

BALL STATE UNIVERSITY GREEK ACCREDITATION AND AWARDS PROGRAM

January 2010



Accreditation Program Purpose and Overview

The purpose of the Ball State University fraternity and sorority accreditation program is to outline the basic expectations of fraternities and sororities recognized by Ball State University. In addition, this program will assist chapters in monitoring and improving their own activity and performance. Revisions to this program are made through committee recommendations to the Office of Student Life.

The accreditation criteria serve as the foundation for all healthy Greek organizations and if implemented well, can enhance the Greek undergraduate experience. The requirements are based upon the five Greek community core values: dedication, growth, integrity, individuality and relationships.

Community Values Statements

Personal Growth

We realize our strengths and limitations by maximizing our potential as lifelong learners; adversity provides for opportunities for growth and reflection.

Relationships

We foster bonds of mutual respect and understanding. We recognize we are all members of a greater community and strive to assist those in need.

Individuality

The Greek experience is personalized by respecting the uniqueness of each person and each chapter. Success is achieved through the accumulation of the diverse talents and experiences we all contribute to the community.

Dedication

We continually pledge to uphold the responsibilities that come with membership in our fraternity and sorority community.

Ethical Behavior

We strive to align our actions with our values; we are cognizant of the effects of our actions and inactions as responsible citizens of the fraternity and sorority community.

*The above statements were created by members of the Interfraternity, Panhellenic and National Pan-Hellenic communities at the 2008 Greek Leadership Summit.

Categories and Incentives

Five Star Chapter	Chapter of Excellence	1386-1630 points
Four Star Chapter	Above Average Chapter	1141-1385 points
Three Star Chapter	Accredited Chapter	897-1140 points
Below Three Star Chapter	Non-Accredited Chapter	896 and below

Points are accumulated each semester and are monitored through the online form submission, information submitted via Google documents and paperwork submitted to the Office of Student Life. At the beginning of each calendar year the point total is reset to zero.

Five Star Chapter Incentives:

- Chapter will receive \$250 to be used towards chapter programming or grants (see approved list of items)
- Chapter banner will be hung in library next to a sign stating, “Fraternity/Sorority Chapters of Excellence” (pending approval)
- Recognized at Grand Chapter awards ceremony as a Chapter of Excellence. A plaque will be awarded.
- Chapter recognized in publications, on the Greek life website and on Greek life display board during orientation and at the activity fair
- Chapter recognition on the Greek Wall of Fame in Bracken Library (pending approval)
- Chapter recognized in residence halls on bulletin board (pending approval)
- A press packet will be sent about Five Star Chapters including the following:
 - Press release distributed by appropriate council will be released to the new local media for possible articles in the Daily News or Star Press
 - Chapters will be highlighted in the Greek Alumni Newsletter
 - Chapters will be highlighted in a newsletter to fraternity/sorority parents
 - Chapters will be highlighted in a newsletter to all faculty and staff
 - Chapters highlighted on Greek Life webpage
 - Letter of congratulations sent to national headquarters
- Chapter is eligible for Chapter of the Year Award

Four Star Chapter Incentives:

- Chapter will receive \$100 to be used towards chapter programming or grants (see approved list of items)
- Recognized at Grand Chapter awards ceremony as an Above Average Chapter. A certificate will be awarded.
- Chapter recognized in publications, on the Greek life website and on Greek life display board during orientation and at the activity fair
- A press packet will be sent about Four Star Chapters including the following:
 - Press release distributed by appropriate council will be released to the new local media for possible articles in the Daily News or Star Press
 - Chapters will be highlighted in the Greek Alumni Newsletter
 - Chapters will be highlighted in a newsletter to fraternity/sorority parents
 - Chapters will be highlighted in a newsletter to all faculty and staff
 - Chapters highlighted on Greek Life webpage
 - Letter of congratulations sent to national headquarters
- Chapter is eligible for Chapter of the Year Award

Three Star Chapter Incentives:

- Recognized at Grand Chapter awards ceremony as an Accredited Chapter. A certificate will be awarded
- Chapter eligible for chapter Greek awards given at Grand Chapter
- Letter of congratulations sent to national headquarters

