EPAF MTH 107

TM, TF or F6 as a Primary Assignment

If an employee’s only assignment is a temporary monthly assignment (TM), temporary faculty assignment (TF), or temporary summer faculty assignment (F6), it should be entered on a MTH 107 EPAF as a primary assignment. See following example:

**Job Information Section:**
- Job Type = Primary
- Employee Type/Class = TM, TF, or F6
- Annual Salary = total amount to be paid
- Factor & Number of Pays = number of months total amount to be paid will be split over

**Additional Earnings Section:**
- Earn Code = 052, Temp Reg Pay (TM Positions)
- Earn Code = 051, Temp Reg Pay (TF or F6 Positions)
- Hours or Units per Pay = 173.33
- Shift = 1
- End Date = leave blank