DATE: August 29, 2014

TO: William Knight, Ph.D.
Assistant Provost for Institutional Effectiveness
Office of Institutional Effectiveness

FROM: Beth Kelsey, EdD, APRN, WHNP-BC: DNP Program Director
Kay Hodson Carlton, EdD, FAAN, ANEF, RN: Assessment Liaison, Director,
Simulation & Info Tech Center
Diana Bantz, PhD, APRN: Master’s Program Director
Linda Siktberg, PhD, ANEF, RN: School of Nursing Director

RE: 2014 Summer Assessment FINAL REPORT

The School of Nursing is submitting the FINAL REPORT for the 2014 Summer Assessment Grant proposal titled CCNE ACCREDITATION CONTINUOUS IMPROVEMENT PROGRESS REPORT DRAFT DEVELOPMENT AND EXPLORATORY NURSING TEST OF EBI MAP-WORKS BENCKMARKING ASSESSMENT POTENTIAL TO SCHOOL/UNIVERSITY conducted by Beth Kelsey, Kay Hodson Carlton, Diana Bantz, and Linda Siktberg.

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Dr. Linda Siktberg                             Dr. Mitch Whaley
Director                                        Dean
School of Nursing                               College of Applied Sciences & Technology
2014 Summer Assessment Project

School of Nursing

Beth Kelsey, Kay Hodson Carlton, Diana Bantz, & Linda Siktberg

COMMISSION ON COLLEGIATE NURSING EDUCATION (CCNE) ACCREDITATION CONTINUOUS IMPROVEMENT PROGRESS REPORT DRAFT DEVELOPMENT AND EXPOATORY NURSING TEST OF EBI MAP-WORKS BENCHMARKING ASSESSMENT POTENTIAL TO SCHOOL/UNIVERSITY

PROJECT OBJECTIVES

CURRICULUM/PROGRAM ASSESSMENT:

1. Prepare a draft of interim continuous improvement progress (CIPR) reports for Fall 2014 presentation to the respective faculties of the DNP for December 2014 (DNP) submission and June 2016 (Baccalaureate and Masters) submission (http://www.aacn.nche.edu/ccne-accreditation/standards-procedures-resources/baccalaureate-graduate/progress-report).

   Outcomes:
   
   - A draft of the four standards of the interim continuous improvement progress (CIPR) report was prepared and reviewed by the grant proposal team for required content and associated materials to substantiate the report. As projected in the proposal, faculty input/review of the draft plans for the interim continuous improvement progress report will be requested from the DNP, Master’s, and Baccalaureate program curriculum committees during early Fall semester, 2014. Projected dates for curriculum committee reviews/input for the CIPR draft report were developed during the first School of Nursing Fall 2014 Faculty Organization Committee meeting (8/15/14); i.e., DNP Curriculum Committee: 9/4/14; Master’s Curriculum Committee: 9/10/14; and Baccalaureate Curriculum Committee: 10/7/14. The draft CIPR document will be revised after the review by each program curriculum committee of the relevant standards. An updated CIPR report will be presented to the School of Nursing Faculty Organization Committee later in the Fall 2014 semester.

2. Collaborate with Office of Institutional Effectiveness in exploration of EBI MAP-Works in relation to the systematic evaluation plan at the School of Nursing and Collaborate with Office of Institutional Effectiveness for university/nursing program collection and data analysis of Baccalaureate, Master’s and DNP student exit, alumni, and employer surveys – a component of the CIPR required documentation.

   Outcomes:
   
   - The project team coordinated a meeting/project demonstration of EBI Mapwork, a product of Macmillan Science and Education. Kati Walsh, the EBI Assessment Specialist,
(512) 402-6900, from the office met with the School of Nursing team and the with Office of Institutional Effectiveness personnel, Brian Pickerill and Wen Qi.

- Discussion followed the product demonstration focused on the pros and cons of an external vendor purchase/program adoption of such an assessment product. As an AACN site visitor, Dr. Siktberg shared experiences with the review of nursing programs who had implemented such a commercially purchased product. Brian Pickerill and Wen Qi shared the possibilities of a more extensive partnership with the Office of Institutional Effectiveness to streamline data collection and data analysis. Wen and Brian followed the exploratory meeting with further communications and student data exchanges. For example, Wen sent copies of the 2013-2014 Graduate Exit Survey results for nursing. The reports contained the responses from 29 master’s students and 5 doctoral students. One report compared all nursing respondents with other respondents. The second report compared the responses from the master’s students and doctoral students. She subsequently sent survey results from both 2011-2012 and 2012-2013 academic years.

- Brian subsequently updated the assessment grant project team on his 2013-2014 work to finalize a nursing alumni survey to incorporate with the university’s current BSU alumni survey. He also shared ideas for having employer surveys integrated into the alumni survey such that when an employer contact is indicated by an alumnus, which automatically triggers a separate, short employer survey. During this summer exploratory work, Brian also sent the project team the recent results of the Ball State Senior Survey, including the Nursing specific items, for the most recent administration in Spring 2014. He included survey instruments for the senior survey (including the Nursing specific ‘supplement’ items), the current Ball State Alumni Survey and the new draft of the university’s Graduate Alumni Survey. He also indicated the School of Nursing could also integrate supplemental items (program specific items) on the Graduate Alumni Survey. Although his office had not added any Nursing specific items on the alumni survey, Brian shared a copy of another CAST supplement on the Alumni survey (Interior design) so the team could see how that would fit into the broader survey. While the School of Nursing team opted not to do this at this time, Brian did send a copy of the survey in PDF format, which was a relatively close approximation of how the survey appears online. He reminded the team that this survey would go to all 1 and 5 year graduate alumni. (1 and 5 years from graduation, i.e. “One year” alumni are operationalized as Summer 2013, Spring 2013, and Fall 2012 graduates, while “Five Year” graduates are operationally defined as Summer 2009, Spring 2009, and Fall 2008 graduates.)

