

# BALL STATE UNIVERSITY GREEK ACCREDITATION AND AWARDS PROGRAM

October 2009



## Accreditation Program Purpose and Overview

The purpose of the Ball State University fraternity and sorority accreditation program is to outline the basic expectations of fraternities and sororities recognized by Ball State University. In addition, this program will assist chapters in monitoring and improving their own activity and performance. Revisions to this program are made through committee recommendations to the Office of Student Life.

The following criteria serve as the foundation for all healthy Greek organizations and if implemented well, can enhance the Greek undergraduate experience. The requirements are based upon the five Greek community core values: dedication, growth, integrity, individuality and relationships.

### The Ball State Greek Community Values the Following:

#### Personal Growth

We realize our strengths and limitations by maximizing our potential as lifelong learners; adversity provides for opportunities for growth and reflection.

#### Relationships

We foster bonds of mutual respect and understanding. We recognize we are all members of a greater community and strive to assist those in need.

#### Individuality

The Greek experience is personalized by respecting the uniqueness of each person and each chapter. Success is achieved through the accumulation of the diverse talents and experiences we all contribute to the community.

#### Dedication

We continually pledge to uphold the responsibilities that come with membership in our fraternity and sorority community.

#### Ethical Behavior

We strive to align our actions with our values; we are cognizant of the effects of our actions and inactions as responsible citizens of the fraternity and sorority community.

\*The above statements were created by members of the Interfraternity, Panhellenic and National Pan-Hellenic communities at the 2008 Greek Leadership Summit.

## Categories and Incentives

Five Star Chapter	Chapter of Excellence
Four Star Chapter	Above Average Chapters
Three Star Chapter	Accredited Chapters
Below Three Star Chapter	Non-Accredited Chapter

### Five Star Chapter Incentives:

- Recognized at Grand Chapter, website, recruitment publications, Greek Alumni Newsletter
- Letter to HQ
- Plaque
- Eligible for Chapter of the Year Award
- \$250 towards chapter programming or grants (see approved list of items)
- Chapter will be listed as a Five Star chapter in Greek recruitment materials & on the Pride Guide website

### Four Star Chapter Incentives:

- Recognized at Grand Chapter, website, recruitment publications, Greek Alumni Newsletter
- Letter to HQ
- Certificate
- Eligible for Chapter of the Year Award
- \$100 towards chapter programming or grants (see approved list of items)
- Chapter will be listed as a Four Star chapter in Greek recruitment materials & on the Pride Guide website

### Three Star Chapter Incentives:

- Certificate
- Accredited status
- Chapter will be listed as a Three Star chapter in Greek recruitment materials & on the Pride Guide website

### Non-Accredited Status:

- Not eligible to receive benefits of accredited chapters
- Provided with accreditation support program that is intended to help them become accredited. The Office of Student Life will partner with local advisors and the inter/national organization to provide this program
- The chapter website will not be linked to the Greek life website
- Chapter will be listed as a non-accredited chapter in Greek recruitment materials & on the Pride Guide website
- Chapters not submitting an accreditation document by the established deadline in the fall semester will automatically be considered non-accredited