Non-Accredited Status:

- Not eligible to receive benefits of accredited chapters
- Provided with accreditation support program that is intended to help them become accredited. The Office of Student Life will partner with local advisors and the inter/national organization to provide this program
- Chapters not submitting an accreditation document by the established deadline in the fall semester will automatically be considered non-accredited

Accreditation Criteria At a Glance

PERSONAL GROWTH		
Academics	Chapter submits scholarship plan once per semester	10 points
	New members participate in a study skills program once per semester	20 points
	Chapter semester GPA of a 2.5	60 points
	Chapter semester GPA is above a 2.5 and the all male/all female average	60 points
	New member class GPA is a 2.5 or higher each semester	20 points
Member Education	New Member Educator participates in training program each semester	20 points
	Chapter submits new member education to Office of Student Life each semester	20 points
	Chapter attends or hosts a recruitment education program for members focusing on skill building	20 points
	80% of new member attend Greek 101 during the year	30 points
	Facilitate a chapter workshop on leadership or personal development each semester	20 points
	75% of new members are retained during year	30 points
RELATIONSHIPS		
Chapter & Inter-Greek Relations	Chapter hosts an alcohol-free brotherhood/sisterhood event each semester	10 points
	Chapter IFC/PHC/NPHC delegate(s) has 90% attendance at respective council meeting	10 points
	Chapter attends another Greek organization's education or philanthropy event each semester	10 points
	Chapter president attends 75% of president roundtables each year	20 points
Campus, Local & National Partnerships	An executive board member meets with campus Greek advisors each semester to discuss chapter progress	20 points
	Chapter sends letter & overview of the new member education program to all new member parents/families each semester within first two weeks of new member education	20 points
	Chapter communicates regularly with alumni, alumnae or graduates	20 points
	Chapter hosts or attends an alumni, alumnae or graduate event each year	30 points
	Chapter hosts a faculty appreciation program each year	30 points
	Chapter co-sponsors an alcohol-free event with a non-Greek student organization or campus office each year	30 points
	Chapter completes and reports community service hours each semester	30 points max
	Chapter donates to their respective national or local charity each year and reports this information to the Office of Student Life	30 points max
INDIVIDUALITY		
Chapter Interests	Update chapter website each semester	10 points
	Submit a press release to Daily News or Star Press each semester	10 points
	Submit a code of conduct with the first month of the semester	10 points
	One member participates in alternative spring break (SVS, Greek, religious)	10 points
	Play one season of an intramural sport (as defined by Recreational Services)	10 points
	Chapter submits a chapter choice each semester	10 points
	10% of members are in a campus honorary society (as defined in Pride Guide)	10 points
	One member attends a national or campus leadership conference once per year	10 points
Greek & Campus Commitment	Chapter co-sponsors or assists with an existing campus event (move-in, Late Night, Family Weekend, etc.)	10 points
	Co-host one educational program with another fraternity/sorority each year	10 points
	Chapter has one member serving on respective council executive board, Greek Peer Mentor, Greek Connection Team member or on the Greek Week Steering Committee	10 points
	Chapter has one member serving as a SGA executive officer or cabinet member, RA or orientation leader	10 points
	50% of chapter members are involved in a recognized student organization at BSU	10 points
	Chapter participates in BSU Dance Marathon, Up Till Dawn, Relay for Life or similar all campus program each year	10 points
	Chapter has average of 25% overall attendance at Greek Week events	10 points

