

HLC Steering Committee
Meeting #19
Tuesday, September 25, 2012
4:00 p.m. Student Center, Room 303

Attendees: Marilyn Buck, Ted Buck, Bryan Byers, Clare Chatot, Nancy Cronk, Rodney Davis, Alan Hargrave, Kay Hodson-Carlton, Chip Jagers, Leisa Julian, William Knight, Michael Maggiotto, David Perkins, and Greg Wright

Not in Attendance: Bernie Hannon, Dan Lutz, Barb Phillips, and Hollis Hughes

The notes for September 11 were approved without correction.

377 days left until the HLC visit

Old Business:

- Ted Buck's schedule.
 - Edited draft reports back to committees for review by **9/25**
 - Committee feedback/revisions due by **10/8**
 - Outstanding issues or challenges at the meeting **10/9**
 - Final revised drafts back to committees for review by **10/11**
 - Final committee approvals of reports by **10/17**
 - Draft report posted online by **10/23**
 - Feedback period begins **10/24** (immediately after fall break)

Discussion:

- Marilyn Buck reported on the cabinet meeting.
 - President Gora wants more than one public forum for the accreditation.
- The committee discussed ideas for the forums.
 - The committee thought three or four forums would be a good number.
 - Different locations on campus.
 - These are not limited to faculty.
 - One in the evening would accommodate faculty and others working during the day.
 - There was a suggestion to go to faculty council, staff council, and student government (GSA) to ask for feedback on the accreditation report.

- Suggestions for locations for the forums were:
 - Alumni Center
 - Park Hall
 - Kinghorn Hall
 - Library
 - Teachers College (TC-101)
 - Ball Communications (BC129)
- The committee would like to webcast the forums.
- We should plan for 100 attending each forum.
- An interactive phone line or email address so there could be a number count of how many logged in.
- Accept comments online or in real time.
- Forums should be scheduled between October 24 and Thanksgiving break.
 - Work with Laura Helms to determine what is available.
- We need to work to get the word out to the Muncie Community.
 - Include the Alumni
 - CEO group in Indianapolis
- Bill Knight will work on a link from the survey.
- Putting an ad in the Star Press to invite the community in the evening at the Student Center.
- The committee thought that it was important to acknowledge the feedback we receive.
- There was discussion about the need for a host for the forums.
- Ask five or six people to read sections and ask questions to get responses and interaction at the forums.
- Having one of the forums off campus. At the Horizon Center or Muncie Central High School.
- Greg Wright will organize the invitation to join the web stream.
- The committee wants the forums to address
 - What might have been missed
 - What we got wrong
 - Is there a better example
- Ted Buck talked about the issues he found in the drafts.
 - He felt the drafts needed more references to the new Strategic Plan.
 - More information from the new NSEE will be incorporated.
 - Michael Maggiotto suggested Criteria 3 and 4 talk to Malcolm Cairns about rigor. The Provost created a task force on rigor and Malcolm is heading this up.
 - Ted will concentrate on citations on the next review but he notice there is a varying degree of citations amongst the different criterions.
 - As a reminder, the committee is to write to the core components not the subcomponents.
 - Ted liked that some of the committees addressed challenges and recommendations as a separate summary or section. He is not sure if he wants to pull data out of the text so they all have a section like this. Mike Maggiotto

- suggested that someone from the committee make the President and Cabinet aware of the challenges and recommendations made so that it will reflect what the University has framed in the new Strategic Plan.
- Ted asked that the committee members work on solidifying and strengthening their introductions and summaries.
 - Michael Maggiotto suggested if there was an area the committee was unsure of, had sense of unease, when they drafted their report they should revisit the SharePoint site and see if additional materials have been added that might shed new light.

2012-2017 Mission Statement

Mission

As a public research university, we focus on students and high-quality, relevant educational outcomes. Disciplinary knowledge is integrated with application. We do this in a manner that fundamentally changes students, researchers, and our external partners, who look to the university for guidance. We transform information into knowledge, knowledge into judgment, and judgment into action that addresses complex problems.

The meeting adjourned at 5:08 p.m.
Next Meeting: Tuesday, October 9, 2012
Student Center, Room 303