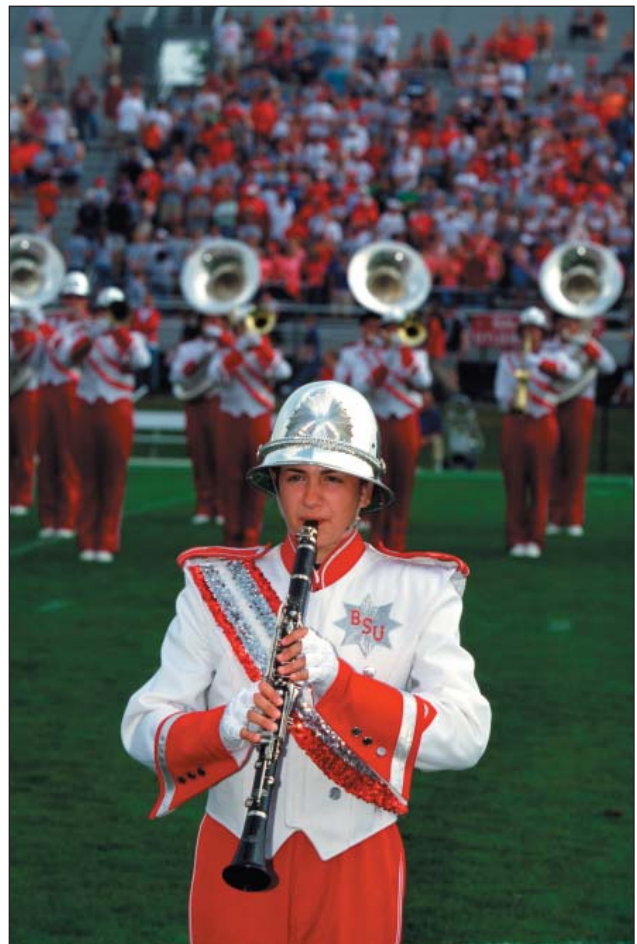
**Academic Major/Minor Coordinator, NQ 324.** Interested in how your skills, interests, and values match different majors and careers? This process enables you to explore different opportunities through two different assessment tools. You will receive one-on-one guidance and feedback throughout the process to help you find the major that is right for you. To schedule an appointment, contact the Freshman Advising Center by calling 765-285-1161.

**Career Center, LU 220.** This office provides assistance in career exploration, internships, job search skills, and student employment for all students.

**Counseling Center, LU 320.** This office provides free career counseling, testing, and evaluation services for students.

**Senior VIP (Very Informed Person) Connections, Learning Center, NQ 323.** This program offers you a chance to discuss a particular major with an upperclassman in that field. Learn more about classes, internships, career opportunities, and more. For more information, talk with your academic advisor or pick up a handout in the Learning Center, NQ 323.

**Special Career and Life Planning Courses.** Check with your academic advisor and consult the online BSU Catalog ([www.bsu.edu/catalog](http://www.bsu.edu/catalog)) for courses in this area. These courses provide you with structure and guidance in the career exploration/planning process.



## Teacher Education Requirements

In addition to credit and course requirements necessary for all students, teaching majors must meet other designated standards and prerequisites.

If you plan to pursue a teaching major, you are required to take the Praxis I: Pre-Professional Skills Test (PPST) and are encouraged to do so during your freshman year. The Praxis I: PPST is a standardized test consisting of three parts: reading, writing, and math. Test preparation materials and tutoring are available in the Learning Center at the Study Strategies desk (NQ 323, 765-285-3779).

The Praxis I: PPST is available in two formats: a paper-and-pencil version or computer-based. The paper-and-pencil version of the Praxis I: PPST can be taken at Ball State University. Information regarding the test dates, the cost, and registration for the paper-and-pencil version can be found on the Praxis website ([www.ets.org/praxis](http://www.ets.org/praxis)).

For information and/or to schedule an appointment to take the computer-based version of the Praxis I: PPST at Ball State University, contact the Office of Testing Programs (LU 366, 765-285-1290) during regular office hours.



### Professional Education Assessment/ Decision Points

#### Decision Point 1: Identification with Professional Education

As a prerequisite to applying for admission to teacher education, you must:

- complete an introductory professional education course with a C or better
- satisfactorily complete the first-level portfolio review.

#### Decision Point 2: Admission to a Teaching Curriculum

For admission to a teaching curriculum and to register for any 300-level and above professional education course, you must:

- earn grades of C or better in 100- and 200-level professional education courses and COMM 210,
- earn a minimum of 45 credit hours with an overall grade-point average of at least 2.500,
- pass the Praxis I: PPST (Pre-Professional Skills Test) at Division of Professional Standards of the Indiana Department of Education (DPS) score levels,
- satisfy content requirements specified by your licensure area,
- satisfactorily complete the second-level portfolio review,
- meet International Society for Technology Education standards (ISTE) at the general preparation level,
- maintain clearance from the Office of Student Affairs.

**NOTE:** The Praxis I: PPST can be taken at other testing centers. Please consult the registration materials for a listing of these centers. If you choose an alternate testing site, you must arrange to have your scores sent to Ball State University.

**Decision Point 3: Admission to Student Teaching**

To register for student-teaching courses, you must:

- earn grades of C or better in 300- and 400-level professional education courses,
- earn a minimum of 93 credits with an overall grade-point average of at least 2.500,
- be within 9 credits of completion of content courses,
- maintain a grade-point average of at least 2.500 in professional education courses and in all content area courses,
- satisfy content requirements specified by your licensure area,
- satisfactorily complete the third-level portfolio review,
- meet the ISTE standards at the professional preparation level,
- maintain clearance from the Office of Student Affairs,
- have an approved application for student teaching.

**Decision Point 4: Recommendation for Graduation and Licensure**

To be recommended for graduation and licensure, you must:

- earn credit in the student teaching courses,
- complete all requirements for graduation with an overall grade-point average of at least 2.500,
- maintain a grade-point average of at least 2.500 in professional education courses and 2.500 in all content area courses,
- satisfactorily complete the fourth-level portfolio review,
- meet the ISTE standards at the student teaching/ internship level,
- successfully complete service learning requirements,
- pass the Praxis II: Specialty Test at DPS score levels, (elementary education majors must also pass the reading test),
- maintain clearance from the Office of Student Affairs.



For additional information on teacher education requirements visit:

**[www.bsu.edu/teachers/major](http://www.bsu.edu/teachers/major)**

## Graduation Procedures

An application for graduation is due early in the term before the semester in which you plan to graduate. Graduation applications should be submitted online at [www.bsu.edu/webapps/graduation](http://www.bsu.edu/webapps/graduation).

**Since the application serves as the only notification of intent to complete degree requirements, degrees are awarded only if you have submitted an application and are eligible for graduation.**

## Requesting a Transcript

Free transcripts (an official copy of classes and grades) are available from the Office of the Registrar (LU B43, 765-285-1970). Requests must be made in person, by letter, or by fax (765-285-8765). A photo ID and/or signature is required. The transcript request form is available on-line at [www.bsu.edu/registrar/transcripts](http://www.bsu.edu/registrar/transcripts). Please check that you have no university holds which would prevent you from obtaining a transcript.



### Ball State Alma Mater

Dear Alma Mater hear our vow of faith and trust in thee--  
Thy spirit hovers near us now and through eternity--  
Thy colors true of red and white shall e'er exalted be--  
We'll honor thee both day and night.  
Dear Alma Mater we love thee.

# Registration

## Registration for Fall and Spring Courses

Unlike the online registration process used during summer orientation, scheduling classes for future semesters involves a course request period that begins near the midpoint of each semester. To access all web tools used for fall and spring registration, go to the Services for Current Students page ([www.bsu.edu/student-services](http://www.bsu.edu/student-services)) and select [Students Taking Main Campus Courses](#) under the REGISTRATION heading.