Accreditation Criteria At a Glance Continued

DEDICATION		
Paperwork & Reporting	All officers and chairmen are on file with Office of Student Life	10 points
	At least one advisor (chapter or faculty) on file with Office of Student Life	10 points
	At least one housing corporation member on file with Office of Student Life	10 points
	New member reporting forms and COB cards (PHC only) submitted within 72 hours of extending bids	10 points
	Chapter holds a goal setting meeting and submits copy of goals to Office of Student Life within first month of the semester	20 points
	Chapter submits a recruitment plan each year in the spring	20 points
Finance	Chapter is current on university financial obligations or approved payment plan developed	10 points
	Chapter is current on council financial obligations or approved payment plan developed	10 points
House Management	Chapter submits annual fire inspection report to Office of Student Life	10 points
	Chapter conducts at least one fire drill each semester	10 points
	Chapter hosts a fire safety program (excluding fire drills) each year	20 points
ETHICAL BEHAVIOR		
Risk Management Education	Chapter attends or hosts a risk management education program each semester	25 points
	President, risk manager, social chair, new member educator and recruitment chair pass risk mgmt test with 90% or better score	30 points
Values Alignment	Chapter has not had an alcohol related violation of the BSU Risk Management Policy and inter/national policies during the last year	90 points
	Chapter has not had a hazing violation during the last year	90 points
	Chapter participates in program focused on chapter or personal values each semester and it is pre-approved by Office of Student Life	30 points max

Accreditation Criteria Detail Explanation

➤ Personal Growth – 540 Total Points

• Academics – 340 Points

- Chapter submits scholarship plan once per semester
 - The scholarship plan is due by the 4th Friday of every semester – check the Google calendar for a specific date. An overview of recommended and expected criteria for the scholarship plan will be given at the scholarship chair training which is held every January
 - This can be submitted in hard copy form in the office, via email to greekaccred@bsu.edu or shared through Google docs
 - Chapters will be given suggestions on ways to improve their plan and are encouraged to meet with Greek staff to discuss tips and resources
 - Possible points: 20/year (10/semester)
- New members participate in a study skills program once per semester
 - This program must go beyond an explanation of the chapter scholarship plan, study hour requirement or academic expectations. It should focus on teaching the new members skills that will help them perform better academically. Chapters are encouraged to utilize their faculty advisor and the Learning Center to complete this criteria
 - Examples of programs include time management, study tips for midterms/finals, discovering your learning style, how to calculate your GPA, test taking skills, how to take notes, how to study better, writing skills 101, etc.
 - To submit information for this criteria chapters need to complete the online form each semester by the last day of classes
 - If a chapter does not have new members for a semester, it will not count against them.
 - Possible points: 40/year (20/semester)
- Chapter semester GPA of a 2.5
 - The office provides a chapter grade report each semester to chapter presidents, chapter advisors and faculty advisors
 - The office provides a grade appeals period at the beginning of every semester if members need to change their grades
 - A 2.5 requirement is consistent with all umbrella organization standards document which every national fraternity and sorority is expected to adhere to
 - Chapters need to submit a roster at the end of the semester in order to receive an accurate grade report
 - Chapters must achieve a 2.5 GPA each semester in order to gain accredited 3 star status regardless of how many points they accumulated
 - Possible points: 120/year (60/semester)
- Chapter semester GPA is above a 2.5 and the all male/all female average
 - Fraternities are expected to be above the all male average and sororities are expected to be above the all female average
 - The all male/female average is based on all students at Ball State and serves as a benchmark for chapter GPAs
 - Chapters do not need to submit any additional information for this criteria
 - Chapters must achieve above the all male or female average in order to gain Chapter Excellence 5 star status regardless of how many points they accumulated
 - Possible points: 120/year (60/semester)

