

APPENDIX C
Expansion Policy
(Revised March 2009)

Section I. Formulation of Expansion Committee

- A. The expansion committee and the IFC shall work to the best of their ability to meet the standards set by the North American Interfraternity Conference while maintaining the integrity of the organization.
- B. The Interfraternity Executive Council will appoint a standing committee with a chairman chosen by the IFC Vice President of Recruitment and elected by the IFC executive board. The committee shall be comprised of:
 1. Each member fraternity will be allowed to have one (1) representative on the committee. Representatives must be current members in good standing or an alumni chapter advisor in good standing.
 2. At least two (2) representatives from the Office of Student Life at Ball State University shall be on the committee.
 3. The chair will report to the IFC Vice President of Recruitment.

Section II. Responsibilities of the Expansion Committee

- A. The responsibilities of the Expansion Committee shall include:
 1. Research and solicit (inter)national fraternities to invite to Ball State University as outlined by Section III of this Article.
 2. Work together to recommend a(n) (inter)national fraternity for expansion at Ball State University. Recommendations will be made to the Office of Student Life for administrative approval.
 3. To act as liaison between proposed fraternities' (inter)national representatives and IFC.
 4. To make reports to IFC roundtable concerning the development of proposed fraternities.
 5. Inform potential fraternities of requirements and steps they must take to achieve full recognition, as laid out in this policy.

Section III. Solicitation and Selection Process

A. Solicitation Process

1. The Expansion Committee shall select a group of (inter)national fraternities to solicit expansion petitions.
 - a. No less than two (2) (inter)nationally affiliated fraternities shall be selected for solicitation.
 - b. (Inter)Nationally affiliated fraternities who have expressed interest in Ball State University shall be given priority during the selection process.
2. Letters to the selected groups shall be sent or appropriate correspondence shall be made immediately after the groups have been selected.
 - a. The letter shall outline the process and timeline for expansion at Ball State University. A request for all necessary expansion materials, including constitution and bylaws, a letter stating why the fraternity would like to expand at Ball State, proof of alumni committed to involvement in the colony, and an expansion plan shall be made to each selected fraternity.
3. Once all interested (inter)national fraternities have supplied the Expansion Committee with the requested materials, the committee shall choose an organization(s) for an on campus presentation.
4. Once all selected groups have made a presentation or been given the opportunity to present, the Expansion Committee shall determine whether or not to select one (1) or more of the (inter)national fraternities to expand and form a colony at Ball State University as an associate member of the IFC.
 - a. The Expansion Committee, selected fraternity(s), and the Ball State administration will work together to determine an appropriate timeline for the formation of the new colony.

Section IV. Requests for expansion made to the IFC

- A. When a request for expansion is made to the IFC, the Expansion Committee shall review the request with the Office of Student Life to determine the appropriate action.

1. A request for all expansion must include all necessary expansion materials, including constitution and bylaws, proof of alumni committed to involvement in the colony and a proposed plan for expansion.
- B. Upon reviewing all the materials presented to the Expansion Committee, the committee will determine whether or not to invite the organization to make an on campus presentation.
1. The committee will send a letter or appropriate correspondence to the organization within one (1) week of their decision.
- C. Once the selected group has made a presentation or been given the opportunity to present, the Expansion Committee shall determine whether or not to select the (inter)national fraternity to expand and form a colony at Ball State University as an associate member of the IFC.
1. The Expansion Committee, selected fraternity(s), and the Ball State administration will work together to determine an appropriate timeline for the formation of the new colony and associate membership in the IFC.
- D. If a group of students is interested in forming a colony of a new (inter)national fraternity, they must petition (inter)national officers to follow expansion rules outlined in Article IV. Only after (inter)national fraternity is accepted as an associate member are the students then allowed to associate with the (inter)national fraternity.

Section V. Requirements Before Expansion

- A. These requirements must be met by a(n) (inter)national fraternity before any action by the IFC will take place:
1. The appropriate paperwork, including the intent to organize form, must be completed and approved.
 2. The group must have a chapter advisor and furnish his or her contact information to the Office of Student Life.
 3. Groups that are not recognized by the Office of Student Life are not permitted to recruit and associate students from Ball State University.
 - a. Non-recognized groups that conduct underground recruitment and pledging of any Ball State University student(s) will not be permitted to petition IFC for recognition for a minimum of four (4) years.