Here's how to register for fall and spring classes:

- 1) **Meet with your academic advisor.** It is your responsibility to select appropriate courses in order to graduate in a timely manner. To facilitate this task, you are expected to meet with your advisor each semester of the academic year. Your advisor will discuss course selection, review your Degree Analysis Progress Report (DAPR), help you understand the requirements for the University Core Curriculum and for your major/minor, and discuss course load and class standing.
- 2) **Use [Course Shopping Cart](#) to obtain information about the classes you want to take.** [Course Shopping Cart](#) provides up-to-date information on all classes, including credit hours, meeting time and days, location, and any restrictions. You can even create your own personal list of classes.
- 3) **Use [Course Request](#) to submit your online course request during the published time period.** If you created a list of classes using [Course Shopping Cart](#), you will see that list on the [Course Request](#) screen. You must add these classes to your request by selecting the ones you want and clicking the Add Checked Course(s) button. The course request period is not first come, first served. Once [Course Request](#) ends, the order in which schedules are processed is based primarily on the number of credit hours earned.
- 4) **Use the schedule link to view your schedule online on the published date.** Approximately two weeks after [Course Request](#) ends, you will be able to view your schedule. If necessary, use [Add/Drop/Registration](#) to make changes to your schedule.

## Add/Drop

You may not get all of the courses you request or you may want to change your schedule. It is your responsibility to review your schedule and make necessary changes. Schedules can be adjusted during the add/drop period which ends the fifth day of each semester (or the third day of a summer session). Courses dropped during the add/drop period will not appear on your final semester grade report or on your official transcript. If you have questions or concerns about your schedule, consult your academic advisor.

## Late Registration

If you do not submit a course request, you must go through late registration by using [Add/Drop/Registration](#) on the web. Because many classes may be filled, course selection may be limited during late registration. Continuing students who delay registration until the first week of classes will be assessed a late registration fee.

## Registration for Summer Courses

Summer registration is online. This means you are registered into courses when you use [Add/Drop/Registration](#) on the web or process a registration form through the Registration Office (LU B43). Since summer courses are filled on a first come, first served basis, you are encouraged to register early. Consult your academic advisor about appropriate classes.

### **[Registration Tools on the Web](#)** **[www.bsu.edu/student-services](http://www.bsu.edu/student-services)**

Available 24 hours daily\*

\*ends at 11 PM on the last day of course request

## Withdrawal From Individual Courses

Although it is not typically possible to add courses after the add/drop period has ended, it is possible to withdraw from a class. You can withdraw from individual courses through the Registration Office (LU B43) until the published deadline. It is recommended that you consult your instructor and/or academic advisor when considering withdrawing from a course. A grade of "W" will automatically appear on your transcript and does not affect your GPA.

Before withdrawing from a course, you are encouraged to examine your reasons for wanting to withdraw as well as any options and potential implications.

- If your reason for withdrawal is related to the difficulty of the course or poor performance, you are strongly encouraged to speak with your instructor and seek a tutor to improve your grade.
- You should consider how course withdrawal could impact your degree progress and length of study.
- You should consider any potential impact on scholarships and financial aid as well as a possible effect on family insurance coverage.

Though withdrawal from a course will sometimes be the best option, this action should only be taken after you have made a thorough examination of your circumstances and alternatives.

If there are verifiable extenuating circumstances that justify late withdrawal, you should consult your academic advisor.

## Withdrawal From All Courses (University Withdrawal)

If you find it necessary to withdraw from all courses during a semester or term, you must report immediately to the office of the Ombudsperson/Assistant to the Dean of Student Affairs (AD 238, 765-285-1545) and complete an application for withdrawal. **The procedure is not official unless it is completed in this office.**

If you withdraw from all courses, instructors will be notified. Each instructor will be asked to report the last day of attendance and a grade of "W" will be given for each course, provided you withdraw by the published deadline. Grades of "W" will appear on your transcript and will not affect your GPA.

You must continue to attend classes until you have submitted a completed withdrawal form. If you stop going to classes without completing this process, you will likely receive an "F" in the course or courses.

Contact the Office of Bursar and Loan Administration (LU B31, 765-285-1643) to determine if a refund of any fees is warranted.

## Cancellation Information

### To Cancel All Registered Courses

It is your responsibility to notify the University if you wish to cancel your registration. **Course registrations will not be cancelled by the University even if fees are not paid.** If you decide not to attend but fail to cancel your schedule, you will still be charged for tuition plus a late fee.

To cancel your registration, you must contact the Registration Office (LU B43, 765-285-1684) no later than the close of business on the Friday prior to the start of the term. A full refund will be granted only if you cancel classes before this deadline. For more information about fees and refund procedures, visit [www.bsu.edu/quickpay](http://www.bsu.edu/quickpay).

### To Cancel Financial Aid

If you have received financial aid for school expenses, you must notify the Office of Scholarships and Financial Aid (LU 245, 765-285-5600) that you are cancelling your registration no later than the close of business on the Friday prior to the start of the term. Otherwise, you may jeopardize future financial aid. If you have a Federal Perkins Loan or any outstanding emergency loans, you must notify the Office of Bursar and Loan Administration (LU B31, 765-285-1643) before leaving campus.

If you have received a Federal Direct Stafford Loan at any time during your attendance, you must attend an exit loan counseling session during your last semester of attendance. Contact the Office of Scholarships and Financial Aid (LU 245, 765-285-5600) for more information.

### To Cancel Housing Contracts

If you cancel your course registration, you are not eligible to remain in campus residence halls or family housing facilities. You must make arrangements for checkout with the appropriate personnel. Contact the Housing Office (LA N10, 765-285-8000) for more information.

### To Update Current Address

If you cancel your course registration and are leaving campus, you should fill out a change of address form in the Registration Office (LU B43) or online at [www.bsu.edu/studentervices](http://www.bsu.edu/studentervices).

## Re-enrolling at BSU

If you are out of school for only one semester and wish to re-enroll, you may participate in advance or late registration. If you are out of school for two or more semesters (not including summer), you must apply to re-enroll through the Office of Admissions (LU 101, 765-285-8300). If you have attended any other college since leaving Ball State, an official transcript from that school must be submitted with your application for re-enrollment and your coursework reviewed.

See the Advising Calendar on page 4 for important dates and deadlines regarding registration and withdrawal.

## Registration for Online Courses

The Online and Distance Education Program offers more than 150 undergraduate courses through the Internet-based Independent Learning Program (ILP). You may enroll in ILP courses anytime during the year and select from 9-month courses or 10-week "Fast-Track" courses. Fast-Track courses are more structured and are best suited for students who are disciplined, organized, and dedicated to meeting deadlines. It is always wise to consult your academic advisor before enrolling in an ILP course.

**Your 9-month or 10-week time period typically begins 7 days after your registration is processed.** Make sure you are ready to start working on your ILP course when you register. Homework and examinations are completed online for all of the 10-week courses and many of the 9-month courses. Although you may enroll in ILP courses anytime during the year, enrollments are tied to a specific semester for tracking purposes. Below are the enrollment periods for each semester:

Fall semester enrollment - July 1 - Nov. 30

Spring semester enrollment - Dec. 1 - Feb. 28

Summer semester enrollment - Feb. 21 - June 30

The cost for ILP courses is not part of the block fees paid by on-campus students. The fee for an ILP course is charged per credit hour. To check about the availability of financial aid, contact the Office of Scholarships and Financial Aid (LU 245, 765-285-5600).

There is no differentiation made on your transcript between on-campus and ILP courses. However, some departments limit the number of ILP courses that you can take toward your major or minor. You may withdraw from an ILP course at any time before taking the final examination and before the course expiration. If you do not complete or withdraw from the course before the deadline, you will receive a failing grade on your transcript.

To register for ILP courses or to get more information, go to the Services for Current Students page ([www.bsu.edu/student-services](http://www.bsu.edu/student-services)) and select Students Taking Online and Distance Courses under the REGISTRATION heading. After you register for an ILP course, staff from the Online and Distance Program will communicate with you via your Ball State e-mail account. It is important to check this account often. For other distance education course options, visit [www.bsu.edu/distance](http://www.bsu.edu/distance).



