

**SAMPLE BUDGET**  
**COFFEE CLUB EVENT**

**Itemized Budget for Coffee Club Event**

Speaking fee for Bob Smith	\$500.00	(seeking co-sponsorship from SGA)
Lodging for Bob Smith 1 night in SC hotel – queen size bed	\$84.00	(seeking co-sponsorship from SGA)
Transportation expense for Bob Smith Roundtrip from Atlanta to Indianapolis	\$200.00	(paid for by Multicultural Center)
Car pick up from airport	\$60.00	(paid for by Multicultural Center)
Catering for reception in Student Center Food consists of cookies, fruit tray, and punch	\$110.00	(paid for by Coffee Club)
Daily News ad: 3 column x 5"	\$165.00	(seeking co-sponsorship from SGA)
<b>Total Amount:</b>	<b>\$1119.00</b>	

**Total amount requested from SGA for co-sponsorship: \$749.00**

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