- After the extensive product demo, discussions with the Office of Institutional Effectiveness personnel, Brian Pickerill and Wen Qi, and review of the collected data and current/future collaboration possibilities, the assessment project team decided to not pursue any further exploration of EBI MAP-Works commercial product in relation to the systematic evaluation plan at the School of Nursing. The team concluded the best plan was to continue to collaborate with Office of Institutional Effectiveness for university/nursing program collection and data analysis of Baccalaureate, Master’s and DNP student exit, alumni, and employer surveys – a component of the CIPR required documentation.
BACKGROUND, RATIONALE, AND UPDATED STATUS REPORT

This project supported the goals of the School of Nursing in preparation for the writing of the interim continuous improvement progress (CIPR) reports for the DNP, Master’s, and Baccalaureate programs for December 2014 (DNP) and June 2016 (Baccalaureate and Masters) submission (http://www.aacn.nche.edu/ccne-accreditation/standards-procedures-resources/baccalaureate-graduate/progress-report). In compliance with the Commission on Collegiate Nursing Education’s (CCNE) requirement for all accredited programs, the CIPR must be submitted at the mid-point of the particular academic program’s accreditation term. The CIPR must address the nursing program’s continued compliance with all accreditation standards. Programs are expected to continue to comply with the CCNE standards and procedures throughout the period of accreditation. The deadline for submitting the progress report to CCNE for the DNP program is December 1, 2014. The deadline for submitting the progress report to CCNE for the Baccalaureate and Master’s programs is June 2016.

Since there are certain common elements in the CIPR reporting across programs, the proposal request for the collaborative work School of Nursing individual program directors and administrators working in conjunction with the School of Nursing Director in consultation with the designated personnel from the Office of Institutional Effectiveness was deemed the most efficient and effective manner to prepare an initial draft of these documents for subsequent presentation to the respective curriculum and faculty governance committees beginning in the Fall, 2014 semester. Such an initial draft was developed (see ATTACHMENT A). The identified co-project directors can now inform, coordinate, and mobilize the associated staff and professional personnel (tech support and program advisors) for the subsequent follow-through and final preparation of the respective CCNE reports in December, 2014 and June, 2016.

The accomplished summer assessment grant activities were also a good opportunity to finalize collaborative work initiated during the 2013-2014 academic year with personnel from the Office of Institutional Effectiveness. The team was also able to explore the pros and cons of enhanced collaboration with the internal university’s institutional effectiveness office for the School of Nursing’s continuing quality improvement work versus the purchase of an external commercial product/service; such as other nursing programs across the country are using; i.e., EBI MAP-Works. Through collaboration with the Office of Institutional Effectiveness personnel, the project team was able to finalize an alumni survey to incorporate with the current Ball State University alumni survey; expand collaborative work with the Office of Institutional Effectiveness. Brian and Wen worked with the project team to conceptualize how the required employer surveys might be integrated into the alumni survey such that when an employer contact is indicated by the alumni, there might be an automatic trigger for a separate, short employer survey. The development of this application could be important data not only for the School of Nursing, but might serve as a model or template for other departments/schools at the university. Advantages of this application may include increasing participation rates and decreasing duplication of requests with centralization of data useful for departmental/school and university assessment reporting, data analysis, and use of the data for quality improvement across departments and the university.
This project related to Goal 1 of the University Strategic Plan Promotion of Academic Excellence by: providing analysis of curriculum based on accreditation standards and providing evidence of learning based on program assessment.

DESCRIPTION OF PROJECT ACTIVITIES AND OUTCOMES

May to June: Began meetings with project co-coordinators and partners in developing plan for CIPR draft development and finalizing exit, alumni, and employer surveys. Scheduled regular meeting times with Office of Institutional Effectiveness partners.

June to July: Project directors worked collaboratively with partners to continue CIPR draft development including timeline. Previewed and reviewed pros and cons of EBI-MAPWorks nursing specific package commercial package vs. continued collaboration with the Office of Institutional Effectiveness.

June to July: Finalized CIPR initial draft. Developed plan and content for the early fall semester 2014 faculty presentation.

Aug to Dec: Developed plan for the dissemination of findings and CIPR draft review and further refinement during the first series of faculty curriculum/governance meetings. Project directors will facilitate faculty and curricula committee meetings on accreditation.

SUPPORT FOR THE PROJECT PROVIDED BY THE SCHOOL OF NURSING & CAST

This project had ongoing support from the School of Nursing and the College of Applied Sciences and Technology. It was part of a quality improvement and management plan based on the Standards for Accreditation of Baccalaureate and Graduate Degree Nursing Programs from the American Association of Colleges of Nursing (AACN, 2009) for continuous improvement in education.

The project coordinators met to coordinate current/future plans for the collection and analysis of assessment data and benchmarking with personnel from the Office of Institutional Effectiveness as well as technology support personnel, academic program advisors and secretarial staff from the School of Nursing.

NAMES OF FACULTY WHO CARRIED OUT THE PROJECT BUDGET

Project Coordinators:

Beth Kelsey, Director, DNP Program $1,000
Kay Hodson Carlton, Assessment Liaison, Director, Sim/Info Center $1,000
Diana Bantz, Director, Master’s Program $1,000
Linda Siktberg, Director, School of Nursing $1,000

Total Amount Requested $4,000