# Student Resources

Ball State University recognizes that its population is diverse and has many different needs. Please contact the specific office that represents your interests for more information.

## Adult Focus

Adult Focus exists to identify and help meet the needs of adult, “nontraditional,” students. Adult students are defined by Ball State’s Office of Admissions as individuals entering college for the first time at age 23 or older. A broader definition of this population, however, includes anyone whose primary roles and responsibilities are focused outside the University. This includes distance learners, “empty nest” parents, displaced workers, adult commuters, retirees, and others seeking a career change, skill development, or a more intellectually challenging environment through higher education.

**Location:** NQ 324

**Phone:** 765-285-1161

**Web:** [www.bsu.edu/advising/non-traditional](http://www.bsu.edu/advising/non-traditional)

**Child Care:** [www.bsu.edu/fcs/csc](http://www.bsu.edu/fcs/csc)

**Student Health Insurance:** [www.bsu.edu/healthcenter](http://www.bsu.edu/healthcenter)

**Online Courses:** [www.bsu.edu/distance](http://www.bsu.edu/distance)

**Recreation Passes for Spouses and Children:**

[www.bsu.edu/recreation](http://www.bsu.edu/recreation)

**Off-Campus Student Services:** [www.bsu.edu/studentrights](http://www.bsu.edu/studentrights)

## Career Center

The Career Center helps students of all majors and class levels in discovering career options, finding job opportunities, and learning job-search skills. The Career Resource Lab is the only central source of career information on campus and includes excellent web resources and printed materials. The Career Center also coordinates all on-campus student employment.

**Location:** LU 220

**Phone:** 765-285-5634

**Web:** [www.bsu.edu/careers](http://www.bsu.edu/careers)

## Counseling Center

The Counseling Center provides a broad range of services including individual counseling, group counseling, testing, emergency services, psychiatric consultation and outreach, all designed to help you reach your educational and personal goals. Services are free and confidential and are provided by

psychologists and counselors who have special backgrounds and experience with young adults. Appointments can be made in person or by calling the receptionist.

**Location:** LU 320

**Phone:** 765-285-1736

**Web:** [www.bsu.edu/counselingcenter](http://www.bsu.edu/counselingcenter)

## Disabled Student Development

The office of Disabled Student Development (DSD) demonstrates the commitment of Ball State to offer equal opportunity in higher education to qualified students with disabilities including students with cognitive disabilities. Integration into the mainstream of campus life is one of the top priorities of DSD. The following considerations are available to all students with disabilities:

- Academic and testing accommodations
- Adapted physical education and recreation/sports programs
- Short-term loan of specialized equipment
- User-friendly adaptive computer lab
- Accessible shuttle bus service
- Braille and large print maps of campus
- Provisions for notetakers, interpreters and readers, made on an individual basis
- Disabled Students in Action, a campus organization designed to improve leadership skills and enhance personal growth and development

**Location:** SC 116

**Phone:** 765-285-5293 (TDD/TTY 765-285-2206)

**Web:** [www.bsu.edu/dsd](http://www.bsu.edu/dsd)





## Multicultural Center

The mission of the Multicultural Center is to support and advance Ball State's commitment to cultural diversity. The Center brings together diverse populations to provide cross-cultural exchanges and noteworthy research through a myriad of cultural, educational, artistic, social and technological initiatives. Its purpose is to offer programs and services that assist students of color and students of all cultures in their achievement of academic, cultural, economic and social success.

The Center staff helps support the Asian-American Student Association, Black Student Association, Latino Student Union, Indian Students Association and other ethnic organizations. Programs sponsored by the Center are open to all Ball State students.

**Location:** 325 N. McKinley Ave.

**Phone:** 765-285-1344

**Web:** [www.bsu.edu/multiculturalcenter](http://www.bsu.edu/multiculturalcenter)

## Rinker Center for International Programs

The Rinker Center for International Programs is Ball State's central facility for international activity on campus. Each year, Ball State hosts international students and scholars from more than eighty countries. The Center offers admissions and orientation assistance for all international students.

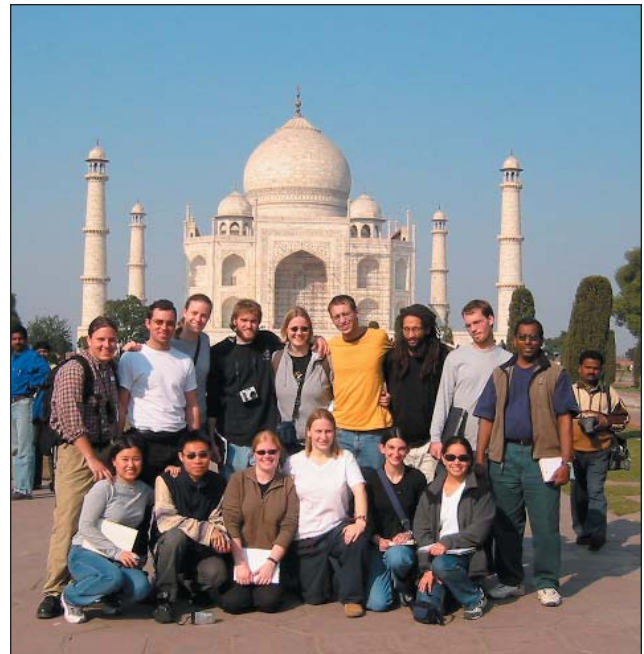
Study-abroad programs open to all Ball State students give students the opportunity to explore intercultural issues outside the classroom. There are over 230 different study abroad programs available. No foreign language experience is necessary.

Programs vary in length, location, cost, and duration. Academic credit is offered on all study abroad programs. Financial aid can be applied to help defray the costs. Contact the Study Abroad office to set up a personal advising session. You can search the various study abroad opportunities at <http://studyabroad.bsu.edu>.

**Location:** SC 102

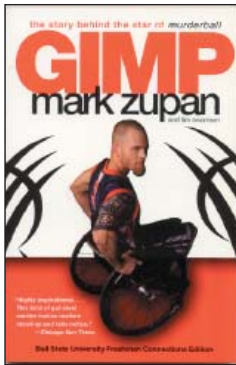
**Phone:** 765-285-5422

**Web:** [www.bsu.edu/international](http://www.bsu.edu/international)



## What Students Say about Studying Abroad

- Studying abroad in Ireland was a rewarding, eye-opening experience that I will benefit from educationally and professionally. I would highly recommend studying abroad!
- Learning about another culture broadens your world... This was a life-changing experience for me!



## GIMP: The Story Behind the Star of Murderball By Mark Zupan

Freshman Connections Common Reader 2010 – 2011  
Join in the online discussion at: [www.bsu.edu/freshmanconnections](http://www.bsu.edu/freshmanconnections)

### Background Information:

Mark Zupan is the star of the film *Murderball*, winner of the 2005 Sundance Festival Documentary Audience Award. Paralyzed in a car accident during college, Zupan began playing quad rugby soon after, and most recently, won gold as part of the US team at the Beijing Paralympic Games in 2008.

Zupan has excelled both in academics and sports, playing varsity high school football and soccer growing up. His soccer prowess earned him a scholarship to Florida Atlantic University.

Highway I-95 is notorious, but never more so than that fateful night. For several hours after the accident no one saw Zupan, including the policeman who had witnessed the accident. It wasn't until 14 hours later that a passerby discovered him clinging to a branch in a canal.

Mark Zupan's ability to survive hypothermia and quadriplegia to become a Georgia Tech graduate, civil engineer, two time quad rugby national champion, 2004 quad rugby player of the year, world class Olympic quad rugby bronze medal winner, and spokesman for Team USA all show what a positive mind can do.