- New member class GPA is a 2.5 or higher
 - The new member GPA will be provided on the chapter grade report and in the Greek semester report
 - Chapters do not need to submit any additional information for this criteria
 - Possible points: 40/year (20/semester)
- **Member Education – 200 Points**
 - New Member Educator participates in training program each semester
 - The office in conjunction with IFC and PHC provides training each semester for new member educators.
 - The appropriate chapter officer or chairmen is expected to attend; proxies are not accepted. A make-up session will be provided for new member educators if an acceptable excuse was submitted prior to training (i.e. class)
 - Chapters do not need to submit any additional information for this criteria
 - Possible points: 40/year (20/semester)
 - Chapter submits new member education program to Office of Student Life each semester
 - The new member education plan is due by the 4th Friday of every semester – check the Google calendar for a specific date. An overview of recommended and expected criteria for the plan will be given at the new member educator
 - This can be submitted in hard copy form in the office, via email to greekaccred@bsu.edu or shared through Google docs
 - Chapters will be given suggestions on ways to improve their plan and are encouraged to meet with Greek staff to discuss tips and resources
 - Possible points: 40/year (20/semester)
 - Chapter attends or hosts a recruitment education program for members focusing on skill building
 - This program should go beyond practicing songs, chants, rotation groups and planning what type of recruitment events you would like to have. It should focus on teaching your members skills that will help them sell the chapter/Greek life to a potential new member. Topics could include conversation skills 101, Phired Up concepts, how to answer tough questions, expanding your network, selling your chapter's product, etc.
 - Chapters need to complete the online form to submit information for this criteria
 - Possible points: 20/year
 - 80% of new member attend Greek 101 during the year
 - Greek 101 is typically held 1-3 weeks after the end of the formal recruitment period each semester. Chapters are expected to inform their new members of this date immediately after bid acceptance to maximize attendance.
 - Attendance is determined using the following criteria: number of new members attending each session of Greek 101/number of new members reported to the office each semester
 - Chapters do not need to submit any additional information for this criteria
 - Possible points: 30/year
 - Facilitate a chapter workshop on leadership or personal development each semester
 - The workshop can focus on a variety of topics including but not limited to programs focused on leadership development, health/wellness, career development, diversity issues, etiquette, conflict resolution/ethics and communication techniques. It cannot be a program that was submitted for another accreditation criteria

- The majority of your chapter must be present in order to count the program
- Chapters need to complete the online form to submit information for this criteria
- Possible points: 40/year (20/semester)
- 75% of new members are retained during year
 - This number will be calculated using the following formula: # of new members reported after formal recruitment/# of new members remaining on the roster at the end of the semester
 - The percentage will be based on the year and not determined each semester
 - Chapters do not need to submit additional information for this criteria
 - Possible points: 30/year

➤ Relationships – 350 Total Points

• Chapter & Inter-Greek Relations – 70 Points

- Chapter hosts an alcohol-free brotherhood/sisterhood event each semester
 - A brotherhood/sisterhood event is defined as an event for members of the chapter (only) where alcohol is not present. The purpose of the event is typically fun and to get the members of the chapter to spend time together
 - The majority of your chapter must be present in order to count the program
 - To submit information for this criteria chapters need to complete the online form each semester by the last day of classes
 - Possible points: 20/year (10/semester)
- Chapter IFC/PHC/NPHC delegate(s) has 90% attendance at respective council meeting
 - The appropriate person on each council will calculate attendance for the entire year and report it to the office
 - Chapters do not need to submit additional information for this criteria
 - Possible points: 10/year
- Chapter attends another Greek organization's education or philanthropy event each semester
 - The majority of your chapter must be present in order to count the program or you must submit several demonstrating that more than a few of your members support other chapter's events
 - To submit information for this criteria chapters need to complete the online form each semester by the last day of classes. This form should be submitted for every philanthropic event you attend. The outstanding philanthropic event participation award will be given based on these submissions although accreditation points will not be given for each submission
 - Possible points: 20/year (10/semester)
- Chapter president attends 75% of president roundtables each year
 - The council president will calculate attendance for the entire year and report it to the office
 - Approximately 1 roundtable is held per month each semester
 - Chapters do not need to submit additional information for this criteria
 - Possible points: 20/year

• Campus, Local & National Partnerships – 280 Points

- An executive board member meets with campus Greek advisors each semester to discuss chapter progress
 - This meeting can occur with the Program Coordinator or Assistant Director of Student Life. A meeting with a graduate assistant does not count.

