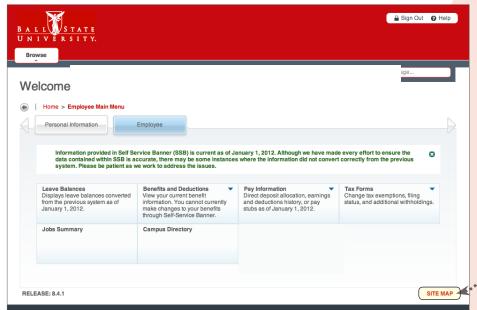
Electronic Personnel Action Form

An alternate method to access the EPAF option

The Electronic Personnel Action Form (EPAF) is used to assign activation dates, employment classifications and wages to new employee records or change existing employee's records. Depending upon your role with the university, you may or may not see this option. In some cases, individuals have experienced an absence of this button even though they have permissions to use EPAF transactions.



Employee screen with missing EPAF button.

If this happens to you. . .

 SELECT the SITE MAP link located in the bottom, right corner of the screen.

This option takes you to a screen that looks similar to the example below.

SELECT the link labeled,Electronic Personnel Action Forms



After you select the link, if you still cannot access this process, contact University Human Resource Services for assistance.