### **Resources:**

Biographical information provided Kepler Speaker Bureau



Mark Zupan – Author

The film *Murderball* (2005) is a chronicle of quadriplegic rugby on and off the court. It features Zupan and his team's journey to the 2004 Paralympics in Athens, Greece. The film exposes the fast-moving competitions as they grapple, defend, and attack each other on the courts, and the challenges and accomplishments of their disabilities off the courts.

Zupan is also a hard-edged motivator who destroys the stereotypes about people with spinal cord injuries. His story was published in 2006 in the autobiography, *Gimp*.

### **Materials Compiled By:**

Lory King, Mike McClure, Amy Petts, Chris Shea and Melinda Messineo

# GIMP:

## The Story Behind the Star of Murderball

### By Mark Zupan

#### Sample Discussion Questions

1. How does Mark's perspective on life change after the accident? In what ways does Mark's perspective about who he is and what he wants to do change?
2. In what ways does having a disability shape Mark's future, in particular his plans for obtaining a career?
3. What lessons can you learn from Mark's experiences as a first year student at a major university?
4. Zupan chose a controversial title for his book, "Gimp," a word that conjures negative connotations of people with disabilities. Why do you think he chose this particular word? And, how does this choice add to or detract from the meaning in the book?
5. How do Mark's recollections of his time in high school and college portray teen drinking? Do you think this is a realistic or exaggerated portrayal?
6. What are some of the strengths and weaknesses of the writing style used in the book? Does Zupan's voice add or detract from the story?
7. How are women represented in the book? How does this compare and contrast to the representation of masculinity presented?
8. The driver of the truck struggles with the aftermath of the accident. How does Mark feel about the driver of the truck? Why do you think he feels this way?
9. What are some things that you learned about persons with disabilities that you may not have known before? Are your views different or about the same before you read the book?
10. This book is presented as an autobiography. Do you feel that it is an accurate account of Zupan's life? Is it possible to write a completely accurate autobiography?
11. If you were to write an autobiography, what would be the defining events of your life thus far?
12. What questions would you like to ask Mark Zupan when he visits campus in September?

#### The Power of Person First Language

Debate exists over which terms are most appropriate, sensitive, and inclusive when talking about issues related to disability. As a general rule, it is preferable to think of the person first as opposed to the disability. Below are a number of examples of ways we can reframe our language choices for greater inclusivity. Note that some of the changes seem quite subtle, but they are important distinctions. Also, when in doubt, ask the person which terms they would prefer you use. Dialogue is critical for understanding and change.

#### **Instead Of This**

Chris is a paraplegic.

She has a handicap.

Shayna is confined to a wheelchair.

Li is a victim of cerebral palsy.

Michael is normal.

#### **Perhaps Use This**

Chris has paraplegia.

She is handicapped by lack of accessible ramps on campus.

Shayna uses a wheelchair.

Li has cerebral palsy.

Michael is sighted. Michael is a person without a disability.

For additional examples go to: [http://www.acfid.asn.au/what-we-do/docs\\_what-we-do/docs\\_issues/docs\\_disability-and-development/disability\\_a\\_to\\_z.pdf](http://www.acfid.asn.au/what-we-do/docs_what-we-do/docs_issues/docs_disability-and-development/disability_a_to_z.pdf)

# GIMP:

## The Story Behind the Star of Murderball

By Mark Zupan

### How Common is Drinking on College Campuses?

#### **Alcohol and College Students Drinking Fact Sheet**

- According to a survey conducted by the Core Institute, most students who do drink, do so responsibly. On average, college students report they drink less than six drinks per week. Furthermore, 54 percent of college students report they did not engage in binge drinking during the two weeks prior to completing the study and 35 percent report zero as their weekly average number of drinks.
- According to the Harvard School of Public Health College Alcohol Study (CAS), students more likely to binge drink are male, white, under 24 years of age, involved in athletics and residents of a fraternity or sorority. If they were binge drinkers in high school they were three times more likely to drink in college.

This information is from the site <http://www.alcohol101plus.org/downloads/CollegeStudents.pdf> and can be retrieved from the Ball State University Counseling Center website ([www.bsu.edu/students/cpsc](http://www.bsu.edu/students/cpsc)).

### Data on Consequences

#### **Snapshot of Annual High-Risk College Drinking Consequences (National Institute on Alcohol Abuse and Alcoholism)**

- Fatalities: 1,700 college students between the ages of 18 and 24 die each year from alcohol-related unintentional injuries, including motor vehicle crashes (Hingson et al. 2005).
- Injury: 599,000 students between the ages of 18 and 24 are unintentionally injured under the influence of alcohol (Hingson et al. 2005).
- Assault: More than 696,000 students between the ages of 18 and 24 are assaulted by another student who has been drinking (Hingson et al. 2005).
- Sexual Abuse: More than 97,000 students between the ages of 18-24 are victims of alcohol-related sexual assault or date rape (Hingson et al. 2005).
- Alcohol Abuse and Dependence: 31 percent of college students met criteria for a diagnosis of alcohol abuse and 6 percent for a diagnosis of alcohol dependence in the past 12 months, according to questionnaire-based self-reports about drinking (Knight et al. 2002).

This information is from the site <http://www.collegedrinkingprevention.gov/StatsSummaries/snapshot.aspx> and can be retrieved from the Ball State University Counseling Center website ([www.bsu.edu/students/cpsc](http://www.bsu.edu/students/cpsc)).

### Finding Support

- If you think a friend may have a problem with alcohol or drugs, encourage him or her to get help. Contact the Counseling Center at 765-285-1736.

Additional information about alcohol use and safety can be found on the site <http://cms.bsu.edu/About/AdministrativeOffices/StudentAffairs/HealthSafety/AlcoholAwareness.aspx>.

# GIMP:

## The Story Behind the Star of Murderball

### By Mark Zupan

#### **Assignment:**

You will need to complete these assignments as preparation for the book discussion groups on Sunday, August 22, 2010. One or more of these questions may be used to guide your discussion.

1. What is universal design? Using the site <http://www.washington.edu/doi/CUDE/>, what changes can be made to classroom and instructional environments to make them more accessible for all?
2. Using the site <http://www.paralympic.org/IPC/>, what is the vision and mission of the International Paralympic Committee (IPC). How was the word Paralympic initially chosen? What does it currently signify to the IPC?
3. The author of the book will present on campus on September 28th at 7:30 PM in Emens Auditorium. What is one question you would like to ask the author about his experience? Be prepared to discuss this question with other discussion group participants.

#### **Are you doing a research paper on this topic?**

##### **Links to Related Issues**

##### **Anatomy and Physiology of spinal cord injuries**

<http://www.nlm.nih.gov/medlineplus/spinalcordinjuries.html#cat9>

<http://www.nationalpainfoundation.org/articles/405/anatomy-of-the-spine>

##### **Current Research on Spinal Cord Injuries**

[http://discoverysedge.mayo.edu/spinal\\_cord\\_injury/index.cfm](http://discoverysedge.mayo.edu/spinal_cord_injury/index.cfm)