- A meeting to talk about a risk management incident or investigation does not count
- The conversation should focus on the chapter's goals and progress towards those goals or asking for advice on how to reach them
- Possible points: 40/year (20/semester)
- Chapter sends letter & overview of the new member education program to all new member parents/families each semester within first two weeks of new member education
 - A template of a letter and suggestions on what to include will be given at new member educator training
 - The letter must actually be mailed or emailed to parents/families and verification provided
 - If a chapter does not have new members for a semester, it will not count against them.
 - The letter can be submitted in hard copy form in the office, via email to greekaccred@bsu.edu or shared through Google docs by the last day of classes each semester
 - Possible points: 40/year (20/semester)
- Chapter communicates regularly with alumni, alumnae or graduates
 - Chapters need to complete the online form to submit information for this criteria
 - Possible points: 20/year
- Chapter hosts or attends an alumni, alumnae or graduate event each year
 - An alumni event is defined as a planned event whose purpose is to provide the opportunity for undergraduate members and graduated members to interact. Graduated members attending a chapter's party or stopping by the house to hang out does not count
 - Chapters are encouraged to plan something that goes beyond drinking at tailgating on homecoming
 - This event can occur at any point in time during the year
 - Chapters need to complete the online form to submit information for this criteria
 - Possible points: 30/year
- Chapter hosts a faculty appreciation program each year
 - A faculty appreciation program can be an event or it can be an act of appreciation. Examples include inviting faculty members to a scholarship dinner, sending thank you cards to favorite faculty members, selecting a faculty member of the month and sending a note of appreciation, etc.
 - This can occur at any point in time during the year
 - Chapters need to complete the online form to submit information for this criteria
 - Possible points: 30/year
- Chapter co-sponsors an alcohol-free event with a non-Greek student organization or campus office each year
 - The program can be social or educational in nature and can be open to members from specific chapters or the entire Greek community or campus
 - Chapters need to complete the online form to submit information for this criteria
 - Possible points: 30/year
- Chapter completes and reports community service hours each semester

- Chapters must complete appropriate service work and report their hours to the office by submitting a hard copy of the community service reporting form which can be found on the website or in Google docs. Only hard copies that have been completely filled out will be accepted.
- Chapters can receive a maximum of 30 points based on the average number of service hours completed per member. Points will be assigned based on the following scale:
 - Average of 1-3 hours per member = 10 points per semester
 - Average of 4-6 hours per member = 20 points per semester
 - Average of 7+ hours per member = 30 points per semester
- The average number will be calculated using the following formula: total number of service hours completed/total number of members listed on the semester report
- Chapters are encouraged to submit the forms throughout the semester and they are all due by the last day of classes for the semester in which the service work was completed.
- Possible points: 60 maximum/year (30 maximum/semester)
- Chapter donates to their respective national or local charity each year and reports this information to the Office of Student Life
 - Chapters must raise money or collect goods and report their donations to the office by submitting a hard copy of the philanthropy event report form which can be found on the website or in Google docs. Only hard copies that have been completely filled out will be accepted.
 - Chapters can receive a maximum of 30 points based on the average number of dollars raised per member. Points will be assigned based on the following scale:
 - Average of \$1-\$5 per member = 10 points per year
 - Average of \$6-\$14 per member = 20 points per year
 - Average of \$15+ per member = 30 points per year
 - The average number will be calculated using the following formula: total amount donated/total number of members listed on the semester report
 - Chapters are encouraged to submit the forms throughout the semester and they are all due by the last day of classes in the fall semester
 - Possible points: 30 maximum/year

➤ **Individuality – 190 Total Points**

• **Chapter Interests – 120 Points**

- Update chapter website each semester
 - Chapter should update its website and ensure the link is properly working on the Greek life website each semester
 - This information can be submitted using Google docs by the last day of classes each semester
 - Possible points: 20/year (10/semester)
- Submit a press release to Daily News or Star Press each semester
 - Chapters are expected to submit a copy of the email in which the press release was submitted to the DN or Star Press. This can be done by forwarding the email to greekaccred@bsu.edu or submitting a hard copy to the office. It needs to be submitted by the last day of classes for the semester in which the press release was distributed.
 - PR chairs will be trained in January at PR training on how to write and submit press releases