## Accreditation Program

## Highlights Indicate Changes

Category	Accredited Chapter (3 Star Chapter)	Above Average Chapter (4 Star Chapter)	Chapter of Excellence (5 Star Chapter)
Personal Growth	Chapter semester GPA of a 2.5	Chapter semester GPA of a 2.5	Chapter semester GPA is above a 2.5 and the all male/all female average
	Chapter submits scholarship plan once per semester	Chapter submits scholarship plan once per semester	Chapter submits scholarship plan once per semester
	New Member Educator participates in training program each semester	New Member Educator participates in training program each semester	New Member Educator participates in training program each semester
		New members participate in a study skills program once per semester	New members participate in a study skills program once per semester
		Chapter attends or hosts a recruitment education program for members focusing on skill building	Chapter attends or hosts a recruitment education program for members focusing on skill building
			80% of new member attend Greek 101 during the year
Relationships	Chapter hosts an alcohol-free brotherhood/sisterhood event each semester	Chapter hosts an alcohol-free brotherhood/sisterhood event each semester	Chapter hosts an alcohol-free brotherhood/sisterhood event each semester
	Chapter IFC/PHC delegate(s) has 90% attendance at respective council meeting	Chapter IFC/PHC delegate(s) has 90% attendance at respective council meeting	Chapter IFC/PHC delegate(s) has 90% attendance at respective council meeting
	Chapter attends another Greek organization's education or philanthropy event each semester	Chapter attends another Greek organization's education or philanthropy event each semester	Chapter attends another Greek organization's education or philanthropy event each semester
	Chapter completes an average of 3 service hours/member each semester	Chapter completes an average of 5 service hours/member each semester	Chapter completes an average of 7 service hours/member each semester
	Chapter donates \$5/member average to their respective national or local charity each year	Chapter donates \$10/per member average to their respective national or local charity each year	Chapter donates \$15/member average to their respective national or local charity each year
		Chapter has average of 25% overall attendance at Greek Week events	Chapter has average of 50% overall attendance at Greek Week events
		Chapter president attends 50% of president roundtables each semester	Chapter president attends 75% of president roundtables each semester
		An executive board member meets with campus Greek advisors each semester to discuss chapter progress	An executive board member meets with campus Greek advisors each semester to discuss chapter progress
		Chapter sends letter & new member education program/intake calendar to all new member parents/families each semester within first two weeks of new member education	Chapter sends letter & new member education program/intake calendar to all new member parents/families each semester within first two weeks of new member education
			Chapter hosts or attends an alumni, alumnae or graduate event each year
			Chapter communicates regularly with alumni, alumnae or graduates
			Chapter hosts a faculty appreciation program each year
			Chapter co-sponsors an alcohol-free event with a non-Greek student organization or campus office each year

Category	Accredited (3 Star Chapter)	Above Average Chapter (4 Star Chapter)	Chapter of Excellence (5 Star Chapter)
Dedication	Chapter submits anti-hazing/grade release forms prior to extending bids	Chapter submits anti-hazing/grade release forms prior to extending bids	Chapter submits anti-hazing/grade release forms prior to extending bids
	New member reporting forms (IFC) and COB cards (PHC) forms submitted within 72 hours of extending bids	New member reporting forms (IFC) and COB cards (PHC) forms submitted within 72 hours of extending bids	New member reporting forms (IFC) and COB cards (PHC) forms submitted within 72 hours of extending bids
	Chapter is current on university financial obligations or approved payment plan developed	Chapter is current on university financial obligations or approved payment plan developed	Chapter is current on university financial obligations or approved payment plan developed
	Chapter is current on council financial obligations or approved payment plan developed	Chapter is current on council financial obligations or approved payment plan developed	Chapter is current on council financial obligations or approved payment plan developed
	Chapter conducts at least one fire drill each semester	Chapter conducts at least one fire drill each semester	Chapter conducts at least one fire drill each semester
	Chapter submits annual fire inspection report to Office of Student Life	Chapter submits annual fire inspection report to Office of Student Life	Chapter submits annual fire inspection report to Office of Student Life
	Chapter submits new member education program to Office of Student Life each semester	Chapter submits new member education program to Office of Student Life each semester	Chapter submits new member education program to Office of Student Life each semester
		Chapter hosts a fire safety program (excluding fire drills) each year	Chapter hosts a fire safety program (excluding fire drills) each year
		Chapter holds a goal setting meeting and submits copy of goals to Office of Student Life within first month of each semester	Chapter holds a goal setting meeting and submits copy of goals to Office of Student Life within first month of the semester
		At least one advisor on file with Office of Student Life	At least one advisor on file with Office of Student Life
		At least one housing corporation member on file with Office of Student Life	At least one housing corporation member on file with Office of Student Life
		Chapter submits a recruitment/intake plan each year in the spring	Chapter submits a recruitment/intake plan each year in the spring
			75% of new members are retained during year
			80% of members are retained during year (excluding graduates and special status members)
Ethical Behavior	Chapter attends or hosts a risk management education program each semester	Chapter attends or hosts a risk management education program each semester	Chapter attends or hosts a risk management education program each semester
		President, risk manager & social chair pass risk management test with 90% or better score	President, risk manager & social chair pass risk management test with 90% or better score
			Chapter has not had a violation of the BSU Risk Management Policy and inter/national policies during the last year
			Chapter has not had a recruitment violation during the last year
			Chapter participates in program focused on chapter or personal values each semester and it is pre-approved by Office of Student Life