##### **Americans with Disabilities Act**

<http://www.ada.gov/>

##### **Wheelchair Rugby and other Adapted Sports**

<http://www.adaptedsports.org/>

##### **Non-apparent Disabilities**

<http://www.dol.gov/odep/pubs/fact/advising.htm>

# Quick Reference

## Campus Contacts

Office	Location	For Questions About
Academic Advising	NQ 324, 765-285-1161 TDD: 765-285-2287 <a href="http://www.bsu.edu/advising">www.bsu.edu/advising</a>	Academic Planning Change of Major/Minor DAPR
Academic Advising, Honors College	Ball Honors House, 765-285-1024 <a href="http://www.bsu.edu/honors/advising">www.bsu.edu/honors/advising</a>	Graduation Requirements Major/Career Exploration MAP exam PACE Registration/Change of Course Summer School Withdrawal from Classes
Admissions	LU 101, 765-285-8300 TDD: 765-285-2205 <a href="http://www.bsu.edu/admissions">www.bsu.edu/admissions</a>	Admissions Standards/Process Enrollment Procedures Transfer Credit from Other Schools Transfer Students
Adult Focus	NQ 324, 765-285-1161 <a href="http://www.bsu.edu/advising/non-traditional">www.bsu.edu/advising/non-traditional</a>	Nontraditional Student Concerns
Ball State Bookstore	AJ, 765-285-8080 <a href="http://www.bsu.bkstore.com">www.bsu.bkstore.com</a>	Textbooks & Supplies
Bursar	LU B31, 765-285-1643 <a href="http://www.bsu.edu/bursar">www.bsu.edu/bursar</a>	Fees and Billing
Career Center	LU 220, 765-285-5634, 765-285-1522 <a href="http://www.bsu.edu/careers">www.bsu.edu/careers</a>	Student Employment Federal Work/Study Program Internships
Commencement	LU B4, 765-285-1689 <a href="http://www.bsu.edu/commencement">www.bsu.edu/commencement</a>	Graduation Ceremony
Computer Labs	Main Office: RB 134F, 765-285-5241 <a href="http://www.bsu.edu/ucs/ucl">www.bsu.edu/ucs/ucl</a>	Computer Lab Information
Computing Services	RB 165, 765-285-1517 <a href="http://www.bsu.edu/ucs">www.bsu.edu/ucs</a>	Help Desk Passwords University E-Mail
Controller, Office of	AD 301, 765-285-8444 <a href="http://www.bsu.edu/cbs">www.bsu.edu/cbs</a>	Student Health Insurance
Counseling Center	LU 320, 765-285-1736 <a href="http://www.bsu.edu/students/cpsc">www.bsu.edu/students/cpsc</a>	Career Assessment Counseling (Individual/Group) Educational Programs
Dining Services	CA 140, 765-285-1967 <a href="http://www.bsu.edu/dining">www.bsu.edu/dining</a>	Residence Hall Dining Special Dietary Concerns
Disabled Student Development	SC 116, 765-285-5293 TDD: 765-285-2206 <a href="http://www.bsu.edu/dsd">www.bsu.edu/dsd</a>	Campus Mobility Issues Course Adaptations & Support Disabled Student's Concerns
Division of Students Affairs	AD 238, 765-285-5344 <a href="http://www.bsu.edu/sa/">www.bsu.edu/sa/</a>	Ombudsperson/Assistant to the Dean Withdrawal from all Classes
Extended Education	CA 200, 765-285-1581 TDD: 765-285-2489 <a href="http://www.bsu.edu/distance">www.bsu.edu/distance</a>	On-line/Correspondence Courses Off-Campus Courses Fast Track Degrees
Financial Aid (See Scholarships and Financial Aid)		
Graduate School	WQ 100, 765-285-1297 <a href="http://www.bsu.edu/gradschool">www.bsu.edu/gradschool</a>	Graduate Admissions Graduate Courses
Grammar Crisis Line	765-285-8387	Grammar Questions

Office	Location	For Questions About
<b>Health Center</b>	HC (1500 W. Neely Ave), 765-285-8431 TDD: 765-285-2207 <a href="http://www.bsu.edu/students/healthcenter">www.bsu.edu/students/healthcenter</a>	Outpatient/Preventive Health Care Pharmacy Physical Therapy Women's Health Care
<b>Honors College</b>	BA (Ball Honors House), 765-285-1024 <a href="http://www.bsu.edu/honors">www.bsu.edu/honors</a>	Academic Honors in Writing Honors College Admission Honors College Students
<b>Housing/Residence Life</b>	LA N10, 765-285-8000 TDD: 765-285-2208 <a href="http://www.bsu.edu/housing">www.bsu.edu/housing</a>	Computer Labs/Ethernet Residence Halls University Apartments
<b>Information</b>	SC Hotel Desk, 765-285-5000 TDD: 765-285-5335 <a href="http://www.bsu.edu/search">www.bsu.edu/search</a>	Directory Information
<b>International Programs, Center for</b>	SC 102, 765-285-5422 <a href="http://www.bsu.edu/international">www.bsu.edu/international</a>	Foreign Student Programs Study Abroad Programs
<b>Learning Center</b>	NQ 323, 765-285-1006 <a href="http://www.bsu.edu/universitycollege/learningcenter">www.bsu.edu/universitycollege/learningcenter</a>	Course Tutoring Reading & Study Skills Tutoring Supplemental Instruction
<b>Libraries</b>	BL (Main), 765-285-5143 AB 116 (Architecture), 765-285-5857 AB 117 (Arch Slide), 765-285-5865 CN 016 (Science-Health Science), 765-285-5079 TDD: 765-285-2200 <a href="http://www.bsu.edu/library">www.bsu.edu/library</a>	Archives and Special Collections Copyright Clearance Educational Resources Government Publications Interlibrary Loan Microforms Music Collection/Listening Center Periodicals/Reference
<b>Multicultural Center</b>	325 N. McKinley, 765-285-1344 <a href="http://www.bsu.edu/multiculturalcenter">www.bsu.edu/multiculturalcenter</a>	Academic Assistance Diversity Concerns
<b>Office of Institutional Diversity</b>	WQ 100C, 765-285-5316 <a href="http://www.bsu.edu/diversity">www.bsu.edu/diversity</a>	Diversity Programming
<b>Ombudsperson</b>	AD 238, 765-285-1545 <a href="http://www.bsu.edu/students/ombuds">www.bsu.edu/students/ombuds</a>	Student Concerns with University Policies Withdrawal from all classes
<b>Parking Services</b>	SC L-1, 765-285-1208 <a href="http://www.bsu.edu/parking">www.bsu.edu/parking</a>	Parking Fees & Fines Parking Permits Visitor Parking
<b>Peace and Conflict Studies</b>	310 N. McKinley, 765-285-1622 <a href="http://www.bsu.edu/cpcs">www.bsu.edu/cpcs</a>	Conflict Mediation
<b>Police, University</b>	200 N. McKinley Ave, 765-285-1111 TDD: 765-285-2204 <a href="http://www.bsu.edu/police">www.bsu.edu/police</a>	Emergencies (Fire, Medical, Police) Motorist Assistance Personal Injury Police Reports To report a crime
<b>Recreation Services</b>	WR 140, 765-285-1753 <a href="http://www.bsu.edu/recreation">www.bsu.edu/recreation</a>	Fitness Classes/Personal Training Intramural Sports/Sports Clubs Recreation Facilities Safety Certification
<b>Registrar</b>	LU B43, 765-285-1722 TDD: 765-285-2582 <a href="http://www.bsu.edu/registrar">www.bsu.edu/registrar</a>	Academic Probation/Disqualification Auditing Classes Change of Name Proof of Enrollment Privacy Restriction Registration/Change of Course Reinstatement Withdrawal from a Course