- A press release does not include purchasing an ad or submitting a copy of an article in which the DN happened to cover a story on your chapter – the chapter must initiate contact with one or more of the newspapers
 - Possible points: 20/year (10/semester)
 - Submit a code of conduct with the first month of the semester
 - The code of conduct (chapter may call it by a different name) should outline basic member expectations and be reviewed at least annually with all members but chapters are encouraged to review it each semester
 - A copy should be submitted by the 4th Friday of every semester – check the Google calendar for a specific date
 - This can be submitted in hard copy form in the office, via email to greekaccred@bsu.edu or shared through Google docs
 - Possible points: 20/year (10/semester)
 - One member participates in alternative spring break (SVS, Greek, religious)
 - This information can be submitted using Google docs
 - This information will be verified with the appropriate student organization
 - Possible points: 10/year
 - Play one season of an intramural sport (as defined by Recreational Services)
 - Chapters are expected to submit a link to the portion of the Recreation Services website that shows their participation in an intramural sport. This can be done using Google docs
 - Possible points: 10/year
 - Chapter submits a chapter choice each semester
 - Chapters are able to submit any type of non-alcoholic program, activity or tradition that is unique to their organization and/or something they are proud of. It cannot be something that was submitted for another accreditation criteria
 - To submit information for this criteria chapters need to complete the online form each semester by the last day of classes
 - Possible points: 20/year (10/semester)
 - 10% of members are in a campus honorary society (as defined in Pride Guide)
 - Chapters should submit a list of members who are members of honorary societies by the last day of classes in the fall semester. The information will be verified with membership rosters maintained in the office
 - This can be submitted in hard copy form in the office, via email to greekaccred@bsu.edu or shared through Google docs
 - Possible points: 10/year
 - One member attends a national or campus leadership conference once per year
 - This information can be submitted using Google docs
 - No verification paperwork is required
 - Possible points: 10/year
- **Greek & Campus Commitment – 70 Points**
 - Chapter co-sponsors or assists with an existing campus event (move-in, Late Night, Family Weekend, etc.)
 - Chapters need to complete the online form to submit information for this criteria
 - Possible points: 10/year
 - Co-host one educational program with another fraternity/sorority each year
 - The program must be educational in nature and can be open to members from specific chapters or the entire Greek community or campus

- Chapters need to complete the online form to submit information for this criteria
 - Possible points: 10/year
- Chapter has one member serving on respective council executive board, Greek Peer Mentor, Greek Connection Team member or on the Greek Week Steering Committee
 - This information can be submitted using Google docs
 - This information will be verified with the appropriate student organization
 - Possible points: 10/year
- Chapter has one member serving as a SGA executive officer or cabinet member, RA or orientation leader
 - This information can be submitted using Google docs
 - This information will be verified with the appropriate student organization
 - Possible points: 10/year
- 50% of chapter members are involved in a recognized student organization at BSU
 - Chapters should submit a list of members who are involved in other student organizations. The information will be verified with membership rosters maintained in the office
 - This can be submitted in hard copy form in the office, via email to greekaccred@bsu.edu or shared through Google docs
 - Possible points: 10/year
- Chapter participates in BSU Dance Marathon, Up Till Dawn, Relay for Life or similar all campus program each year
 - Participation will include attendance at the event or time donated to help organize a portion of the event.
 - Chapters need to complete the online form to submit information for this criteria
 - Possible points: 10/year
- Chapter has average of 25% overall attendance at Greek Week events
 - A chapter does not need to have 25% of its members attend each Greek Week event. An average attendance for the week of events will be taken. For example, if there are 6 events and fraternity A has 100 members, there are 600 opportunities for attendance. To achieve a 25% attendance rate the fraternity would need to fulfill 150 of those opportunities to receive credit
 - Members are expected to attend the majority of the event. Coming to simply sign in will not be tolerated
 - Invitation only events and Grand Chapter will not count towards attendance
 - Chapters do not need to submit additional information for this criteria
 - Possible points: 10/year

➤ **Dedication – 180 Total Points**

• **Paperwork & Reporting – 110 Points**

- All officers and chairmen are on file with Office of Student Life
 - Chapters must report contact information for these individuals at the beginning of the calendar year and when changes occur via the online form found on the website and in Google docs
 - Possible points: 10/year
- At least one advisor (chapter or faculty) on file with Office of Student Life
 - Chapters must confirm their advisors at the beginning and end of the calendar year and when changes occur
 - This can be submitted directly to greekaccred@bsu.edu
 - Possible points: 10/year