Category	Accredited (3 Star Chapter)	Above Average Chapter (4 Star Chapter)	Chapter of Excellence (5 Star Chapter)
Individuality (Electives)	No Electives	Choose six electives:	Must complete six from four star electives and two from this list:
		<p>10% of members are in a campus honorary society (as defined in Pride Guide)</p> <p>New member class GPA is a 2.5 or higher</p> <p>One member participates in alternative spring break (SVS, Greek, religious)</p> <p>Chapter co-sponsors or assists with an existing campus event (move-in, Late Night, Family Weekend, etc.)</p> <p>Play one season of an intramural sport (as defined by Recreational Services)</p> <p>Update chapter website each semester</p> <p>One member attends a national or campus leadership conference once per year</p> <p>Facilitate a chapter leadership retreat/workshop each semester</p> <p>Submit a press release to Daily News or Star Press each semester</p> <p>Submit a code of conduct with the first month of the semester</p>	<p>Co-host one educational program with another fraternity/sorority each semester</p> <p>Chapter has one member serving on respective council executive board or on the Greek Week Steering Committee</p> <p>Chapter has one member serving as a SGA executive officer or cabinet member, RA or orientation leader</p> <p>50% of chapter members are involved in a recognized student organization at BSU</p> <p>Chapter participates in BSU Dance Marathon, Up Till Dawn, Relay for Life or similar all campus program each year</p>

## Awards Program Purpose and Overview

The purpose of the Ball State University fraternity and sorority awards program is to reward organizations and individuals who have gone above and beyond the basic expectations.

### Individual Awards

The person will need to be nominated or apply for these awards to be considered

Outstanding Panhellenic Association New Member  
Outstanding Interfraternity Council New Member  
Outstanding National Pan-Hellenic Council Neophyte  
Outstanding Panhellenic Association President  
Outstanding Interfraternity Council President  
Outstanding National Pan-Hellenic Council President  
Outstanding Panhellenic Association Member  
Outstanding Interfraternity Council Member  
Outstanding National Pan-Hellenic Council Member  
Duane Deal Outstanding Fraternity/Sorority Advisor  
Greek Man of the Year  
Greek Woman of the Year

### Chapter Awards

These awards will focus on the main areas of academics, service, philanthropy, leadership and unity; chapters do not need to be accredited to be eligible for the awards unless otherwise noted

#### Achievement in Campus Involvement (no application necessary)

- Given to all chapters who have 50% of their members in another recognized student organization during the year

#### Achievement in Academics (no application necessary)

- Given to all chapters who are above the all BSU average GPA during year

#### Achievement in Philanthropy (no application necessary)

- Given to all chapters who donate an average of \$20 per member to a national or local charity during the year

#### Achievement in Community Service (no application necessary)

- Given to all chapters who complete an average of ten community service hours per member during the year

#### Outstanding Philanthropic Event Participation (no application necessary)

- Given to one chapter who participates the most in other organizations' philanthropic events. Participation includes attending events and donating money

#### Outstanding Scholarship Plan & Program (no application necessary)

- Given to one chapter who develops an outstanding scholarship plan and program. The chapter will be selected based on the scholarship plan submitted to the Office of Student Life
- Chapter GPA must be above the all male/female average both semesters to be eligible

Greek Unity Award (will require chapter to be nominated)

- Given to one chapter
- Must be nominated
- Chapters cannot nominate themselves
- The Office of Student Life will determine based on award nominations and participation in other organizations' activities (as stated in accreditation documents)

Commitment to Improvement (no application necessary)

- Given to group who has demonstrated the most improvement in the accreditation program in the last year

Chapter of the Year Award (no application necessary)

- Given to the outstanding organization from each council
- Only accredited chapters are eligible
- The Office of Student Life will determine based on information included in accreditation document

## Accreditation and Awards Program Review Process

This program will be evaluated annually to allow for constant evaluation and improvement.

The review will take place each April after the Grand Chapter awards ceremony. A committee will be charged with reviewing the accreditation and awards program and incentives, soliciting feedback from undergraduate and alumni members and providing a recommendation report to the Office of Student Life no later than April 30<sup>th</sup> each year.

The committee will be composed of a representative from an Interfraternity Council, Panhellenic Council and National Pan-Hellenic Council chapter who is approved by the respective council president, a staff member from the Office of Student Life and a current or past advisor (does not need to be a chapter advisor). The committee is encouraged to research inter/national awards programs, NIC, NPHC and NPC standards documents and accreditation documents from other universities.

The Office of Student Life has final approval of any changes to the accreditation and awards program. All changes will be implemented for the following award year unless otherwise stated. Changes to the document will be shared with inter/national organizations and the NPC University Assessment Documents Review Committee.