Office	Location	For Questions About
Scholarships and Financial Aid	LU 245, 765-285-5600 TDD: 765-285-2202 1-800-227-4017 <a href="http://www.bsu.edu/finaid">www.bsu.edu/finaid</a>	Federal Work/Study Program Financial Aid Counseling Financial Aid Scholarship Information
Student Center	SC, 765-285-1926 Hotel, 765-285-1555 Cardinal Lanes, 765-285-1943 <a href="http://www.bsu.edu/studentcenter">www.bsu.edu/studentcenter</a>	Banquet/Meeting Rooms Billiards/Bowling Hotel Parties (Games & Frames)
Student Legal Services	AC 412, 765-285-1888 <a href="http://www.bsu.edu/web/studentlife/sls">www.bsu.edu/web/studentlife/sls</a>	Contract Review Drafting Legal Documents Legal Counseling Legal Resource Center Preventative Education Referral
Student Life	SC 133, 765-285-2621 <a href="http://www.bsu.edu/web/studentlife">www.bsu.edu/web/studentlife</a>	Greek Life Multicultural Organizations Religious Organizations Student Government Association Student Organizations
Student Life (Leadership)	SC 118, 765-285-3476 <a href="http://www.bsu.edu/web/studentlife/leadershipdevt">www.bsu.edu/web/studentlife/leadershipdevt</a>	Excellence in Leadership Public Service
Student Life (Service Opportunities)	SC 118, 765-285-3476 <a href="http://www.bsu.edu/web/studentlife/serviceopportun">www.bsu.edu/web/studentlife/serviceopportun</a>	Alternative Breaks Student Voluntary Service
Student Rights and Community Standards	SC 224, 765-285-5036 <a href="http://www.bsu.edu/sa/srcs">www.bsu.edu/sa/srcs</a>	Absence Notification Emergency Financial Aid Grade Appeals Student Code of Conduct
Study Abroad (see International Programs)		
Teacher Education Services	TC 915, 765-285-1168 765-285-1861 <a href="http://www.bsu.edu/teachers/otes">www.bsu.edu/teachers/otes</a>	Student Teaching Teacher Licensing Requirements
Testing Programs, Office of	LU 366, 765-285-1290 <a href="http://www.bsu.edu/About/AdministrativeOffices/TestingPrograms.aspx">www.bsu.edu/About/AdministrativeOffices/TestingPrograms.aspx</a>	Math Placement Test Standardized Tests
Transcripts	LU B50, 765-285-1970 <a href="http://www.bsu.edu/registration/transcripts">www.bsu.edu/registration/transcripts</a>	Student Records Transcripts
University Compliance	AD 335, 765-285-5162 TDD: 765-285-2639 <a href="http://www.bsu.edu/legal">www.bsu.edu/legal</a>	Affirmative Action Discrimination Concerns
Veteran's Affairs	LU B7, 765-285-5736	Veterans' Benefits
Visitors' Desk	LU - East Lobby, 765-285-8300 <a href="http://www.bsu.edu/admissions/visit">www.bsu.edu/admissions/visit</a>	Campus Tours Visitors Information
Women's Health Center	HC 211 (1500 W. Neely Ave), 765-285-8035 <a href="http://www.bsu.edu/CampusLife/HealthCenter/Services/Svc4women.aspx">www.bsu.edu/CampusLife/HealthCenter/Services/Svc4women.aspx</a>	Women's Medical Concerns
Writing Center	BL 302 (Library) RB 291 (English), 765-285-8387 <a href="http://www.bsu.edu/writingcenter">www.bsu.edu/writingcenter</a>	Tutoring in Writing Grammar Crisis Line
Writing Competency Exam	WQ 200, 765-285-5974 <a href="http://www.bsu.edu/web/assessment/writingcomp.htm">www.bsu.edu/web/assessment/writingcomp.htm</a>	Exam Registration Score Information Test Dates and Information
Writing Program Office	RB 2115, 765-285-8370 <a href="http://www.bsu.edu/Academics/CollegesandDepartments/English/Academics/WritingProgram.aspx">www.bsu.edu/Academics/CollegesandDepartments/English/Academics/WritingProgram.aspx</a>	English Placement

## Glossary

- Academic Advising Center-** An advising resource for freshmen students. It is located in NQ 324 and houses the offices of Freshman Academic Advisors, Academic Advising support staff, and the Director, Associate Director, and Assistant Director of Academic Advising. Upperclass students should seek assistance at Advising Centers according to majors. See page 10 for Advising Centers by major.
- academic clemency-** A re-admission policy which allows students who have not taken any Ball State courses in the past five years to begin their GPA record again. Consult the BSU Catalog for further details.
- academic colleges-** Nine campus divisions, each responsible for a specific area of study: College of Applied Sciences & Technology; College of Architecture and Planning; College of Business; College of Communication, Information, and Media; College of Fine Arts; College of Science and Humanities; Honors College; Teachers College; and University College.
- academic departments-** Subdivisions of the academic colleges which handle only a specialized subject matter and curriculum. Academic departments report to their academic colleges.
- Academic Honors in Writing-** A program designed to encourage and reward excellence in undergraduate writing. Seniors are eligible to apply for this honor.
- academic probation-** A status for students earning a GPA below 2.000. Probation makes a students' continued enrollment at BSU dependent upon academic improvement. Consult the BSU Catalog for more information.
- add/drop-** See 'change-of-course.'
- advance registration-** An early course request process for fall and spring semesters.
- advance standing-** Credit for knowledge acquired independently, at work, in the military, through workshops or special classes, and in other ways. This type of credit often counts toward graduation, but students do not receive a grade for it. Consult the BSU Catalog for further information.
- advisor-** A professional staff member trained and designated to assist students with academic concerns, guidance, and related problems.
- associate degree-** An undergraduate degree, typically requiring 2 full-time years to complete and a minimum of 63 semester hours.
- audit-** A special arrangement made for a student to take a course without earning credit or a grade. The fees are lower than regular tuition, but audits do not count toward academic progress. Consult the Registrar or the BSU Catalog for more information.
- auditor-** A person attending a class who is neither earning credits nor grades. Auditors pay reduced fees and are prohibited from testing out of courses that they have audited.
- baccalaureate degree (Bachelor's degree)-** An undergraduate degree, usually requiring 4 or 5 full-time years to complete, and a minimum of 126 credit hours.
- Ball State University directory (B-book)-** A telephone directory that lists basic information for Ball State students, staff, faculty, and retirees. It also contains a directory of student services and a campus map. It is usually issued in September or October of each academic year.
- BSU Catalog-** An official university publication that records the University's academic policies, procedures, and curriculum. The catalog reflects all of the majors, minors, and other undergraduate degree programs currently offered at Ball State.
- Bursar-** The administrative head of student accounts, billing, and payment. The Bursar administrates billing and receives payment for tuition, room and board, student fees and fines.
- cancelled course-** A course originally listed in the Course Shopping Cart which is no longer being offered. Students are unable to enroll in cancelled courses and should contact the course department and/or their academic advisor if a course cancellation poses difficulty.
- Career Center-** A source of information on career exploration, majors and careers, internships, job-search skills, and part-time and professional employment. The Career Center (LU 220) offers support services for all students, freshmen through seniors, regardless of major.
- catalog-** see 'BSU Catalog'.
- change-of-course ([www.bsu.edu/apps/myadddrop](http://www.bsu.edu/apps/myadddrop))** A period of time before and at the beginning of each semester in which the student can add or drop courses on their current schedule using online tools or paper forms. Consult the current BSU Catalog, or advising calendar for current change of course dates. Contact Advising for further information.
- class on hold-** A course in which enrollment is prevented by the course department. Contact the course department to learn the reason for a specific course hold. Many classes on hold are eventually cancelled.
- class standing-** A student's ranking by earned credit hours as a freshman, sophomore, junior, or senior.
- closed course-** A course section that is presently filled to capacity with students. See also 'Petition'.
- colleges-** See 'academic colleges'.
- colloquium-** A course, typically small in size, in which a specific topic is explored in depth.

**concentration area-** A required area of specialization for elementary education majors. Consult the BSU Catalog for concentration area offerings.

**corequisite-** A course which must be completed simultaneously with another course. Most often, but not exclusively, corequisites are lab courses (e.g. BIO 111 and BIO 111L, COMM 210 and COMM 210D). Contact Academic Advising; or consult the BSU Catalog, the notes field in the current Schedule of Classes, and the Course Shopping Cart (online tool) for more information on specific corequisites.

**correspondence course-** See 'independent learning'.

**course load-** The amount of hours in which a student is enrolled. A student can opt for a full-time or part-time course load. Consult the BSU Catalog for more information.

**course overload-** When a student exceeds standard full-time registration (12-18.5 credits). The student will be charged additional fees for each credit hour of overload.

**course number-** The method of identifying university courses (for example HIST 150 is the course number for "The West in the World." It has two components: a code that represents the academic department or area of study (in the previous example HIST for History) and a number representing the specific topic (the 150 represents that this is a survey course in the history of Western Civilization). Typically, 100-level courses are freshman appropriate, 200-level are sophomore appropriate, etc., but this is not a hard and fast rule. Consult an advisor with questions concerning the appropriateness of a specific course.