- Chapter submits annual fire inspection report to Office of Student Life
 - The fire inspection must take place by the last Friday in September. The office and IFC will coordinate the inspections for the chapters
 - Chapters must submit the fire inspector paperwork to the office
 - If you do not have a house, this criteria will not count against you
 - Possible points: 10/year
- Chapter conducts at least one fire drill each semester
 - Chapters will use the form located on the website or Google docs. It can be submitted in hard copy form in the office, via email to greekaccred@bsu.edu or shared through Google docs
 - You are encouraged to have a housing corporation members, fireman or staff member present when the drill is conducted to ensure it is done in a realistic manner
 - If you do not have a house, this criteria will not count against you
 - Possible points: 20/year (10/semester)
- Chapter hosts a fire safety program (excluding fire drills) each year
 - This program must go beyond a fire drill. It should educate members on fire safety and would include topics such as how to properly use a fire extinguisher, common ways that fires start, how to decrease the chance that a fire would start in your house, etc.
 - Chapters are encouraged to work with the Muncie Fire Department or Ball State Safety Specialist on this program
 - Chapters need to complete the online form to submit information for this criteria
 - If you do not have a house, this criteria will not count against you
 - Possible points: 20/year

➤ **Ethical Behavior – 320 Total Points**

• **Risk Management Education – 80 Points**

- Chapter attends or hosts a risk management education program each semester
 - A risk management program can focus on safe alcohol consumption, hazing prevention, sexual assault awareness, review of risk management policies, self defense, etc.
 - The majority of your chapter must be present in order to count the program
 - To submit information for this criteria chapters need to complete the online form each semester by the last day of classes
 - Possible points: 50/year (25/semester)
- President, risk manager, social chair, new member educator and recruitment chair pass risk mgmt test with 90% or better score
 - An online test with a brief video will be distributed each semester and members holding these specific positions will be expected to pass the test by the 4th Friday of the spring semester
 - Individuals not passing the test can attend a makeup session conducted by the Greek councils
 - If new individuals are elected/appointed to these positions throughout the year, they will be expected to take the test as well. If newly elected/appointed individuals do not take the test, the chapter will lose 20% of the points possible for each person who does not take the test again.
 - Individuals will be notified of their test scores within 72 hours of test completion
 - Chapters do not need to submit any additional information for this criteria
 - Possible points: 30/year

- **Values Alignment – 240 Points**
 - Chapter has not had an alcohol related violation of the BSU Risk Management Policy and inter/national policies during the last year
 - This includes only major violations (i.e. late paperwork would not be considered a major violation). Major violations are outlined in Appendix H of the BSU Greek Community Risk Management Policy
 - This would not include accusations or alleged violations. Chapters must be found accountable of the violation
 - Chapters do not need to submit any additional information for this criteria
 - Chapters must achieve this criteria in order to gain Chapter Excellence 5 star status regardless of how many points they accumulated
 - Possible points: 90/year
 - Chapter has not had a hazing violation during the last year
 - This would not include accusations or alleged violations. Chapters must be found accountable of the violation
 - Chapters do not need to submit any additional information for this criteria
 - Chapters must achieve this criteria in order to gain Chapter Excellence 5 star status regardless of how many points they accumulated
 - Possible points: 90/year
 - Chapter participates in program focused on chapter or personal values each semester and it is pre-approved by Office of Student Life
 - This program must go beyond a basic review of ritual equipment/symbols and practicing of ceremonies. It should focus on getting members to discuss their own values, how they relate to the organization, how they demonstrate the chapters' values in their everyday lives, etc.
 - This program must be pre-approved in order to receive full points. Programs not pre-approved will automatically be docked 50% of the total points
 - The majority of your chapter must be present in order to count the program
 - To submit information for this criteria chapters need to complete the online form each semester by the last day of classes
 - Possible points: 60/year (30/semester)

Awards Program Purpose and Overview

The purpose of the Ball State University fraternity and sorority awards program is to reward organizations and individuals who have gone above and beyond the basic expectations.