**course reference number (CRN)-** A unique five-digit number representing a specific course section used in course request and registration.

**course registration-** The process of enrolling in classes. Continuing students in fall and spring semesters can advance register through course request.

**course request period-** A period when enrolled students can "preregister" for the upcoming semester (except summer) using any method of registration.

**course request ([www.bsu.edu/apps/mycourserequest](http://www.bsu.edu/apps/mycourserequest))-** An interactive tool which allows students to request classes for an upcoming semester. By submitting a Course Request a student increases his/her chances of getting the classes he/she desires. This tool only works during the Course Request Period.

**course request form (CRF)-** A paper form which can be used for course request. Typically this form is only used when the online means of registration are unavailable.

**course section number-** A three digit number that distinguishes the different offerings of a specific course. For example, HIST 150, section 003 might meet at 1 p.m. on Monday, Wednesday and Friday; whereas HIST 150, section 004 meets at 11 a.m. on Tuesday and Thursday.

**course shopping cart ([www.bsu.edu/apps/mycourseplanner](http://www.bsu.edu/apps/mycourseplanner))-**

An interactive tool which lists all the courses offered in a semester or term. The online Course Shopping Cart requires a student's username and password. This directory tool shows all available course sections for a semester, class times, class locations, enrollment restrictions and permissions, and other important information. During the add/drop/registration period, the Course Shopping Cart shows space available in course sections but does not request classes nor register a student for classes. These are separate online functions and must be completed to obtain enrollment. See also 'Course Registration', 'Course Request (online tool)', 'Schedule of Classes', and 'Username'.

**course withdrawal-** Voluntary removal from a course in any given semester. This results in a grade of 'W' which does not affect the semester or cumulative GPA. No credit hours are awarded for any class in which a 'W' is received. See also 'course withdrawal period'.

**course withdrawal period-** A period following the change-of-course period. The sixth through the forty-fifth day of classes in a semester, the sixth through the thirtieth day of class in a summer semester, and the fourth through the fifteenth day of classes in a summer session. During this period, students can withdraw from a class with no penalty. A "W" will appear on the student's record for the course, which does not affect the grade point average.

**credit by departmental authorization-** Credit granted by an academic department for learning experiences that the department believes to be the equivalent of college work. No grade is given for this credit.

**credit by departmental examination-** Credit awarded to a student who has passed a departmental test equivalent to a specific course. This type of credit will not be awarded to students who are enrolled or have previously been enrolled in the course for credit or as an audit. See also 'Departmental Examination' and consult the BSU Catalog for further information.

**credit hours (credits)-** A quantitative unit of measurement that represents the amount of weekly in-course academic time across a 16-week semester.

**credit/no credit (CR/NC)-** An option allowing students to take a course without receiving a letter grade but earn the credit hours. This option does not typically apply to major, minor, or University Core Curriculum class requirements (except physical education). This option needs to be selected at the time of registration. See the BSU Catalog for more information.

**cumulative GPA-** A grade-point average that accounts for all classes taken at Ball State by dividing total quality points by total semester hours. See also 'Grade Point Average'.

- Dean's List-** A recognition of exceptional academic achievement granted to all undergraduate students earning a 3.500 or higher GPA for 12 or more credits of graded coursework in the fall or spring semester (6 or more credits in a summer term). The Dean's List designation will be placed on students' academic transcripts.
- Degree Analysis Progress Report (DAPR)-** A personalized report that lists the courses and requirements needed for completion of a student's chosen major(s), minor(s), and certification(s). This document is customized to every student and reflects the courses completed as well as grades, waivers, and exemptions earned. This document is protected from transmittal to any third party by federal law.
- departmental authorization-** See 'credit by departmental authorization'.
- departmental elective-** This type of elective allows a student to choose a course from a list of departmentally approved options to fulfill a degree requirement (major, minor, concentration, etc.).
- departmental examination-** See 'credit by departmental examination'.
- Departmental Honors-** A program within an academic department to encourage and reward extraordinary academic success of a graduating student in the department.
- departments-** See 'academic departments'.
- disabled student-** Any student needing course adaptations or accommodations because of a disability or medical condition. Disabled students must register with the office of Disabled Student Development.
- Disabled Student Development-** The office that coordinates the university's efforts to ensure access and opportunity for students with disabilities. Contact the office for information related to all aspects of disability.
- disqualification-** Dismissal from the university for failing to meet minimum academic standards.
- drop/add-** See 'change-of-course'.
- elective-** A course that is not required for major, minor, University Core Curriculum, or any other degree program but counts towards graduation hours. See also 'departmental elective'.
- faculty advisor-** A member of the professional teaching staff who is the designated advisor for an undergraduate student or students in his or her field. Faculty advisors are usually assigned once a student obtains sophomore status.
- fees-** Costs incurred for tuition, housing, labs, and/or other academic charges. Fee statements are issued by the Bursar's Office. They will also show credits from processed payments, scholarship, and financial aid. Consult the BSU Catalog for more information or contact the Bursar's Office.
- final exam-** A test in the final week of classes which assesses knowledge of course content.
- free-time request-** A form that can be submitted along with a student's course request which prevents classes from being scheduled at certain times of the day. Most often, these forms are used by nontraditional students and student athletes who have work and practice schedules restricting their availability for classes. Contact Registration for more information.
- freshman -** an undergraduate student with less than 30 credits.
- Freshman Advising-** See 'Academic Advising Center'.
- Freshman Connections-** A program for first semester freshmen who enter in the Fall semester of the academic year. Freshman Connections groups students into learning communities so that they can interact regularly with a smaller portion of the incoming freshman class and work with instructor and staff teams.
- full-time course load-** Enrollment in 12 to 18 credit hours for a semester (fall, spring, or summer) or 6 to 9 hours in a five week summer term.
- full-time student-** A student who is enrolled in a full-time course load, at least 12 credits.
- grade-point average (GPA)-** A formula that translates letter grades earned into a numerical value. Ball State operates on a four-point grade-point average which includes pluses and minuses. See the Earning Your Degree section of this handbook for information on calculating GPA.
- graduate student-** A student who has completed a baccalaureate degree and who is pursuing further collegiate study and degrees.
- half-time course load-** 6 to 8 credit hours of enrollment during a semester. Summer sessions may vary. Please contact the Registrar for more information.
- hold-** See 'university hold'.
- honors student-** A student who has been accepted into the Honors College at the time of admission to Ball State or who has submitted an application and been accepted into the Honors College. The Honors College is open only to students in approved academic programs who demonstrate academic excellence.
- hours-** See 'credit hours'.
- independent learning-** A distance education course option in which the student and the instructor, through mutual agreement, communicate via mail, e-mail, video, and/or phone to facilitate independent study in a specific course. Contact the School of Extended Education for more information.