Individual Awards

The person will need to be nominated or apply for these awards to be considered

Outstanding Panhellenic Association New Member
Outstanding Interfraternity Council New Member
Outstanding National Pan-Hellenic Council Neophyte
Outstanding Panhellenic Association President
Outstanding Interfraternity Council President
Outstanding National Pan-Hellenic Council President
Outstanding Panhellenic Association Member
Outstanding Interfraternity Council Member
Outstanding National Pan-Hellenic Council Member
Duane Deal Outstanding Fraternity/Sorority Advisor
Greek Man of the Year
Greek Woman of the Year

Chapter Awards

These awards will focus on the main areas of academics, service, philanthropy, leadership and unity; chapters need to be accredited to be eligible for the awards unless otherwise noted

Achievement in Academics (no application necessary)

- Given to all chapters who are above the all BSU average GPA during year

Highest Chapter GPA – Spring

- Given to the chapter with the highest GPA in the spring semester
- One award will be given to an IFC, NPHC and Panhellenic chapter

Highest Chapter GPA – Fall

- Given to the chapter with the highest GPA in the fall semester
- One award will be given to an IFC, NPHC and Panhellenic chapter

Highest New Member GPA – Spring

- Given to the chapter with the highest new member GPA in the spring semester
- One award will be given to an IFC and Panhellenic chapter

Highest New Member GPA – Fall

- Given to the chapter with the highest new member GPA in the fall semester
- One award will be given to an IFC and Panhellenic chapter

Most Improved GPA

- Given to the chapter with the most improved GPA from the spring to fall semester
- One award will be given to an IFC, NPHC and Panhellenic chapter

Achievement in Philanthropy (no application necessary)

- Given to all chapters who donate an average of \$10 or more per member to a national or local charity during the year

Outstanding Performance in Philanthropy Award (no application necessary)

- Given to the chapter who donates the most money to a national or local charity during the year
- One award will be given to an IFC, NPHC and Panhellenic chapter

Achievement in Community Service (no application necessary)

- Given to all chapters who complete an average of 5 or more community service hours per member during the year

Outstanding Performance in Community Service Award (no application necessary)

- Given to the chapter who completes the most community service hours during the year
- One plaque will be given to an IFC, NPHC and Panhellenic chapter

Outstanding Philanthropic Event Participation (no application necessary)

- Given to one chapter who participates the most in other organizations' philanthropic events. Participation includes attending events and donating money

Achievement in Campus Involvement (no application necessary)

- Given to all chapters who have 50% of their members in another recognized student organization during the year

Greek Unity Award (will require chapter to be nominated)

- Given to one chapter
- Must be nominated; Chapters cannot nominate themselves
- Chapters do not need to be accredited to be eligible
- The Office of Student Life will determine based on award nominations and participation in other organizations' activities (as stated in accreditation documents)

Commitment to Improvement (no application necessary)

- Given to group who has demonstrated the most improvement in the accreditation program in the last year

Chapter of the Year Award (no application necessary)

- Given to the outstanding organization from each council
- Only 4 and 5 Star chapters are eligible
- The Office of Student Life will determine based on information included in accreditation document

Accreditation and Awards Program Review Process

This program will be evaluated annually to allow for constant evaluation and improvement.

The review will take place each April after the Grand Chapter awards ceremony. A committee will be charged with reviewing the accreditation and awards program and incentives, soliciting feedback from undergraduate and alumni members and providing a recommendation report to the Office of Student Life no later than April 30th each year.

The committee will be composed of a representative from an Interfraternity Council, Panhellenic Council and National Pan-Hellenic Council chapter (who is approved by the respective council president), two staff members from the Office of Student Life and a current or past advisor (does not need to be a chapter advisor). The committee is encouraged to research inter/national awards programs, NIC, NPHC and NPC standards documents and accreditation documents from other universities.

The Office of Student Life has final approval of any changes to the accreditation and awards program. All changes will be implemented for the following award year unless otherwise stated. Changes to the document will be shared with inter/national organizations and the NPC University Assessment Documents Review Committee.