- independent study-** An arrangement in which a student earns course credit by working independently with an instructor in the appropriate course department. Independent study is only offered by agreement of the instructor and approval of the department issuing the course credit.
- instructor permission-** Authorization granted by a course instructor to enroll in his or her course overriding restrictions such as a closed section. Instructor's permission is granted solely at the discretion of the instructor with the approval of the course department.
- internship-** A situation where a student earns academic credit for work done in the course field. Internships can be paid or unpaid.
- junior-** An undergraduate student who has earned 63 to 95 total credit hours.
- laboratory course (lab)-** A corequisite course, often with a course number including an 'L' or a 'D'. These courses apply the skills learned in the lecture/demonstration portion of the course in either an applied and/or clinical setting. In these mandatory corequisite courses, students gain practical experience through application of classroom knowledge.
- Language Placement Exam -** A test administered by the Modern Languages and Classics Department to determine which level of foreign language is most appropriate based on the student's existing knowledge and skills. Successful completion of the placement course with a C- or better can result in credit for all lower level courses in that language.
- Learning and Study Strategies Inventory (LASSI)-** A survey assessing ten different aspects of an incoming student's study skills. Contact your academic advisor or the Learning Center for more information.
- Learning Center-** A facility in NQ 323 dedicated to student success. This center offers free assistance in study skills improvement as well as supplemental instruction and tutoring in specific courses and subject areas.
- load-** See 'course load'.
- major-** The primary content area of a student's degree.
- Making Achievement Possible (MAP)-** A online survey taken by freshmen during their first semester at BSU. This survey assesses a student's academic and extra-curricular interests.
- Math Placement Test-** A test administered by the Math Department to determine which initial mathematics course is most appropriate based on the student's existing knowledge and skills. This test does not offer the ability to earn course credit or complete University Core Curriculum or degree-specific math requirements; it only determines a student's initial placement in university mathematics.
- MEG (My Education Gateway)-** A secure web-site that allows a student to view his/her records (i.e., grades, schedule, degree information). A student can also use MEG to grant parental access to the student's record.
- midterm-** The middle of a semester or term. During this period important examinations are given in most classes.
- midterm deficiency-** Any freshmen who is earning a C- or lower at mid-term has his/her current course grade reported to the Registrar, the academic advisor, and the hall director. The midterm deficiency reports help the university guide students to appropriate support services. Consult the BSU Catalog for more information.
- minor-** A secondary content area of a student's degree.
- non-traditional student-** Usually a student 23 years or older who is beginning his or her college education.
- Ombudsperson -** A university representative who helps students resolve concerns, problems, or conflicts with regard to University policies, procedures, and decisions. The Ombudsperson provides a safe, confidential, and neutral place for students to come to express their concerns.
- overload-** See 'course overload'.
- parallel requisite-** A requirement that must be completed at the same time as another course or requirement.
- part-time course load-** Any enrollment entailing fewer hours than a full-time course load.
- part-time student-** A student enrolled for fewer than 12 credits in a semester (6 in a summer term).
- Partnership for Academic Commitment to Excellence (PACE)-** A program to assist freshmen on academic probation. This program will be required of any freshman on probation (earning a GPA less than a 2.000) during his or her first semester of classes. PACE students will meet regularly with their academic advisors and will utilize support services that can assist with the causes of earlier difficulties.
- pass/fail-** See 'credit/no credit'.
- password (on-line tools)-** This password, for use online, is given to students at Orientation and is typically the same password that is used to access campus e-mail.
- PEG (Parent Education Gateway)-** A secure web-site that allows parents access to their student's education record. Access is granted by the student who determines which parts of the record can be viewed by the parents. Access can be revoked by the student at anytime.
- petition-** The process of requesting permission to enroll in a course in which the student would not otherwise be able to enroll. See 'Instructor Permission'.

- permission only-** A course section which requires the permission of an instructor and/or course department. Contact the course department for more information about specific course section permissions. See 'instructor permission'.
- prerequisite-** A requirement that must be completed before beginning a specific course or program.
- priority -** See 'registration priority'.
- probation-** See 'academic probation'.
- Provost-** The chief academic officer at the University and the vice president in charge of the faculty.
- reference number-** See 'course reference number'.
- registration priority-** A system used to determine the order in which schedules are processed. Preference in registration is given to students with the greatest number of credit hours earned and additional priority is given to disabled students, honors students, and student athletes.
- registration-** See 'course registration'.
- repeat policy-** A student may elect to repeat a course in order to replace a grade of 'C' or below. All grades will remain on the student's academic record, but only the second grade and subsequent grades will be figured into a student's GPA. Consult the BSU Catalog for more information.
- required courses-** Courses that must be taken to complete University Core Curriculum, majors, minors, concentrations, or other degree programs.
- schedule-** A list of classes that a student is taking in a semester.
- section number-** See 'course section number'.
- semester-** A measurement of academic time and the standard enrollment period at Ball State. Fall and spring semesters are both 16 weeks in length while summer semester is 10 weeks in length.
- seminar-** A course, typically small in size, in which a specific topic is explored in depth.
- session-** An academic term which is shorter than a semester. First and second summer sessions are each 5 weeks in length.
- senior-** An undergraduate student who has earned 96 or more total credit hours.
- sophomore-** An undergraduate student who has earned 30 to 62 total credit hours.
- student-athlete-** A student who competes in NCAA organized athletics.
- syllabus-** An outline and/or statement of policies which introduces a student to the structure and expectations of the course. Typically issued the first week of classes, the syllabus often contains required reading, grading scales, attendance policies, and/or descriptions of major assignments.
- symposium-** A course in which speakers or a number of speakers discuss a certain topic.
- term-** A measurement of academic time. See also 'session' and 'semester'.
- transcript-** A student's official academic record which shows courses completed, credits and grades earned, and some academic honors like Dean's list and Honors College. Free transcripts are available through the Transcript Office.
- transfer credit-** Most nonremedial, nonvocational courses in which a student earns a 2.000 or better at an accredited institution are accepted at Ball State. Consult your academic advisor and the BSU Catalog for more information.
- undeclared-** A student who has not declared a major program of study.
- undecided-** A student who has not declared a major program of study.
- undergraduate-** A student who is pursuing an associate or bachelor degree.
- University Core Curriculum (UCC)-** A program required of all undergraduates regardless of the academic majors students choose. Approximately one-third of the degree, the UCC is designed to help all Ball State students develop and discern knowledge, skills, and values. The purpose of UCC is to enable women and men to live rich satisfying lives and to undertake the broad responsibilities of citizenship in a free society.
- University College-** One of the University's academic colleges. The mission of University College is to support the learning process. Academic Advising and the Learning Center are departments within University College.
- university hold-** Administrative offices place a hold on a student's account when important transactions or documentation have not been completed. A hold prevents the student from transacting registration business, receiving grade reports, and conducting other campus business. A student should contact the campus office named in the hold to arrange for the hold's removal.
- university withdrawal-** This is a withdrawal from all classes after the semester or term has begun. This withdrawal is often used for students with certifiable health problems and/or extenuating circumstances. Students apply for university withdrawal through the student ombudsperson. For more information on university withdrawal, contact your academic advisor and/or the office of Student Affairs.
- username (on-line tools)-** This username, usually given to students at Orientation, is typically the same username that is used to access campus e-mail.
- withdrawal from a course-** See 'course withdrawal' and 'course withdrawal period'.
- withdrawal from all classes-** See 'university withdrawal.'

# Building Codes

<b>AB</b>	Architecture Building	<b>HP</b>	Health & Physical Activities Building/ Human Performance
<b>AC</b>	Arts and Communications Building	<b>IG</b>	Irving Gym
<b>AD</b>	Administration Building	<b>LA</b>	LaFollette Hall
<b>AJ</b>	Art and Journalism Building	<b>LB</b>	Letterman Building
<b>AR</b>	Fine Arts Building	<b>LP</b>	Lewellen Pool
<b>AT</b>	Applied Technology Building	<b>LU</b>	Lucina Hall
<b>BA</b>	Ball Honors House	<b>MI</b>	Music Instruction Building
<b>BB</b>	Burkhardt Building	<b>MU</b>	Music Building
<b>BC</b>	Ball Communications Building	<b>NQ</b>	North Quadrangle Building
<b>BG</b>	Ball Gymnasium	<b>PH</b>	Pruis Hall
<b>BL</b>	Bracken Library	<b>PL</b>	Physical Activities Lab
<b>BU</b>	Burriss School	<b>RB</b>	Robert Bell Building
<b>CA</b>	Carmichael Hall	<b>SC</b>	Student Center
<b>CD</b>	Child Study Center	<b>SU</b>	Space Unassigned
<b>CL</b>	Cooper Life Sciences Building	<b>TC</b>	Teachers College
<b>CN</b>	Cooper Nursing Building	<b>TH</b>	University Theatre
<b>CP</b>	Cooper Physical Sciences Building	<b>WB</b>	Whiting Business Building
<b>EC</b>	Ecology Center	<b>WQ</b>	West Quadrangle Building
<b>FS</b>	Field Sports Building		